

Paynters

Weekly HSEQ Site Inspection Checklist - V1

Site

JCU0201

Conducted on

1/5/20, 7:38 am

Prepared by

Michael Carter

Location

Douglas QLD 4814

Australia

(-19.328017242396783, 146.75856367721534)

Project Name

James cook uni irw

Project Number

Jcu0201

Score

83/90 - 92.22%

Completed on

1/5/20, 8:09 am

Failed Responses

This section lists responses that were set as "failed responses" in the template used for this audit.

Question	Response	Details
All electrical equipment, including RCD's 'fit for use' and have current test tags attached.	No	Remediate dehumidifiers out of date by 6 months. All equipment to be tagged and electrical register compiled and given to paynters.
    Appendix 1 Appendix 2 Appendix 3 Appendix 4		
Current SDS readily available for all HCDG's used on site (dated within last 5 years).	No	No MSDS received from amazing floors.
General project PPE worn by all site personnel, (i.e. safety helmets, safety footwear and long sleeve shirts).	No	BBS painter no steel cap boots.
Have emergency drills been carried out as scheduled.	No	Overdue for emergency drill.
First aid boxes in all Paynters site sheds and inspected monthly.	No	Monthly first aid checklists are missing from some safety boards. All first aid kits to be inspected, restocked if necessary and monthly checklists to be maintained.
Alarm devices operating correctly and located at each power board and compound area.	No	Some safety boards have no air horn. Assess if necessary for this project.

Audit - 83/90 - 92.22%

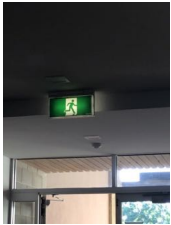
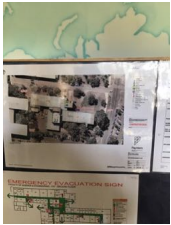
Question	Response	Details
Follow Up on Previous Inspection		Score (1/2) 50%
Have all action items from the previous inspection been closed out and/or signed off on the checklist.	Yes	All fire extinguishers tested and emergency equipment register compiled.
Have all plant servicing and maintenance actions from the Plant and Equipment Register been undertaken as specified / per servicing frequency.	N/A	
Inspection Checklist		Score (82/88) 93.18%
Permits To Work	Yes	
Permits have been obtained & authorised for the following work: Hot work; Excavation / trenching; Concrete pouring (formwork); Isolation of services; Accessing roofs; Confined space entry.	N/A	
Permits are readily available in the vicinity of the task location and all relevant required permit information has been filled out.	Yes	
Plant and Equipment	No	
Working at Heights	No	
Scaffolding	No	
Falling Objects/Pubic Protection	No	
Trenching and Excavation	No	
Confined Spaces	No	
Hot Work	No	
Electrical	Yes	
No 'live work' is undertaken.	Yes	
Isolation tags and locks provided and used for electrical isolations as intended	Yes	
All isolation points clearly identified.	Yes	

Question	Response	Details
Approved earth leakage protection provided for all circuits.	Yes	
Generators fitted with a permanently installed earth leakage device.	Yes	
All temporary distribution boards have: appropriate signage; system circuit map / identification description. Are: Fixed to ground; lockable; weatherproof.	Yes	
Electrical leads enter and exit temporary distribution boards through the opening provided at the base of the boards.	Yes	
Construction wiring not tied, bundled or grouped with permanent wiring, and is clearly distinguishable (i.e. via marking / tape).	Yes	
All electrical equipment, including RCD's 'fit for use' and have current test tags attached.	No	Remedied dehum units out of date by 6 months. All equipment to be tagged and electrical register compiled and given to paynters.
    Appendix 1 Appendix 2 Appendix 3 Appendix 4		
All temporary electrical leads secured off ground / positioned to prevent damage and no longer than 30 metres in length.	Yes	
Double adaptors, piggyback units and domestic type multi-outlet devices are not used.	Yes	
Equipment or materials not stacked or placed over electrical leads.	Yes	
Portable lights protected against mechanical damage with mechanical guard for lamps and adequate stability.	N/A	
Handover certificates received for newly installed temporary installations.	N/A	

Question	Response	Details
Lifting / Cranes	No	
Temporary Works	No	
Live Services	Yes	
Services which could be impacted by construction activities have been protected / isolated.	Yes	
All services have clearly visible identification signage.	Yes	
Overhead powerlines which may be contacted by plant / vehicles have high visibility warning signage and height barriers where practicable.	Yes	
Live Vehicular Traffic	No	
Hazardous Chemicals & Dangerous Goods	Yes	
HCDG Register readily available on site.	Yes	
Current SDS readily available for all HCDG's used on site (dated within last 5 years).	No	No MSDS received from amazing floors.
Risk assessments undertaken for all HCDG on site and filed with each chemical SDS.	Yes	
HCDG appropriately labeled, (i.e. in English, product name, and risk and safety phrases)	Yes	
Where HCDG's have been decanted, the container is clearly labeled with the product name of the chemical and the chemical's risk and safety phrases.	Yes	
HCDG's, including gas bottles, stored safely (with regards to their security, type of container, compatibility or similar).	Yes	
Appropriate hazardous and dangerous goods signage displayed.	Yes	
Workers using HCDG's are wearing the appropriate PPE (as stipulated by the SDS).	Yes	

Question	Response	Details
Spill response equipment readily available.	Yes	
 Appendix 5		
Asbestos	Yes	
Building structure and materials have been identified and appropriate warning and exclusion signage in place, prior to demolition / construction activities.	Yes	
Workers undertaking asbestos activities have the relevant training / licences and can produce evidence.	Yes	
Controls in place to prevent inadvertent asbestos contact with members of the public.	Yes	
A system of air filtering / monitoring in place, and a personnel decontamination area setup.	Yes	
Safe handling and removal techniques do not involve breakage or dust creation.	Yes	
Appropriate waste handling / disposal, (i.e. lined bins or similar).	Yes	
Personal Protective Equipment (PPE)	Yes	
General project PPE worn by all site personnel, (i.e. safety helmets, safety footwear and long sleeve shirts).	No	BBS painter no steel cap boots.
Additional PPE items required for specific tasks worn (as specified by SWMS's / JSEA's / SDS's) - e.g. hearing protection, respiratory protective equipment or similar.	Yes	
PPE items readily available for workers as required.	Yes	
Emergency Preparedness	Yes	

Question	Response	Details
Fire fighting equipment has appropriate signage, is easily accessible and not obstructed.	Yes	
  Appendix 6 Appendix 7		
Fire extinguishers clearly marked, mounted, charged, serviced and tested and tagged (6 monthly tests and pressure tested every 5 years).	Yes	
 Appendix 8		
Fire extinguisher type/s suitable for tasks being performed.	Yes	
Have emergency drills been carried out as scheduled.	No	Overdue for emergency drill.
First aid boxes in all Paynters site sheds and inspected monthly.	No	Monthly first aid checklists are missing from some safety boards. All first aid kits to be inspected, restocked if necessary and monthly checklists to be maintained.
First aid room (if applicable to project) clean and not used for any other purpose.	Yes	
Appropriate signage to identify first aid facilities.	Yes	
 Appendix 9		

Question	Response	Details
First aid kit protects contents of first aid kit from dust and damage.	Yes	
 Appendix 10		
First aid kits are easily recognisable (i.e. with a white cross on a green background prominently displayed on the outside and clearly marked as "first aid kit").	Yes	
Sufficient number of first aid officers, kits, firefighting equipment available on site.	Yes	
Alarm devices operating correctly and located at each power board and compound area.	No	Some safety boards have no air horn. Assess if necessary for this project.
Is emergency lighting adequate and tested?	N/A	
Are emergency exit signs adequate?	Yes	
 Appendix 11		
Are emergency exit paths clear?	Yes	
Is the emergency plan up to date and displayed?	Yes	
 Appendix 12  Appendix 13		
Amenities/Housekeeping/Other	Yes	

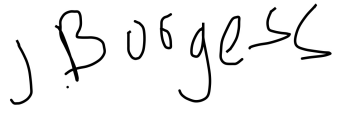
Question	Response	Details
Noticeboard contains up to date information, (e.g. vehicle movement plan, consultative notices, meeting minutes or similar).	Yes	
Personal Hygiene and COVID-19 posters are displayed at site entrance, site office, lunch room and toilet blocks? Please provide photo evidence.	Yes	
 Appendix 14		
Cleaning Log is displayed and has been updated as areas are cleaned? Please provide photo evidence.	Yes	
Toilets, clean drinking water, hand washing facilities and dining facilities provided.	Yes	
Amenities hygienically clean and functioning.	Yes	
Amenities appear adequate for number of workers.	Yes	
Project compound clean / tidy and free from excessive rubbish and unnecessary materials and equipment (i.e. timber / formwork stacked neatly).	Yes	
Timber / formwork de-nailed.	N/A	
Reo bars / star pickets adequately protected.	N/A	
Skip / storage bins for work areas adequate and not overflowing.	Yes	
Food scraps / rubbish placed in bins provided.	Yes	
Site secure from entry by unauthorised persons.	Yes	

Question	Response	Details
Safe manual handling practices and mechanical handling device use observed on site (i.e. no reckless or obvious unsafe manual tasks with awkward postures, forceful exertions, repetitive or prolonged movement or vibrations).	Yes	
Erosion and Sediment Control/Water	No	
Air Quality	Yes	
Is visible dust generated by site work activities, stockpiles, disturbed areas or site roads?	No	
Are trucks carrying uncovered loose material entering or leaving the site?	No	
Are plant and equipment producing visible emissions for longer than 10 seconds at a time?	No	
Does vegetation adjacent to unsealed roads verges show evidence of dust impacts (such as discolouration or necrosis)?	No	
Noise and Vibration	Yes	
Are high noise generating activities being undertaken where they may affect nearby sensitive receptors?	No	
Is work outside 'normal' hours being undertaken without approval/notice?	No	
Are vibration generating activities being carried out where they are likely to affect nearby structures or sensitive areas?	No	
Waste Management	Yes	
Is waste being deposited or stored in places other than designated areas?	No	
Have stored wastes reached levels requiring disposal?	No	
Has any spill of wastes occurred?	No	

Question	Response	Details
Can there be any further improvement to reduce waste by avoidance, reuse or recycling?	No	
Do onsite storage or collection areas require repair or maintenance?	No	
Is the site in a generally unclean or untidy state? Is there litter present?	No	
Flora and Fauna	No	
Archaeology and Heritage	No	
Hazardous Materials and Dangerous Goods	Yes	
Has any contamination (or suspected contamination) been uncovered on the site?	No	
Are any hazardous or dangerous goods incorrectly stored onsite?	No	
Do any bunds or storage containers of hazardous or dangerous goods need repair or maintenance?	No	
Are any hazardous or dangerous goods not labelled or inadequately labelled?	No	
Are additional spill kits required onsite?	No	
Contaminated Land	No	
Acid Sulphate Soils	No	
Fire Ants	No	
Mulch	No	
Groundwater	No	
Administrative	Yes	
Weekly Site Safety Toolbox Talk completed.	Yes	
Project Managers Monthly Inspection completed.	Yes	
Incident Reports – BMS-FRM-005-001-13 completed.	N/A	

Question	Response	Details
Investigation Report and Checklist – BMS-FRM-005-001-14 completed.	N/A	
SWMS Checklist – (BMS-FRM-006-001-06) completed for all subcontractors on site.	Yes	
Task Observation Form completed.	Yes	
All site personnel inducted and signed in.	Yes	
Site Induction Register – BMS-FRM-001-001-08 up to date and all items actioned.	Yes	
All Delivery Drivers and Visitors Inducted-BMS-FRM-008-002-01	Yes	
Subcontractor Register - BMS-FRM-008-002-47 up to date.	Yes	
Electrical Register – BMS-FRM-008-002-25 up to date.	Yes	
Hazardous Chemicals Register – BMS-FRM-008-002-16 up to date.	Yes	
Plant and Equipment Register – BMS-FRM-006-001-23 up to date.	Yes	

Persons involved with the Audit

Question		Response	Details
Inspecting Person		Michael carter	
Company		Paynters	
Position		Safety officer	
Signature		1/5/20 8:06 am	
Date			
Accompanying Person		Jim Burgess	
Company		Brilliant	
Signature		1/5/20 8:09 am	

Media



Appendix 1



Appendix 2



Appendix 3



Appendix 4



Appendix 5



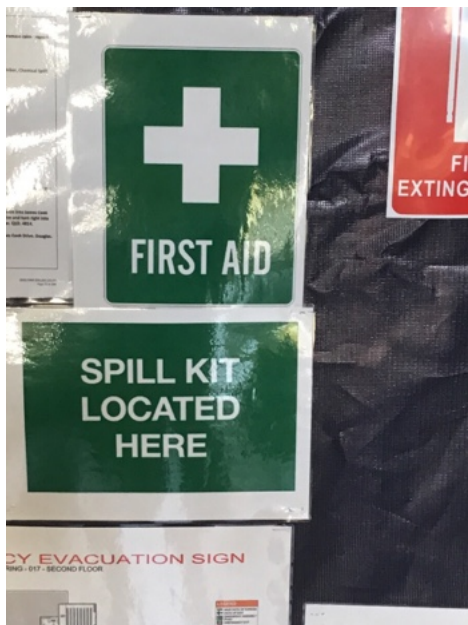
Appendix 6



Appendix 7



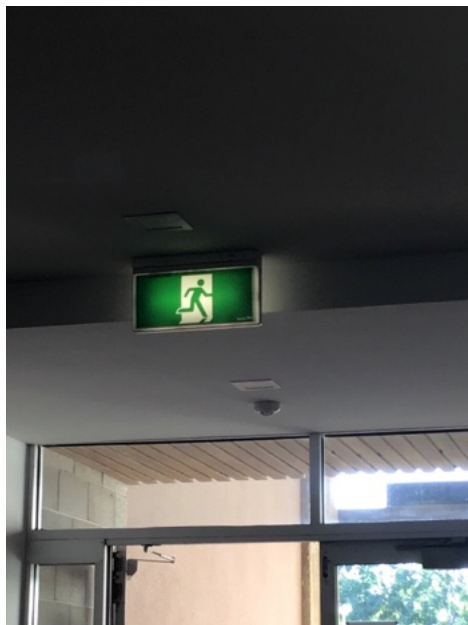
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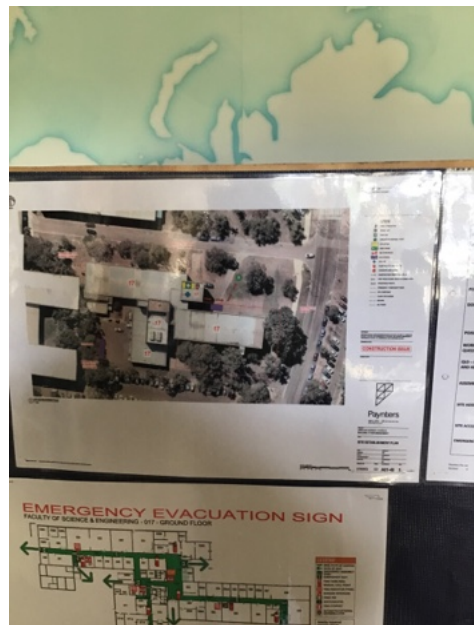
Appendix 9



Appendix 10



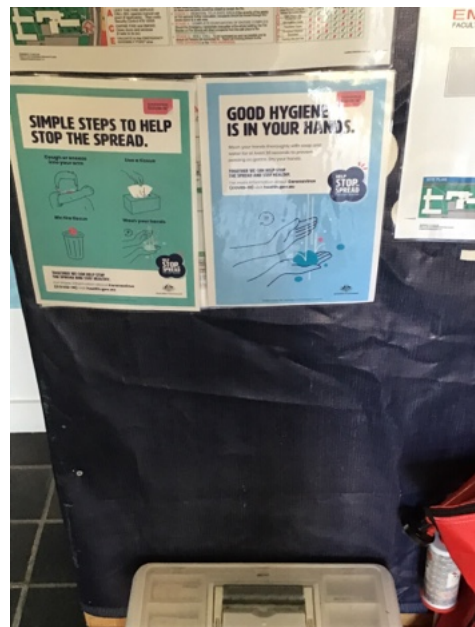
Appendix 11



Appendix 12



Appendix 13



Appendix 14