

Additional Project Details Identification Form

Instructions to the Assessor

The candidate will review the construction drawings and specifications from *Task 1*. They will then use this *Additional Project Details Identification Form* to document additional details and requirements of the construction of the building.

Instructions to the Candidate

Use this *Additional Project Details Identification Form* to document additional details and requirements of the construction of the building.

Ensure you have completed all fields in this form before submitting it to your assessor.

ADDITIONAL PROJECT DETAILS IDENTIFICATION FORM

Candidate name	Anya English
Workplace/organisation	Cogent Scaffolding
Date of inspection	8/12/2022

Details of the Building and Construction Project

Workplace/organisation	Cogent Scaffolding
Name of building and construction project	Quay Waterfront Newstead
Type of project	☒ Residential building ☐ Commercial building
State/territory	Queensland

Section 1 – Building Details

Type of Building	Residential High Rise
Method of Construction	Scaffolding

Building Site Features <i>(Add rows as necessary)</i>
Trees
Lake

Building Materials to be Used <i>(Add rows as necessary)</i>
Scaffold standards
Scaffold Ledgers
Scaffold braces
Raker ties
Wall ties
Bolts
Zip ties
Uni mesh
Shade cloth
Scaff guard
Aluminium Stair – Construction stair
Aluminium Stair – Stretcher Stair
Aluminium Handrail
Steel Boards
Plywood/lap boards

Section 2 – Site Requirements

Site Facility Requirements <i>(Add rows as necessary)</i>
Toilets
Showers
Bubblers
Lunch rooms
Appliances i.e. microwave, kettle.

Communication Requirements <i>(Add rows as necessary)</i>
Walkie talkies
Phone (call + WhatsApp)
Email (Aconex + Outlook)

Temporary Boundary Fencing Requirements <i>(Add rows as necessary)</i>
Scaffold around Penos
Scaffold handrail around crane access
Exclusion Access

Workplace Safety Requirements <i>(Add rows as necessary)</i>
Full PPE required i.e. fluro yellow work shirts, long safety pants, steel cap boots, hard hat, safety glasses
First aid kit
Harnesses
Lanyards
Camel pack
Height safety equipment

Section 3 – Waste Removal Requirements

Waste Removal Requirements <i>(Add rows as necessary)</i>
Bins (normal and recyclable)
Steel bins for scrap metal

Waste Removal Procedures <i>(Must include two types of waste and steps on how to remove each type of waste from the building site)</i>	
Type of Waste <i>(Add rows as necessary)</i>	General dirt and grease
1. Leading hand does a 30 day scaffold inspection of the scaffold	
2. Leading hand notices dirt and grease build up on scaffold and notes this down in scaffold inspection as a non compliance	
3. This is then discussed instantly with appropriate people on site, safety manager and site manager for the reason being	
4. The leading hand then instructs that the scaffold is to be cleaned by his work crew.	
5. Scaffolders clean the scaffold and dispose of the cloth accordingly in a waste bin.	
Type of Waste <i>(Add rows as necessary)</i>	General material

1. Scaffold is built
2. Leading hand inspects scaffold and creates handover inspection to state that the scaffold is safe for use
3. Leading Hand identifies waste as inspecting the scaffold
4. Leading hand instructs that the waste is to be cleaned up to his work crew
5. Once the waste is cleaned and the scaffold complies, leading hand signs handover with builder for proof of that the scaffold is clean and safe.

Waste Management Site Fees <i>(Must include types of fees and the cost or the calculation for the cost for each)</i>	
Type of Fee	Cost
Bin Chute (6m package)	\$2 381.40
Bin chute liner	\$185

Section 4 – Additional Costs

Project-Specific Statutory Costs <i>(Must include types of fees and the cost or the calculation for the cost for each)</i>	
Type of Cost	Cost
Workers compensations	\$2 per person per hour
Public liability/pollution/productivity	\$180 000 for one year
Payroll tax	\$4 per hour per person

Approval Costs <i>(Must include types of fees and the cost or the calculation for the cost for each)</i>	
Type of Cost	Cost
Rent for office	\$400 per week
EBA Contract	\$1000 a year
Engineer approvals	\$150 per hours

Compliance Costs <i>(Must include types of fees and the cost or the calculation for the cost for each)</i>	
Type of Cost	Cost
Audit	\$350 for a year
Workers time spent on Internal Audit	\$160 per week
Time spent on Procore	\$2 per person (leading hand/HSR/office staff only 30 people) per hour
Workers time spend on Audit	\$3200 per year
Appointment of HSR	Extra \$5 an hour for 1x HSR

END OF ADDITIONAL PROJECT DETAILS IDENTIFICATION FORM

Workplace Assessment Task 3 – Assessor’s Checklist

(This form is for the assessor’s use only)

Purpose

This *Assessor’s Checklist* outlines the specific criteria that the candidate’s submission for **Workplace Assessment Task 3** must satisfactorily meet.

This form is to be completed by the candidate’s assessor to document their assessment of the candidate’s submission in *Workplace Assessment Task 3*.

Task Overview

For this task, the candidate is required to submit a completed *Additional Project Details Identification Form*. The form documents additional details of the building based on the candidate’s understanding of the construction drawings and specifications.

When assessing the candidate’s submission

- Review the candidate’s submission against the following:
 - Building site features, type of building, method of construction, and specified building materials
 - Site facility requirements, communication requirements, temporary boundary fencing requirements, and workplace safety requirements
 - Waste removal requirements, waste removal procedures, and waste management site fees
 - Additional project-specific statutory costs, approval costs, and compliance costs
- For each criterion listed in this checklist:
 - Tick YES if you confirm the candidate’s submission satisfactorily meets the criterion.
 - Tick NO if you confirm the candidate’s submission does not satisfactorily meets the criterion.
- Write specific comments on the candidate’s performance in each criterion. Your feedback/insights will be helpful in addressing any area(s) for improvement.

After assessing the candidate’s submission

- Complete all parts of the *Assessor’s Checklist*, including the Assessor Declaration on the last page of this form. Your signature must be handwritten.

Candidate Details

Candidate name	Anya English
Title/designation	

Assessor/Observer Details

Candidate is assessed by	Michelle Cromersall
Training Organisation	
Relevant qualifications held	Diploma Business, cert IV Tng + ass.

Assessment Context

Workplace/organisation	Cogent Scaffolding
Name of building and construction project	
Type of project	☐ Residential building ☐ Commercial building
State/territory	QLD
Resources required for assessment	☐ Completed <i>Additional Project Details Identification Form</i> ☐ Construction drawings and specifications

ASSESSOR'S CHECKLIST

Section 1 of the Additional Project Details Identification Form	YES/NO	Assessor's comments
1. Candidate correctly identified the type of building being built.	☒ YES ☐ NO	
2. Candidate correctly identified the method of construction to be used in constructing the building.	☒ YES ☐ NO	
3. Candidate correctly identified all building site features based on the construction drawings and specifications.	☒ YES ☐ NO	
4. Candidate correctly identified all building materials to be used based on the construction drawings and specifications.	☒ YES ☐ NO	

Section 2 of the Additional Project Details Identification Form	YES/NO	Assessor's comments
1. Candidate correctly identified all site facility requirements based on the construction drawings and specifications.	☒ YES ☐ NO	
2. Candidate correctly identified all communication requirements based on the construction drawings and specifications.	☒ YES ☐ NO	
3. Candidate correctly identified all temporary boundary fencing requirements based on the construction drawings and specifications.	☒ YES ☐ NO	
4. Candidate correctly identified all workplace safety requirements based on the construction drawings and specifications.	☒ YES ☐ NO	

Section 3 of the Additional Project Details Identification Form	YES/NO	Assessor's comments
1. Candidate correctly identified all waste removal requirements based on the construction drawings and specifications.	☒ YES ☐ NO	
2. Candidate correctly identified all waste removal procedures depending on type of waste based on the construction drawings and specifications.	☒ YES ☐ NO	
3. Candidate correctly identified all waste management site fees.	☒ YES ☐ NO	

4. Candidate correctly identified cost of each waste management site fee. ☒ YES ☐ NO

Section 4 of the Additional Project Details Identification Form

1. Candidate correctly identified all project-specific statutory costs based on the construction drawings and specifications. ☒ YES ☐ NO

2. Candidate correctly identified all approval costs based on the construction drawings and specifications. ☒ YES ☐ NO

3. Candidate correctly identified all compliance costs based on the construction drawings and specifications. ☒ YES ☐ NO

Assessor Declaration

By signing here, I confirm that I have thoroughly reviewed the candidate's *Additional Project Details Identification Form* for this workplace assessment task.

I confirm that the information recorded on this *Assessor's Checklist* is true and accurately reflects the candidate's submission for this workplace task.

Assessor's signature

Michelle Comerrell

Assessor's name

Michelle Comerrell

Date signed

6/1/23

END OF ASSESSOR'S CHECKLIST