

BSBOHS201A PARTICIPATE IN OHS PROCESSES

THEORY EXAM INSTRUCTIONS

- This exam will occur under standard assessment conditions.
 - An oral examination may be allowed under certain circumstances, whereby the Participant's answers will be documented by a party other than the Participant. This must be acknowledged in writing (e.g. in the Assessor Comments)
- Participants must provide enough detail in their responses to demonstrate their knowledge and skills.
- Please fill in the details below, providing your name, signature and date of assessment.
 - Your signature acknowledges that this is your own work.
- Assessors are to complete marking in pen of a different colour to the Participant.
- If a Participant initially answers a question incorrectly but modifies their response, they must follow the instructions below:
 - If a Participant changes their response in writing, they must put their initials next to the written change.
 - If a Participant changes their response verbally, this must be noted on the exam paper by the assessor.

Participant name _____

Participant signature _____

Date _____

Assessor name _____

Assessor signature _____

Date _____

Number of questions	Number of questions answered correctly	Task outcome (Tick)	
		Satisfactory	Not Yet Satisfactory
24		☐	☐

Q1. Match the terms and definitions by writing the appropriate letter next to each number in the centre column.

Answer

Terms		Answers	Definition	
1	PRA	1 - F	A	Outline the requirements of the work to be undertaken.
2	JSA	2 - E	B	Outline what to do in the event of fires and other accidents
3	Plans and specifications	3 - A	C	Contains important information about hazardous materials or chemicals.
4	Manufacturer specifications	4 - D	D	Outlines how tools and equipment should be used (e.g. lubricant levels, maintenance requirements).
5	SDS	5 - C	E	Identifies hazards and potential hazards that may be encountered while working.
6	Emergency procedures	6 - B	F	A personal assessment of risk

Q2. For each of the hazards identified below, describe the injuries/damage they may cause (i.e. to fellow workers, other people and/or animals) and suggest a suitable control measure.

Answer	Hazard	Injuries or damage	Control measure	
	Hazardous chemical	Assessor's discretion. For example: Skin rashes, Chemical burns	Assessor's discretion. For example: PPE: Gloves	
	Noise	Assessor's discretion. For example: Hearing damage	Assessor's discretion. For example: PPE: Hearing protection	
	Manual handling	Assessor's discretion. For example: Strains, sprains	Assessor's discretion. For example: Team lift Using lifting equipment	

Q3. Who should you speak to if you find problems (e.g. hazards, accidents and emergencies)?

Answer Supervisor / site manager / project manager.

Q4. What action should be taken if plant, tools and/or equipment are found to be defective? Tick your response.

Answer

Choice	Possible Answers
	Report, Record
	Stop, Report, Record
✓	Stop, Tag, Report, Record
	Stop, Fix, Report, Record

☐

Q5. Which legislation relates to safety in the workplace? Tick your response.

Answer

Choice	Possible Answers
	<i>Occupational Health and Safety Act 2015</i>
✓	<i>Work Health and Safety Act 2011</i>
	<i>Safety Act 1900</i>
	<i>Safety and Health Act 2011</i>

☐

Q6. True or False (Tick your response): Employers are required by legislation to implement safety measures which are reasonably practicable.

Answer

✓	True
	False

☐

Q7. True or False (Tick your response): Workers are required by legislation to follow reasonable employer directives (e.g. to undertake first aid and/or fire safety training).

Answer

✓	True
	False

☐

Q8. The following symbols appear under the heading 'Required PPE' on an SDS. What do the symbols represent?

Answer

Symbol	Meaning
	Should resemble: Overalls
	Should resemble: Gloves
	Should resemble: Safety goggles
	Should resemble: Breathing apparatus



Q9. Describe the meaning and use of the signs displayed below.

Answer

Sign	Meaning
	Should resemble: First aid sign (emergency sign) These show you where emergency safety equipment / First aid kit is kept
	Should resemble: Danger: Do not enter These signs warn off unauthorised persons from entering the area.
	Should resemble: Fire extinguisher (Fire signs) These tell you the location of fire alarms and fire-fighting facilities: red solid square, white symbol.



Refer to the Risk Matrix below when responding to Q10. to Q12.

Matrix	A: Death or permanent disability	B: Serious injury	C: Lost time injury	D: Casualty Treatment	E: First Aid
1: Very Likely	E	E	H	H	M
2: Likely	E	H	H	M	M
3: Possible	H	H	M	M	L
4: Unlikely	H	M	M	L	L
5: Very Unlikely	M	M	L	L	L

E: Extreme	H: High	M: Medium	L: Low
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Q10. Which rating is designated for the highest risk and which rating is used for the lowest risk?

Answer Highest Risk: E - Extreme ☐
 Lowest Risk: L - Low

Q11. What is the risk rating for the following circumstances: An event which is possible and would require low-level hospital treatment.

Answer Medium ☐

Q12. What are the factors that would lead to a risk rating of E: Extreme?

Answer Assessor's discretion. Should resemble: 1. The situation is very likely and the could cause death, permanent disability or serious injury ☐
2. The situation is likely and could cause death or permanent disability.

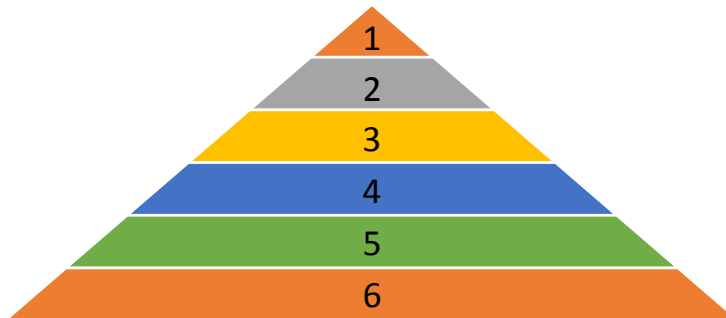
Q13. When should safety checks be undertaken on machinery and equipment? Tick your response.

Answer

Choice	Possible Answers
☐	Before operation
☐	After operation
☒	Both before and after operation

☐

Q14. Order the elements of the hierarchy of control, from 1 to 6 (i.e. most effective to least effective).



Answer

Label (1 – 6)	Element
3	Isolate the hazard
6	Provide and use Personal Protective Equipment (PPE)
1	Eliminate the hazard
4	Control the hazard by engineering means
5	Control the hazard by administrative means
2	Substitute the hazard



Q15. Why is elimination the best method of hazard control and PPE considered the least effective?

Answer

Assessor's discretion. Should resemble: Elimination removes the hazard altogether whereas with PPE the hazard is still present.
The most effective control measure involves eliminating the hazard and associated risk; PPE does not control the hazard at the source. PPE relies on human behaviour and supervision.



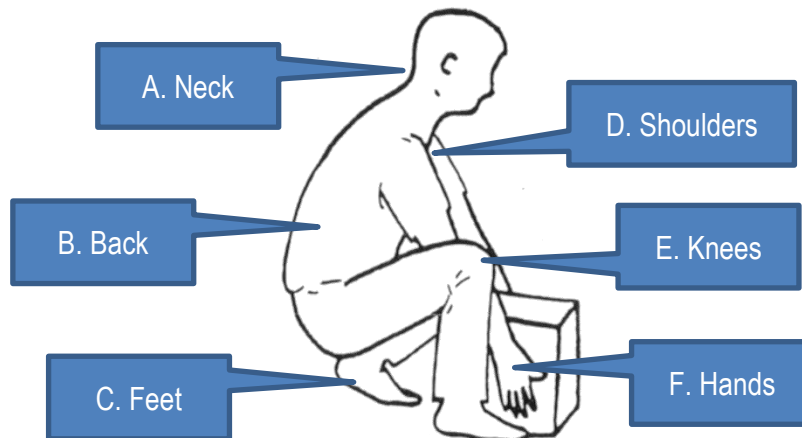
Q16. If you were to replace a flammable solvent with a water-based solvent, what category of control measure would that be under the hierarchy of control?

Answer

Substitution



- Q17. In the diagram below a person is lifting a tool box.
Filling in the table, indicate how each body part should be used/placed.



Answer ☐

Area of body (Letter)	How it should be placed
D	Level
A	Upright
F	Good grip
B	Natural curve
E	Bent
C	Flat, facing load

- Q18. In a medical emergency, what is the first step in the DRSABCD action plan that you need to follow?

Answer ☐ Danger – You need to ensure that the area is safe for yourself, others and the injured worker.

- Q19. In the event of a fire emergency, what should you do?
Fill in the table below to explain the acronym R.A.C.E.

Answer ☐

Letter	Meaning
R	Remove people from immediate danger
A	Alert people of emergency
C	Confine fire and smoke
E	Evacuate to the assembly area

Q20. What should you do as part of the clean up process? Tick all that apply.

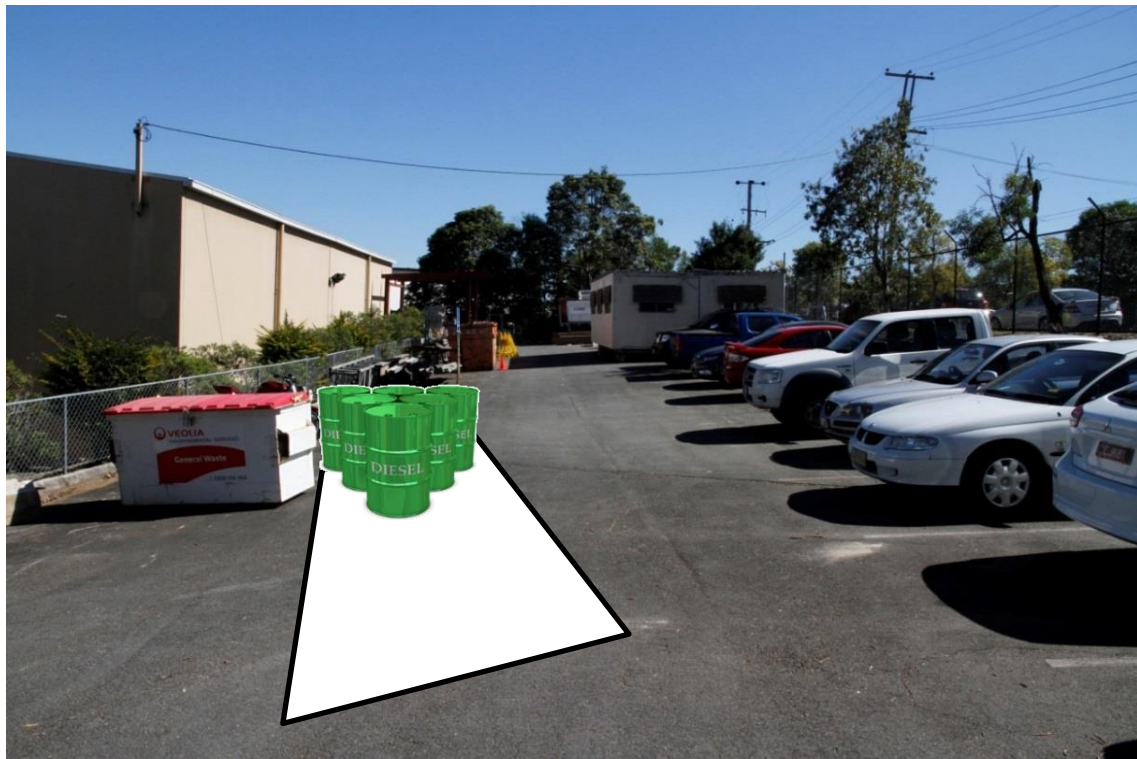
Answer	Choice	Possible Answers	☐
		Store all plant, tools and equipment without cleaning	
	✓	Maintain plant, tools and equipment	
	✓	Dispose of materials that cannot be reused or recycled	
	✓	Report faults in logbook and/or site records	
	✓	Clean all plant, tools and equipment before storage	

Q21. Read the scenario below and complete the Hazard Report Form.

SCENARIO

Today at 10:45am a delivery truck reversed into a car park (located at 54 Standish Street, Salisbury) to deliver gardening materials. There was nobody in the car park to guide the driver and he backed into a number of drums of diesel located to the left of the photograph (below). One drum was pierced and its contents erupted from the container.

The marked area on the photo represents the diesel spill, measuring 3m x 4m.



HAZARD REPORT FORM

GENERAL				
Date	Current date			
Submitted by	Student name			
HAZARD DETAILS				
Location	54 Standish Street, Salisbury (Car park)			
Description of issue	- Delivery truck collided with diesel drums when reversing into car park. - Diesel spill on bitumen surface, approximately 3m x 4m.			
Risk class	☐ Extreme	☐ High	☐ Medium	☐ Low
CONTROL MEASURES				
Corrective action required	- Lock entry to car park. - Erect barricades in car park. - Ensure no plant or vehicles are started to prevent fire ignition source. - Contain spill to prevent stormwater pollution - Clean up (including use of PPE and spill kit)			
Person to action		When	☐ Immediately ☐ Within 24 hours ☐ Within 7 days	



Q22. Who would you submit a hazard report form to?

Answer Assessor's discretion. May include: PCBU, Supervisor, Health and Safety Representative. ☐

Q23. Who would approve proposed risk controls and organise the required resources for implementation of the risk control?

Answer Assessor's discretion. May include: PCBU, Supervisor, Health and Safety Representative. ☐

Q24. Identify one (1) way you can assess if risk controls have been effective.

Answer Assessor's discretion. May include: Reviews, consultation, feedback / safety data. ☐