

Project Information Sheet

Rockpool Pelican Waters

Please PDF and email to:
Group - Project Startup Form 5.55

About the Project:			
Project Number:	21033	Using www.maps.google.com.au - calculate:	
Project Name:	Rockpool Pelican Waters	Distance from site to Toowoomba Office	
Site Address:	Lot 90 on SP316217 Spitfire Banks Drive	Time from site to Toowoomba Office	
Suburb State Post Code	Pelican Waters, QLD 4551	Distance from site to Brisbane Office	
Project Description (detailed)	150 Bed Aged Care Facility	Time from site to Brisbane Office	
		Is this site within 50km of 261 Queen St	Select from...
About the Tender			
Bid Leader	Lincoln Ford		
Estimator:	Rece Kelloway		
Original Tender Sum:	\$ 34,455,400.00		
Estimated Margin %:	10%	Tender Submission Date	
Estimated Project duration (weeks):		Letter of Acceptance Date	
Gross Floor Area			
Contract Information			
Project Information			
What Entity are we building under?	McNab Developments (Qld) Pty Ltd	Obtain from Group Accountant	
Is McNab a Principle Contractor OR a Subcontractor?	Principle Contractor	Built from which office (Group)	
Project Type:	Commercial	Contract Type	Negotiated Contract
Is this a QLD Government Project?	No		
Dates			
Commencement Date Target/Real	1/06/2022		
Anticipated Completion Date (contract)	4/08/2023	Defects Liability Period:	TBC
Anticipated Completion Date (Target)	4/08/2023		
Estimated date for practical completion	4/08/2023		
Financials			
Contract Value: (exc GST)	\$ 34,192,400.00	Internal Contingencies	
Gross Profit for this job	\$ 3,436,940.70	Internal Provision for Rise & Fall	
Construction Budget	\$ 30,755,459.31	Prime cost	
Gross Contract Margin (%)	10%		
Retention:	Cash		
Is Retention Based on Original or revised contract value?	Original		
if cash retention:	Cash	Certification Period (days)	14 Days
What is the maximum retention%	10%		
What is the current retention %	5%	Client Payment in Elapse Days from certification	7 Days
Total Value of Provisional Sums in this Contract:			
Provisional Sum 1 -			
Provisional Sum 2 -			
Is this a GMP Project?	Yes	Liquidated Damages \$ per day	
Insurance			
Is contract works insurance to be provided by McNab under this contract?		not yet	
Is Public Liability Insurance to be provided by McNab under this contract?		not yet	
Limit of Liability required for public liability:		not yet	
Is there Professional Indemnity Insurance Required:		yes (\$20m)	
Name of Principal:		TBC	
IF ANY: Name of other party to be noted as 'named insured' on contract:		TBC	
What is their interest in this project?		TBC	
Does the specification/contract require us to insure the project for a greater than the project Value if so what is the total value we need to insure for?			
Project Team			
Construction Manager:	Matthew Palmer	Accounts Contact:	
Project Manager:	Matthew Hyams	Foreman:	
CA:	Levi Carsburg	Foreman Mobile:	
CA E-Mail:			
Safety Advisor:		HSE Business Partner:	
Site First Aider:		Quality Representative:	
Safety Committee required for this job?	Select from...		
Project Management			
Jobpac Authority:	List Names:	Title:	
Grant Jobpac Authority to:	Matthew Palmer	CM	
Grant Jobpac Authority to:	Matt Hyams	PM	
Grant Jobpac Authority to:	Levi Carsburg	CA	
Jobpac Access Only			
Grant Jobpac Access to		Grant Jobpac Access to	
Grant Jobpac Access to		Grant Jobpac Access to	
Site			
Temporary Site Fencing installation checked			
Fire Ants - Is the project in a Fire Ant Zone as indicated on current Biosecurity Maps?	Select from...	Link to Fire Ants Map	
(if yes - you need to answer additional questions on the DPI Sheet in this workbook and organise a site inspection prior to taking possession of the site)			

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Contact Details

Client			
Client Name:	Bill Summers	Client Mobile	0413 870 909
Client Company Name:	Rockpool RAC (Pelican Waters) Pty Ltd	Client Phone:	
Clients ABN:	607 029 550 (ACN)	Client Fax:	
Client Address	18 Dublin Street	Client email:	
Suburb State Post Code	Clayfield QLD 4011		
Client Accounts Person Name:			
Client Accounts Person Phone			
Client Accounts Person Fax:			
Client Accounts Person Email			
Client WH&S Rep			
Architect			
Architect Name:	Michael Hemmings	Mobile	0407 577 088
Architect Company:	GJG Architects	Phone:	07 5520 1134
Architect Address	PO Box 1173	Fax:	
		Email:	michael.hemmings@gjgarchitects.co
Suburb State Post Code	Elanora QLD 4221		
Engineer			
Engineer Name:	Jarrod Novosel	Phone:	
Engineer Company:	Acor Consultants (QLD) Pty Ltd	Fax:	
Engineer Address	Level 4, 43 Peel Street	Email:	
Suburb State Post Code	South Brisbane		
Superintendent			
Superintendent Name:		Mobile:	
Superintendent Company:		Phone:	
Superintendent Address		Fax:	
		Email	
Suburb State Post Code			
OTHER COMPANIES: (as applicable)	COMPANY NAME	CONTACT NAME	PHONE/EMAIL
Quantity Surveyor:			
Hydraulic Consultants:			
Electrical Consultants:			
Mechanical Consultants:			
Geo Tech Consultants:			
Landscape Architects:			
Fire Services Consultants:			
Certifier:			

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McNab Team Action List

Project Manager - all items mandatory

- ☒ Book the Pre-mobilisation meeting Invite: HSE, Foreman & CA
- ☒ Complete the HSEQ Pre-Mobilisation Planning Form, save to Project File
- ☒ Review & Sign HSEQ Project Management Plans (HSMP, EMP, QMP)
- ☒ Complete fire ant inspection Tab and organise site inspection (where required)

HSE Team - all items mandatory

- ☒ Contact PM to identify High Risk Works
- ☒ Develop Project Specific HSMP and review with PM
- ☒ Develop Project Specific EMP and review with PM
- ☒ Conduct Project Risk Assessment and Develop PRR (HSE)
- ☒ Commence project pre-mobilisation/ Site Establishment planning
- ☒ Confirm Cleaning companies for COVID deep clean

Quality - all items mandatory

- ☒ Develop Project Specific QMP and review with PM
- ☒ Book in QMP Part B meeting with PM

Accounts

- ☒ Sign off system administration
- ☒ Allocate Insurance
- ☒ Jobpac creation and access

IT

- ☒ Source resource requirements
- ☒ Install and ensure site live
- ☒ J:jobs file structure and access
- ☒ Procore creation, set up and access
- ☒ Project Mailbox and access
- ☒ Accounts OCR Lookup file

Marketing

- ☒ Send Positive Feedback & Complaints Process to:
 - * Client
 - * Engineer
 - * Architect
 - * Superintendant
- ☒ Update Intranet
- ☒ Project announcement
- ☒ Review signage opportunities with PM

Admin Team

- ☒ Create Site Safety Folders
- ☒ Create Site Admin Folders
- ☒ Site Admin Kit
- ☒ Fire Ants Folder Required?
- ☒ Upload job onto Projects at McNab on intranet

Plant & Logistics Team

- ☒ Upload new job into SRM

Estimating and Ops to Liaise

- ☒ Procore Upload

HR and Payroll

- ☒ HR/Payroll catch up regarding industrial conditions