



*This learning product has been developed for Technip by CSTC Pty Ltd.*

### ASSESSMENT FOR BSBWHS408A

|                                      |                                                                                  |
|--------------------------------------|----------------------------------------------------------------------------------|
| <b>Student name</b>                  | NYAIM THU AUNG                                                                   |
| <b>Date of assessment submission</b> | 19/10/2016                                                                       |
| <b>Trainer/Assessor's name</b>       |                                                                                  |
| <b>Date of assessment marking</b>    | <a href="#">Click here to enter a date.</a>                                      |
| <b>Outcome for unit</b>              | <input type="checkbox"/> Competent<br><input type="checkbox"/> Not Yet Competent |

### TASK INSTRUCTIONS

- The assessment for this unit of competency consists of the following:
  - **A series of activities:** Some of these activities will require you to provide a response within this document, others will require you to gather evidence to demonstrate your knowledge and skills (overview below)
  - **Quiz:** You will be required to complete a series of questions to demonstrate your knowledge and skills.
  - **Third Party Report:** You will be required to have a third party attest to your knowledge and skills and sign a report to this effect.
- At times, you will be provided with a specific business context to which you must respond, otherwise it is anticipated that you will use a workplace of your choosing (your own, or hypothetical) to provide the context to the task.
- At all times, the responses in your assessment must reference **Australian** (Queensland or Federal) documentation, including legislation, regulations, codes of practice, standards and guidance publications.

| ACTIVITY OVERVIEW                                                     | REQUIRED FOR SUBMISSION                                                       |
|-----------------------------------------------------------------------|-------------------------------------------------------------------------------|
| 1. Services provided by contractors                                   | <ul style="list-style-type: none"> <li>• Workbook response (below)</li> </ul> |
| 2. Policies, procedures, processes, systems, practices and activities | <ul style="list-style-type: none"> <li>• Workbook response (below)</li> </ul> |
| 3. Legislative requirements                                           | <ul style="list-style-type: none"> <li>• Workbook response (below)</li> </ul> |
| 4. Developing, implementing and evaluating improvements               | <ul style="list-style-type: none"> <li>• Workbook response (below)</li> </ul> |



## ACTIVITIES

For the following activities, name a workplace that you wish to examine.

|                          |                                                      |
|--------------------------|------------------------------------------------------|
| <b>Name of workplace</b> | Offshore Supply Base of ASIAFLEX Manufacturing Plant |
|--------------------------|------------------------------------------------------|

## ACTIVITY 1

- Identify two (2) services that may be supplied by contractors to your workplace.
- Explain the context, situation and arrangement of how these services are provided.
- Identify one (1) document that would support the contractor's contract
  - Explain where contracts and other relevant contract documentation would be found.

|    | Service provided                                            | Explanation of context, situation and arrangement                                                                                                                                                                                                                                                                                                                                                                          | Supporting documents and location                                                                                                                                                                                                                                                                                  |
|----|-------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. | Sea Fastening of Flexible reels                             | When the Reels with products (Flexible pipes) are completed production and to be shipped out from Offshore Supply Base of the plant (Tanjung Langsat Port), we utilize contractors for doing Hot Works for the sea fastening of Reels on the vessel alongside of jetty and sometimes also on the wharf location. They come into Offshore Supply Base through Plant and work under Plant as well as vessel HSE supervision. | The scope of work of the Sea Fastening (HOT Works) contractor can be found in the plant contract document with the supplier. The document can be obtained from the contract executive in charge of the plant Purchase & Subcontracting department. Contract would also highlight the HSE requirement to be comply. |
| 2. | Maintenance and servicing of Jumbo (Reels carrier machines) | They come to Plant and work on regular / adhoc basis, for the maintenance and servicing of Jumbo (Reels carrier machines). Their works also involve entering confined spaces on the body of the big Jumbo carriers.                                                                                                                                                                                                        | Similarly, the scope of work of these contractors can be found in the plant contract document with the supplier. The document can be obtained from the contract executive in charge of the plant Purchase & Subcontracting department. Contract would also highlight the HSE requirement to be comply.             |

## Outcome for Activity 1

- ☐ Satisfactory  
☐ Not satisfactory

## Trainer/Assessor comments



**ACTIVITY 2**

Identify and outline one (1) of each of the following within your chosen organisation which deals with contractor WHS arrangements:

- a) WHS policy
- b) WHS procedure
- c) WHS process
- d) WHS system
- e) WHS practice and activity (i.e. common practice that is not outlined in one of the above documents)

|                           | Name of document                                                    | Outline                                                                                                                                                                                                                                                                                                                                                                                                      |
|---------------------------|---------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| WHS policy                | Group health and safety policy                                      | To communicate the management's commitment and direction towards the priority of protecting employees' safety and health.                                                                                                                                                                                                                                                                                    |
| WHS procedure             | Hot Works Procedure                                                 | To provide a standardised safe working practises of Hot Works activities at the workplace. The procedure mentioned the requirement must be complied if working with Hot Works. For example, Hot Works permit, gas testing, Fire Watches requirement and monitoring and etc...                                                                                                                                |
| WHS process               | Work readiness review (WRR) before any Hot works begin to carry out | To inspect the site and the preparation works prior commencing hot works. For example, good condition cutting torch, correct cutting and grinding disc, no leakage in gas hoses, tained and competent welders / helpers fire watches and good ventilation.                                                                                                                                                   |
| WHS system                | Hot Works Permit (PTW)                                              | To provide the sequences of safe work practices during Hot Works activities where the supervisor have to apply the permit and get the hot work permit to be approved prior commencing hot works. This is also a system to avoid clashing with other hazardous activity such as painting and concurrent acitivities which might cause fire or explosion.                                                      |
| WHS practice and activity | Gas Detector                                                        | The personal gas detactor is used to detact and monitor the oxygen level, flammable and toxic gases all the time on and around the Hot Works site. The authorized Gas Tester must do and record the results prior to commencement of Hot Works and also at determined regular intervals. And stop the work and re-evaluate the site conditions if Gas testing results are no more within recommended ranges. |

**Outcome for Activity 2**

- ☐ Satisfactory
- ☐ Not satisfactory



**Trainer/Assessor comments**

**ACTIVITY 3**

Identify examples from the following areas that would assist you in determining whether contractor arrangements within your nominated workplace (i.e. policies, procedures, processes, systems, practices and activities) are compliant.

- a) Act
- b) Regulation
- c) Code of practice
- d) Standard
- e) Guidance publication

| Document type | Name of relevant document<br>(e.g. Work Health and Safety Act 2011 (Qld) found at <a href="http://www.legislation.qld.gov.au">www.legislation.qld.gov.au</a> ) | Relevant section for chosen workplace<br>(e.g. Section 7: A person is a worker if the person carries out work in any capacity for a PCBU, including work as a contractor or subcontractor)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|---------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Act           | Work Health and Safety Act 2011 (Commonwealth)<br>found at <a href="https://www.comlaw.gov.au/Details">https://www.comlaw.gov.au/Details</a>                   | <p>Part 2</p> <p>Division 2: Primary duty of care</p> <p>Section 19:</p> <p>(1) A person conducting a business or undertaking must ensure, so far as is reasonably practicable, the health and safety of:</p> <p>(a) workers engaged, or caused to be engaged by the person; and</p> <p>(b) workers whose activities in carrying out work are influenced or directed by the person; while the workers are at work in the business or undertaking.</p> <p>(2) A person conducting a business or undertaking must ensure, so far as is reasonably practicable, that the health and safety of other persons is not put at risk from work carried out as part of the conduct of the business or undertaking</p> <p>(3) Without limiting subsections (1) and (2), a person conducting a business or undertaking must ensure, so far as is reasonably practicable:</p> <p>(a) the provision and maintenance of a work environment without risks to health and safety; and</p> <p>(b) the provision and maintenance of safe plant and structures; and</p> <p>(c) the provision and maintenance of safe systems of work; and</p> <p>(d) the safe use, handling and storage of plant, structures and substances; and</p> <p>(e) the provision of adequate facilities for the welfare at work of workers in carrying out work for the business or undertaking, including ensuring access to those facilities; and</p> |



|            |                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|            |                                                                                                                                                                                 | <p>(f) the provision of any information, training, instruction or supervision that is necessary to protect all persons from risks to their health and safety arising from work carried out as part of the conduct of the business or undertaking; and</p> <p>(g) that the health of workers and the conditions at the workplace are monitored for the purpose of preventing illness or injury of workers arising from the conduct of the business or undertaking.</p> <p>(4) If:</p> <p>(a) a worker occupies accommodation that is owned by or under the management or control of the person conducting the business or undertaking; and</p> <p>(b) the occupancy is necessary for the purposes of the worker's engagement because other accommodation is not reasonably available; the person conducting the business or undertaking must, so far as is reasonably practicable, maintain the premises so that the worker occupying the premises is not exposed to risks to health and safety.</p> <p>(5) A self-employed person must ensure, so far as is reasonably practicable, his or her own health and safety while at work.</p> |
| Regulation | <p>Work Health and Safety Regulations 2011</p> <p>found at</p> <p><a href="https://www.comlaw.gov.au/Details/F2011L02664">https://www.comlaw.gov.au/Details/F2011L02664</a></p> | <p>Chapter 4 Hazardous of work</p> <p>Part 4.3 Confined Spaces</p> <p>Division 1 :Preliminary</p> <p>Section 62: Confined spaces to which this Part applies</p> <p>Section 63: Application to emergency service workers</p> <p>Division 2 Duties of designer, manufacturer, importer, supplier, installer and constructor of plant or structure</p> <p>Section 64: Duty to eliminate or minimise risk</p> <p>Division 3 Duties of person conducting business or undertaking</p> <p>Section 65: Entry into confined space must comply with this Division</p> <p>Section 66: Managing risks to health and safety</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |

|                  |                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
|------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                  |                                                                                                                                                                                                                     | <p>Section 67: Confined space entry permit</p> <p>Section 68: Signage</p> <p>Section 69: Communication and safety monitoring</p> <p>Section 70: Specific control — connected plant and services</p> <p>Section 71: Specific control — atmosphere</p> <p>Section 72: Specific control — flammable gases and vapours</p> <p>Section 73: Specific control — fire and explosion</p> <p>Section 74: Emergency procedures</p> <p>Section 75: Personal protective equipment in emergencies</p> <p>Section 76: Information, training and instruction for workers</p> <p>Section 77: Confined space entry permit and risk assessment must be kept</p>                                                                                                                                                                                                                                                                                                                                                                                            |
| Code of practice | <p>Volume 3</p> <p>Confined Space</p> <p>Code of practice</p> <p>found at <a href="https://www.comlaw.gov.au/Details/F2011L02804/Html/Volume_3">https://www.comlaw.gov.au/Details/F2011L02804/Html/Volume_3</a></p> | <p>1. Introduction</p> <p>1.1 What is a confined space?</p> <p>1.2 Who has health and safety duties in relation to a confined space?</p> <p>1.3 What is required in managing risks?</p> <p>1.4 How to determine whether a space is a confined space</p> <p>2. Role of Designer, manufacturers and suppliers</p> <p>2.1 Eliminating or minimising the need to enter a confined space</p> <p>2.2 Entry and exit</p> <p>3. How to identify the hazards</p> <p>3.1 What hazards are associated with a confined?</p> <p>3.2 Other hazards</p> <p>4. How to access the risks</p> <p>5. How to control the risks</p> <p>5.1 The hierarchy of risk control</p> <p>5.2 Eliminate the need to enter into a confined space</p> <p>5.3 Minimise the risks</p> <p>5.4 Entry permits</p> <p>5.5 Isolation</p> <p>5.6 Atmosphere</p> <p>5.7 Communication and safety monitoring</p> <p>5.8 Entry and exit procedures</p> <p>5.9 Signs and barricades</p> <p>5.10 Information, instruction and training</p> <p>5.11 Maintenance of control measures</p> |



|                      |                                                                                                                                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|----------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                      |                                                                                                                                                                                                                                                                                                                       | 6. Emergency procedure<br>7. How to review control measures<br>APPENDIX A – Confined space criteria<br>APPENDIX B – Sample confined space entry permit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Standard             | Worksafe Australia National Standard<br>Safe working in a confined space<br>found at<br><a href="http://www.safeworkaustralia.gov.au/sites/swa/about/publications/pages/ns1995safeworkinginconfinedspace">http://www.safeworkaustralia.gov.au/sites/swa/about/publications/pages/ns1995safeworkinginconfinedspace</a> | Safe working in a confined space<br>1 Safe working in confined space<br>2 Objectives<br>3 Scope<br>4 Applications<br>5 Referenced Documents<br>6 Definitions<br>7 Design, manufacture, supply and modification<br>8 Consultation<br>9 Hazard identification<br>10 Risk assessment<br>11 Control measures<br>12 Safety of the atmosphere<br>13 Risk control<br>14 Education and training<br>15 Rescue and first aid<br>16 Record keeping<br>Appendices<br>a) List of referenced documents and related documents<br>b) General design considerations<br>c) Sample risk assessments<br>d) Additional recommendations for the cleaning of confined spaces<br>f) Additional recommendations for the conduct of hot<br>g) Work in confined spacesf typical checklistg sample permit form for confined space entry<br>h) Additional recommendations for atmospheric monitoring 40<br>i) Additional recommendations for provision and use of personal protective and safety equipment |
| Guidance publication | Guidance on the interpretation of workplace exposure standards for airborne contaminants<br>found at<br><a href="http://www.safeworkaustralia.gov.au/sites/swa/about/publications/pages/">http://www.safeworkaustralia.gov.au/sites/swa/about/publications/pages/</a>                                                 | 1. Guidance on the interpretation of workplace exposure standards for airborne contaminants<br>2. Adjustment of exposure standards for extended work shifts<br>3. Other factors affecting exposure                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |

|  |                                                   |                                                          |
|--|---------------------------------------------------|----------------------------------------------------------|
|  | workplace-exposure-standards-airborne-contaminant | 4. Information relating to specific groups of substances |
|--|---------------------------------------------------|----------------------------------------------------------|

|                                  |                                                                                    |
|----------------------------------|------------------------------------------------------------------------------------|
| <b>Outcome for Activity 3</b>    | <input type="checkbox"/> Satisfactory<br><input type="checkbox"/> Not satisfactory |
| <b>Trainer/Assessor comments</b> |                                                                                    |



**ACTIVITY 4**

For the purpose of improving contractor arrangements in your workplace, you are to develop a report (in the following structure), which evaluates current contractor practices and outlines improvements.

**1.0 INTRODUCTION**

- Outline the background of your company, its role and purpose
- Explain the role of contractors within the organisation (e.g. services provided, current arrangements)
- Identify what you wish to achieve by conducting review and evaluation of current WHS arrangements for contractors

**2.0 LEGISLATIVE REQUIREMENTS**

- Outline contractors' WHS duties under the legislation
- Identify contractors' WHS rights under the legislation
- Explain contractors' WHS obligations under the legislation

**3.0 CURRENT PRACTICES FOR CONTRACTORS**

- Describe two (2) contractor WHS arrangements.

**4.0 REFLECTION ON BEST PRACTICE****4.1 ARRANGEMENT ONE**

- Identify best practice for this arrangement. Compare with current practice.
- Identify workplace WHS information and data. Compare with current practice.
- Identify areas for improvement.

**4.2 ARRANGEMENT TWO**

- Identify best practice for this arrangement. Compare with current practice.
- Identify workplace WHS information and data. Compare with current practice.
- Identify areas for improvement.

**5.0 RECOMMENDATIONS****5.1 ARRANGEMENT ONE**

- Propose improvements to address needs, ensuring they address best practice, WHS information and data (including legislation).
- Identify how proposed improvements could be implemented.
- Outline how improvements could be evaluated for effectiveness.

**5.2 ARRANGEMENT TWO**

- Propose improvements to address needs, ensuring they address best practice, WHS information and data (including legislation).
- Identify how proposed improvements could be implemented.
- Outline how improvements could be evaluated for effectiveness.

**6.0 CONCLUSION**

- Explain the importance of WHS to your company
- Identify that contractors have varying WHS duties, rights and obligations under the legislation
- Express the importance of improving practices

**TIPS:**

- Use the report template (below) and elaborate on the points above.
- Write in simple English. Remember that people from a range of backgrounds and abilities would be reading this document, such as health and safety committees, health and safety representatives, managers, supervisors, and PCBU's or their officers.
- Be sure to refer to supportive documents specifically (e.g. section numbers of legislation, reference best practice and WHS information and data) so that the reader could refer to the legislation for more information if they wanted to.



## 1.0 INTRODUCTION

Technip Asia Pacific (APAC) is the leading engineering technology solutions and turnkey contracting provider in Asia Pacific for the design and construction of hydrocarbon field development, oil refining, gas processing, petrochemicals and selected non-hydrocarbon projects. Technip APAC consists of country from Singapore, Vietnam, China, Brunei, Malaysia, Thailand, and Myanmar as well as Oceania (Australia plus New Zealand).

And activities cover 3 business segments i.e. Subsea, Offshore and Onshore.

Incorporated in 1982, the company participates in business activities internationally with Kuala Lumpur in Malaysia as the main operational centre.

The role of the contractor is to assist Technip APAC in Flexible flowlines and Umbilical productions at AsiaFlex Manufacturing Plant. Contractor will do Hot Works (welding, grinding, cutting) and manual handling (pulling/pushing/manoeuvring cable) activities. Moreover, another company is doing regular maintenance and adhoc repair services for the Jumbo (Reels carriers). In term of arrangement, Client is responsible to provide both contractors the basic facilities such as gas cylinders, toilets, canteens forklift, transporter and scaffolding structures.

In reviewing and evaluating the current WHS practices of both contractors, It is important to prove that the contractors are having good WHS MS performance with limited incident occurred, good HSE program training records.

## 2.0 LEGISLATIVE REQUIREMENTS

According to session 26, division 3 of Workplace health and safety regulation 2011 - Duty of persons conducting businesses or undertakings that install, construct or commission plant or structures stated that:

(1) The person must ensure, so far as is reasonably practicable, that the way in which the plant or structure is installed, constructed or commissioned ensures that the plant or structure is without risks to the health and safety of persons:

- (a) who install or construct the plant or structure at a workplace; or
- (b) who use the plant or structure at a workplace for a purpose for which it was installed, constructed or commissioned; or
- (c) who carry out any reasonably foreseeable activity at a workplace in relation to the proper use, decommissioning or dismantling of the plant or demolition or disposal of the structure; or
- (d) who are at or in the vicinity of a workplace and whose health or safety may be affected by a use or activity referred to in paragraph (a), (b) or (c).

## 3.0 CURRENT PRACTICES FOR CONTRACTORS

Both contractor are actually an established company which certified ISO 18001 HSE MS standard. Therefore, current practices from both contractor are quite fair enough. They have good HSE program in place for example good coverage of HSE personnel at worksite, updated procedure for all HSE activities, inspection record, HSE awareness trainings, health monitoring program and environment assessment programs.

## 4.0 REFLECTION ON BEST PRACTICE

### 4.1 ARRANGEMENT ONE

The Sea Fastening contractor have a best practise - Hand Injuries prevention campaign held in the project. This campaign is aimed to avoid near miss or any incidents occurred to hands & fingers. During this campaign, contractor has delivered couple of safety talk topics such as hazards related to hands & fingers, hand injury prevention methods, correct PPE for preventing hand & fingers injuries and demonstration of impact/consequences of hands & fingers injuries. Moreover, there are also session of management talk focus on dropped object prevention which delivered by project director, construction manager and discipline managers in the project.

### 4.2 ARRANGEMENT TWO

While, for Jumbo maintenance / repair contractor, the best practice is Line of fire awareness training to the workers. This is an awareness training to the workers whereby it aimed to tell the workers about the work situation where the workers could be struck by something which unexpectedly starts to move or releases its energy. In short, about line of fire hazards such as working under suspended load, working with tensioned or pressurized parts, vehicle reversing in the congested area while, manual handling with improper ergonomics and pinch point hazard while manual lifting on something.

## **5.0 REFLECTION ON BEST PRACTICE**

### **5.1 ARRANGEMENT ONE**

Although hand & finger injury campaign is well implemented to avoid the hand & fingers injuries, but it can be further improved by implementing HSE incentives programmes by delivering HSE incentives to those who comply with or surpass HSE requirements at work site. This is important as it can motivate the workers in regards to their HSE climate change for themselves as well as to co-workers.

### **5.2 ARRANGEMENT TWO**

Line of fire awareness campaign is a good program to increase the perception of risk on each individual, however understanding the program and concept shall be evaluated to ensure the workers are well understanding of the program. Evaluation can be done in the way like questionnaire type of assessment. It can be done at the end of each session. So, worker would not return to site with zero outcome.

## **6.0 CONCLUSION**

As a conclusion, Technip APAC has awarded 2 contractors for the production assistance and maintenance/repair works in AsiaFlex Manufacturing Plant. Both contractors are having good HSE Management systems in place. Nonetheless, couple of proactive programs also implemented at work by the both contractors to eliminate the accident to be occurred. Therefore, recommendation is made to improve the proactive programs which suit to the current plant HSE culture. HSE is everyone's duty, everyone's business.



|                                  |                                                                                    |
|----------------------------------|------------------------------------------------------------------------------------|
| <b>Outcome for Activity 4</b>    | <input type="checkbox"/> Satisfactory<br><input type="checkbox"/> Not satisfactory |
| <b>Trainer/Assessor comments</b> |                                                                                    |

|                                  |                                                                                    |
|----------------------------------|------------------------------------------------------------------------------------|
| <b>Outcome for On-line Quiz</b>  | <input type="checkbox"/> Satisfactory<br><input type="checkbox"/> Not satisfactory |
| <b>Trainer/Assessor comments</b> |                                                                                    |

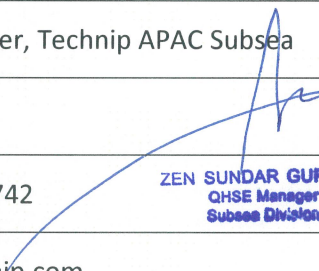
## THIRD PARTY REPORT

You are required to have a suitable third party to verify your ability to complete the following:

| SKILLS                                                                                                                                                                                                                                                                                                                                                      | VERIFIED                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------|
| 1. Access contracts and other relevant contract documentation, information and data.                                                                                                                                                                                                                                                                        | <input checked="" type="checkbox"/> |
| 2. Assist with identifying areas of contractor WHS arrangements needing improvement, with respect to legislation and best practice.                                                                                                                                                                                                                         | <input checked="" type="checkbox"/> |
| 3. Assist with developing improvements to contractor WHS arrangements.                                                                                                                                                                                                                                                                                      | <input checked="" type="checkbox"/> |
| 4. Assist with implementing improvements to contractor WHS arrangements.                                                                                                                                                                                                                                                                                    | <input checked="" type="checkbox"/> |
| 5. Assist with evaluating improvements to contractor WHS arrangements.                                                                                                                                                                                                                                                                                      | <input checked="" type="checkbox"/> |
| 6. Prepare evaluation reports and other communications for a range of target groups, including: <ul style="list-style-type: none"> <li>• Health and safety committees</li> <li>• Health and safety representatives</li> <li>• Managers</li> <li>• Supervisors</li> <li>• Persons Conducting Businesses or Undertakings (PCBUs) or their officers</li> </ul> | <input checked="" type="checkbox"/> |

|                                                                   |                                   |
|-------------------------------------------------------------------|-----------------------------------|
| Name of third party                                               | Zen Sundar Gurung                 |
| Role of third party<br>(Confirm their suitability to sign report) | QHSE Manager, Technip APAC Subsea |
| Date of report completion                                         | 19/10/2016                        |
| Phone number of third party                                       | +603 2116 7742                    |
| Email address of third party                                      | zensg@technip.com                 |



ZEN SUNDAR GURUNG  
QHSE Manager  
Subsea Division

|                                |                                                                                    |
|--------------------------------|------------------------------------------------------------------------------------|
| Outcome for Third Party Report | <input type="checkbox"/> Satisfactory<br><input type="checkbox"/> Not satisfactory |
| Trainer/Assessor comments      |                                                                                    |