

Workplace Assessment Task 3 – Assessor’s Checklist

(This form is for the assessor’s use only)

Purpose

This *Assessor’s Checklist* outlines the specific criteria that the candidate’s submission for **Workplace Assessment Task 3** must satisfactorily meet.

This form is to be completed by the candidate’s assessor to document their assessment of the candidate’s submission in Workplace Assessment Task 3.

Task Overview

For this task, the candidate is required to produce the following sketches:

- A sketch of the structural component they selected in Task 2.
- A sketch of the non-structural component they selected in Task 2.

This task aims to assess the candidate’s:

- Practical knowledge of the measurements, information and details required for sketches.
- Practical skills in producing 2D and 3D sketches using the information provided in the set of construction plans reviewed in Task 1.
- Practical skills in creating sketches using standard drawing conventions.

Instructions to the Assessor

When assessing the candidate’s submission

- Review the two sketches the candidate submitted.
- For each criterion listed in this checklist:
 - Tick YES if you confirm the candidate’s submission satisfactorily meets the criterion.
 - Tick NO if you confirm the candidate’s submission does not satisfactorily meet the criterion.
- Write specific comments on the candidate’s performance in each criterion. Your feedback/insights will help address any area(s) for improvement.

After assessing the candidate’s submission

- Complete all parts of the *Assessor’s Checklist*, including the Assessor Declaration on the last page of this form. Your signature must be handwritten.

Candidate Details

Candidate name	Anya English
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Assessor/Observer Details

Candidate is assessed by	Jenna Sheidon
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Assessment Context

Workplace/organisation	Cogent Scaffolding
Name of building and construction project	Quay Waterfront, Scaffolding
Type of project	☐ Class 1 – 10 buildings, max two storeys ☒ Class 2 – 9 building, Type C only constructions Specify class: Class 2
Overview of this project	25 story Residential Building
Project site address	57 Skyring Terrace, Newstead
State/territory	QLD
Resources required for assessment	☒ Building and construction project ☒ Set of construction plans to use as reference in producing the sketches. ☒ Equipment, e.g. hand drawing equipment to be used to produce the sketches.

ASSESSOR'S CHECKLIST

Sketch: Structural component

Component	Assessor to specify here, e.g. columns, foundations, girders, beams, supports, concrete slabs, exterior walls, etc.
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The candidate's sketch:	YES/NO/NA	Assessor's comments
Form support		
1. Records the following information:		
i. Measurements, including:		
a. Length of objects	☒ YES ☐ NO	
b. Height of objects	☒ YES ☐ NO	
c. Width of objects	☒ YES ☐ NO	
d. Diameter/radius of objects	☒ YES ☐ NO ☐ N/A	
e. Units of measurements	☒ YES ☐ NO	
ii. Information, including:		
a. Title of the sketch	☒ YES ☐ NO	
b. Hand-drawn concepts of form	☒ YES ☐ NO	
c. Hand-drawn concepts of spatial arrangements	☒ YES ☐ NO	
iii. Details, including:		
a. The label of each form	☒ YES ☐ NO	
b. The label of each spatial arrangement	☒ YES ☐ NO	
c. Label of materials	☒ YES ☐ NO	
d. Notes, as applicable	☒ YES ☐ NO ☐ N/A	
2. Includes:		
i. Two-dimensional forms (Showing measurements of two dimensions)	☒ YES ☐ NO	

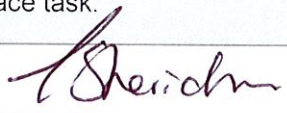
The candidate's sketch:	YES/NO	Assessor's comments
a. Height x length; or ✓	☒ YES ☐ NO	
b. Width x length; or ✓	☒ YES ☐ NO	
c. Width x height ✓	☒ YES ☐ NO	
ii. Three-dimensional shapes		
a. Sectional representations of objects	☒ YES ☐ NO	
b. (Showing measurements of three dimensions) Height x width, length	☒ YES ☐ NO	
3. Uses standard drawing conventions including:		
i. sheet layout	☒ YES ☐ NO	
ii. title block ✓	☒ YES ☐ NO	
iii. line types ✓	☒ YES ☐ NO	
iv. symbols ✓	☒ YES ☐ NO	
v. dimensions	☒ YES ☐ NO	
vi. dimension lines ✓	☒ YES ☐ NO	
vii. abbreviations	☒ YES ☐ NO	

Sketch: Non-structural component

Component	Assessor to specify here, e.g. ceiling (heights and variations), doors, light fittings, power suppliers, services, etc.
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The candidate's sketch:	YES/NO/NA	Assessor's comments
1. Records the following information:		
i. Measurements, including:	☐ YES ☐ NO	
a. Length of objects	☒ YES ☐ NO	
b. Height of objects	☒ YES ☐ NO	
c. Width of objects	☒ YES ☐ NO	
d. Diameter of objects	☒ YES ☐ NO ☐ N/A	
e. Units of measurements	☒ YES ☐ NO	
ii. Information, including:		
a. Title of the sketch	☒ YES ☐ NO	
b. Hand-drawn concepts of form	☒ YES ☐ NO	
c. Hand-drawn concepts of spatial arrangements	☒ YES ☐ NO	
iii. Details, including:		
a. The label of each form	☒ YES ☐ NO	
b. The label of each spatial arrangement	☒ YES ☐ NO	
c. Label of materials	☒ YES ☐ NO	
d. Notes, as applicable	☒ YES ☐ NO ☐ N/A	
2. Includes:		
i. Two-dimensional forms (Showing measurements of two dimensions)	☒ YES ☐ NO	

The candidate's sketch:	YES/NO	Assessor's comments
a. Height x length; or	☒ YES ☐ NO	
b. Width x length; or	☒ YES ☐ NO	
c. Width x height	☒ YES ☐ NO	
ii. Three-dimensional shapes		
a. Sectional representations of objects	☒ YES ☐ NO	
b. (Showing measurements of three dimensions) Height x width, length	☒ YES ☐ NO	
3. Uses standard drawing conventions including:		
i. sheet layout	☒ YES ☐ NO	
ii. title block	☒ YES ☐ NO	
iii. line types	☒ YES ☐ NO	
iv. symbols	☒ YES ☐ NO	
v. dimensions	☒ YES ☐ NO	
vi. dimension lines	☒ YES ☐ NO	
vii. abbreviations	☒ YES ☐ NO	

Assessor Declaration	
By signing here, I confirm that I have thoroughly reviewed the candidate's sketches for this workplace assessment task.	
I confirm that the information recorded on this <i>Assessor's Checklist</i> is true and accurately reflects the candidate's submission for this workplace task.	
Assessor's signature	
Assessor's name	Jenna Sheridan
Date signed	2/12/22

END OF ASSESSOR'S CHECKLIST