



1 October 2024

Ref: Merrimac Station Project

Attention:

Ian Hollingsworth
ian.hollingsworth@fultonhogan.com.au

Dear

**Merrimac Station Project
Subcontract Execution
Subcontract No. 1234
1234 Agreement (QLD)**

Fulton Hogan Construction Pty Limited (**Fulton Hogan**) encloses two (2) copies of the above Subcontract for execution.

Please do not make any alterations to the Subcontract without first contacting the undersigned.

When signing the Subcontract, please ensure the following have been completed:

1. The name of the Subcontractor is correct, including your Australian Business Number (ABN), if applicable;
2. The signatory for the Subcontractor has full authority (please provide evidence) to sign on behalf of the Subcontractor;
3. Initial every page of the entire document;
4. Sign the Subcontract where indicated;
5. Do not date the Subcontract
6. Return both copies of the fully signed Subcontract to the following:

Att: Commercial Manager
Entry Drive, Merrimac, 4226

Upon receipt of both full signed copies of the Subcontract, Fulton Hogan will arrange for execution and will return one original copy of the Subcontract to you for your records.

Please note that the following information (if not already supplied) together with the return of the duly executed Subcontract will be required prior to any payment of any progress claim.

1. The appropriate Certificates of Currency for the following insurances in accordance with the Subcontract:
 - a) Workers Compensation
 - b) Public Liability
 - c) Professional Liability
 - d) Contractor's Vehicles and Plant (Third Party Property Damage)
 - e) Compulsory Third Party Motor Vehicle Insurance
 - f) Marine and Hull Liability
 - g) Asbestos Insurance
 - h) Carriers Liability
 - i) Add any other as appropriate
2. Confirmation that Risk Assessments, as required by the Work Health and Safety legislation have been developed in consultation with your site personnel.
3. Confirmation that Work Methods Statement as required by Work Health and Safety legislation have been developed in consultation with your Site personnel.
4. Submission and approval of a Safety Plan and Safe Work Method Statement/JSEA prior to commencement of any Subcontract works.
5. Confirmation that all Subcontractor personnel working on the Project have completed the Northern Beaches B-line Program Induction prior to commencement of Subcontract works.

We look forward to a mutually rewarding association on the Project.

Yours sincerely,

Project Director