

RISK ACTION PLAN

Item Reference	# 3
Risk	trip hazard.
Summary – Recommended response and impact	
Action Plan	eliminate. obstructions and clear pathways to avoid any trip hazards.
Proposed actions	display warning signs. supply ladders and appropriate shelving for all personnel to use.
Resource requirements	Signs and ladders, shelving units
Responsibilities	making sure all personnel comply
Timing	asap.
Reporting and monitoring required	daily assessment
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