

Key: Satisfactory = S

Not Yet Satisfactory (NYS)

To receive 'Satisfactory', all areas must be 'ticked' S

General			
Area	S	NYS	Comments
Appearance/Dress	☒	☐	
Professional Attitude	☒	☐	

Conducting the Risk Assessment			
Area	S	NYS	Comments
Identified the risk/s using appropriate tools	☒	☐	
Performed assessment in accordance with relevant policies, procedures, legislation and standards	☒	☐	
Documented the 'risk' findings	☒	☐	
Analyse the risks	☒	☐	
Consulted with stakeholders	☒	☐	
Documented the evaluation / analysis	☒	☐	
Identified and determined the appropriate controlled measures	☒	☐	
Assessed control measures for strengths and weaknesses	☒	☐	
Communicated how risk/s would impact organisation	☒	☐	
Prepared treatment plan	☒	☐	
Reviewed treatment against success measures	☒	☐	
Conducted a risk audit	☒	☐	
Reviewed management of risk in one's own area of responsibility	☒	☐	

☒ Risk Assessment Tool Attached

☒ Treatment Plan attached

OVERALL COMMENTS/ FEEDBACK from Session:

Result of this assessment:

☒ Satisfactory

☐ Not Yet Satisfactory

Assessor Signature: _____

Date: 12-5-16

Participant Signature: _____

Date: 12/5/16