

TRAINING

Facilitator Guide



Timings	Facilitator Notes	Resources
1 hour	Discuss learning outcome and assessment criteria	Slide 1 Slide 2
	DISCUSS <i>Refer Student Notes – Introduction</i> <i>Refer Student Notes – Where does training fit in the risk management process?</i> Discuss that training is an example of an administrative control within the risk management process	Slide 3
	DISCUSS <i>Refer Student Notes – Duty to provide training</i> Discuss who has duties in regards to training	Slide 4
	DISCUSS <i>Refer Student Notes – Training as a control measure</i> Discuss training as a control measure including DISCUSS <i>Refer Student Notes – Identify who should be trained</i> <i>Refer Student Notes – Identify what training is required</i> Discuss who should be training and what training is required including: • Induction training • Supervisor and management training • Specific job training • Specific hazard training • Ongoing training • Emergency procedures training • First aid training DISCUSS <i>Refer to Student Notes – Mandatory training needs analysis table for references to specific training.</i>	Slide 5 Slide 6

	DISCUSS <i>Refer Student Notes – General training content</i> <i>Refer Student Notes – Specific training content</i> Discuss general and specific training content	Slide 7 Slide 8
	DISCUSS <i>Refer Student Notes – Determining training delivery methods</i> Discuss different types of training delivery methods	Slide 9
	DISCUSS <i>Refer Student Notes – Evaluate the training program</i> <i>Refer Student Notes – Assess each worker</i>	Slide 10
	DISCUSS <i>Refer Student Notes – Training records</i>	Slide 11

Version	Date	Author
1	30/06/2018	WHSQ