

Practical Completion Checklist

Participant name:	Tyanna Childs
Date:	15/04/2024
Project:	P305 – CHL Miami
Site address:	1990 Gold Coast Highway, Miami
State/ Territory:	Queensland
Conditions for verifying practical completion:	Notify client of imminent PC and actual PC. Review contract for PC obligations and timing. All work according to the contract, plans and specifications are to be completed. Any defects or omissions should only be minor. Obtain PC certification.

Checklist item	Yes/No	Comments
Site equipment has been removed.	☒ Yes ☐ No ☐ N/A	Site Inspection conducted at completion, confirmed all equipment has been removed.
Utilities are available for use.	☒ Yes ☐ No ☐ N/A	Site Inspection conducted, confirmed all utilities have been installed. Certificate supplied by subcontractors for installation.
All site hazards have been removed.	☒ Yes ☐ No ☐ N/A	Final Walkthrough confirmed that all site hazards have been removed.
Health and safety inspection has been conducted.	☒ Yes ☐ No ☐ N/A	An Independent building certifier assessed building to ensure compliance with health and safety. A final walkthrough/inspection was completed to remove all site hazards and WHS inductions were conducted onsite regularly throughout the construction.
All commissioning work has been completed.	☒ Yes ☐ No ☐ N/A	Completion meetings have been conducted with all Subcontractors. Final inspection confirmed that all commissioning work has been completed.
All required test certificated has been submitted.	☒ Yes ☐ No ☐ N/A	Reviewed all test certificates to make sure they are compliant to the relevant Australian Standard/s and submitted.
Schedule for outstanding works has been arranged.	☒ Yes ☐ No ☐ N/A	Arranged and communicated to the client.
Notice of Anticipated Practical Completion has been submitted.	☒ Yes ☐ No ☐ N/A	Notice of Anticipated Practical Completion has been submitted to the Superintendent 14 calendar days prior to anticipated date of practical completion.