

CPCCBC4029B

APPLY CONSTRUCTION INFORMATION TO THE SALES PROCESS

ASSESSMENT SUMMARY

The assessment activities for *CPCCBC4029B Apply construction information to the sales process* cover all aspects of the unit of competency required. To demonstrate competence in this unit, a participant must undertake all tasks and complete them satisfactorily and consistently. For Apprentices and Trainees, this includes employer completion of the Employer Record Book (ERB).

Participants must read all the information given before starting any assessment task. The assessment tasks are intended to be equitable, fair and flexible. If a participant has any questions or requires alternative arrangements to be made such requests should be directed to their Trainer/Assessor, who should note such arrangements in the 'Assessor Comments' on the affected assessment. If a participant feels they are not yet ready to be assessed, they should discuss their options with their Trainer/Assessor.

To satisfactorily complete the assessment, the participant is required to answer all questions correctly and demonstrate their skills to industry standards. If a participant does not answer some questions or perform some tasks, they will be deemed 'Not Satisfactory' for the task and 'Not Yet Competent' for the unit of competency. The Trainer/Assessor is able to provide the participant with additional information on interpreting the assessment outcomes and provide guidance on the participant's options. Should a participant still be deemed 'Not Satisfactory' they will have the opportunity to undertake a supplementary assessment or appeal the result.

By signing the cover page for each assessment item, the participant acknowledges they understand the assessment instructions and requirements and consent to being assessed. The participant also verifies and assures the RTO that the work submitted is their own work.

Participant Name	Rebecca David
------------------	---------------

Task	Assessment Results	
Theory Exam	☐ Satisfactory	☐ Not Yet Satisfactory
Practical Assessment	☐ Satisfactory	☐ Not Yet Satisfactory
Outcome for Unit of Competency	☐ Competent	☐ Not Yet Competent

Assessor Name	
Assessor Signature	
Unit Competence Determination Date	Click here to enter a date.

CPCBC4029B

APPLY CONSTRUCTION INFORMATION TO THE SALES PROCESS

THEORY EXAM INSTRUCTIONS

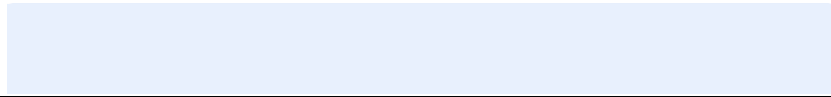
- This exam will occur under standard assessment conditions.
 - An oral examination may be allowed under certain circumstances, whereby the Participant's answers will be documented by a party other than the Participant. This must be acknowledged in writing (e.g. FT001 and Assessor Comments)
- Participants must provide enough detail in their responses to demonstrate their knowledge and skills.
- Please fill in the details below, providing your name, signature and date of assessment.
 - Your signature acknowledges that this is your own work.
- Assessors are to complete marking in pen of a different colour to the Participant.
- If a Participant initially answers a question incorrectly but modifies their response, they must follow the instructions below:
 - If a Participant changes their response in writing, they must put their initials next to the written change.
 - If a Participant changes their response verbally, this must be noted on the exam paper by the assessor.

Participant name Rebecca David

Participant signature 

Date 27/02/2020

Assessor name _____

Assessor signature 

Date [Click here to enter a date.](#)

Number of questions	Number of questions answered correctly	Task outcome (Tick)	
		Satisfactory	Not Yet Satisfactory
18		☐	☐

Q1. Outline the circumstances in which a building licence must be obtained before carrying out building work.

Answer

You must obtain a QBCC Licence in Queensland if you are going to carry out building work



- valued at over \$3,300
- valued at over \$1,100 that involves hydraulic services design
- any value where it involves:
 - drainage
 - plumbing and drainage
 - gas fitting
 - termite management – chemical
 - fire protection
 - completed residential building inspection
 - building design – low rise, medium rise and open
 - site classification

Q2. Describe the steps involved in organising electricity supply to site. Provide approximate timeframes for this process.

Answer

If there is no electricity supply then the electrical contractor can complete an enquiry on the client's behalf. Within 20 days of the enquiry the DNSP will conduct investigations and provide an estimate of potential costs and timeframes so that the client can make an informed decision.



If there is supply already the electrical contractor will enter into a network connection agreement with the DNSP. If the electrical contractor does not do this the DNSP will advise of a network connection offer within 10 business days.

Once the agreement is made the electrical contractor prepares the site for connection. Once the site is ready the electrical contractor will submit and EWR to the DNSP with a copy given to the client to inform them of the preferred electricity retailer.

The DNSP will then visit the premises to perform the requested work. This will be done within 5 business days of receiving all the forms.

Q3. True or False (Tick your response): Staged approval is one type of approval that may be sought for the building approval stage.

Answer

☒	True
☐	False

☐

Q4. True or False (Tick your response): Building provision approvals are issued by the local government (e.g. Brisbane City Council).

Answer

☒	True
☐	False

☐

Q5. Describe the steps involved in organising water supply to site. Provide approximate timeframes for this process.

Answer

To connect the site to water and sewage networks or alter network infrastructure you need to submit a water approval application. In SEQ the application is submitted to Qld Urban Utilities.

☐

The water approval process and development assessment process operate in conjunction; however do not need to be submitted at the same time.

Developers proposing to connect to water and sewerage services must show the council evidence that a connection is available. The evidence required will depend on the complexity of the proposed development and the likely availability of services. Standard connections such as simple residential developments usually take 5 days.

Q6. Identify the Volume and Parts of the NCC which outline energy efficiency requirements for Classes 1 and 10, and Classes 2 to 9.

Answer

Classes 1 and 10	Classes 2 to 9
Volume 2 parts 2.6 and 3.12	Volume 1 Part J

☐

Q7. Describe the long-term benefits of sustainable building solutions. List one (1) environmental benefit and one (1) benefit for the client.

Answer

Topics	Definition
Environmental benefit	Sustainable building solutions benefit the environment by reducing energy consumption thus reducing co2 emissions and reducing greenhouse gases. Using design elements such as double-glazed windows for insulation, roof vents that allow hot air to escape, window shading, a light-coloured roof to reflect heat and a hot water system located as close as possible to areas where hot water is needed can reduce energy consumption.
Client benefit	The benefit of sustainable building solutions to the client is the long-term financial savings. This is due to energy-efficient design features, materials and appliances that keep ongoing running and maintenance costs low. For example LED lighting last longer and are more energy efficient, therefore reducing lighting costs. Use of natural light reduces the use of artificial lighting and thus reduces electricity costs.

☐

Q8. Match the insurance types and definitions by writing the appropriate letter next to each number in the centre column.

Answer

Insurances		Answers	Definition	
1	Builder's All Risk	1 -A	A	Covers personal injury or property damage.
2	Indemnity	2 -C	B	Covers accidental risks of physical loss or damage during construction, third party liabilities and advance loss of profits.
3	Public Liability	3 -B	C	Covers costs where a contractor has caused building errors or omissions.
4	Workers' Compensation	4 -D	D	Covers death, injury or illness of employees.

☐

Q9. True or False (Tick your response): Insurance should be taken out by the contractor prior to starting construction.

Answer

☒	True
☐	False

☐

Q10. Select and describe five (5) trades involved in the construction process.

Answer

Trade	Description
Concreter	The concreter organise concrete supply; installs formwork and boxing for the slab, footpaths, driveways etc; pours and finishes the concrete.
Carpentry	The carpenter installs wall frames, roof trusses, flooring, doors, stairs, joinery, mouldings and outdoor decking and steps.
Plumber	A plumber organises water supply to the site; sewer connection and drainage; install pipes for water and sewer; install plumbing fixtures and fittings; install hot water systems; installs roof and gutters.
Tiling	The tiler tiles walls and floors. May tile external patios etc
Landscaping	The landscaper provides plants for gardens, grass, edging around gardens, paving, irrigation and drainage.



Q11. Order the following steps from 1 to 10 to identify an appropriate construction sequence.

Answer

Step Number	Steps
3	Floor frame
5	Windows and external door frames
7	Wall insulation
1	Set out
9	Painting
6	Electrical wiring
2	Plumbing of waste pipes
8	Internal linings
10	Landscaping
4	Wall frames



Q12. For each of the main stages of construction listed below, identify the main trades involved and an approximate duration of each stage for a standard.

Answer

Stage	Description	
1: Clearing of the site	Trades	Surveyor, geotech, excavator,
	Duration	Depends on whether soil testing is needed and the results of this testing.
2: Slab or base stage	Trades	Concreter, Plumber, Waterproofer, Termite Protector, Brick/Block Layer
	Duration	1-2 weeks
3: Frame stage	Trades	Carpenter, steel fixer, electrical, plumber, brick/block layer.
	Duration	3-4 weeks
4: Lockup stage	Trades	Glazier, carpenter, locksmith, insulation installer
	Duration	4 weeks
5: Fit-out or fixing stage	Trades	Plumber, electrician, joiner, carpenter, plasterer, painter, tiler, waterproofer, wall insulation installer,
	Duration	5-6 weeks
6: Practical completion stage	Trades	Building surveyor, carpet installer, soft landscaping, cleaner and any other trades that have defects to rectify.
	Duration	7-8 weeks



Q13. Identify five (5) factors that can affect the duration of each construction stage.

Answer

Location, size of the project, height of the building, complexity, quality requirements.	☐
--	--------------------------

Q14. Describe how each of the following factors can affect construction times.

Answer

Factor	Effect
Changed conditions	If requirements, design or issues arise during construction it can increase the project timeframes.
Labour availability	If subcontractors are unable to provide the labour to undertake their tasks, this then has a flow on affect to all future trades. Eg if a plumber is unable to do his in wall plumbing on time then the plasterer is pushed back and so on.
Material availability	If there is a delay in the delivery of material or the material is damaged upon receipt then this can push back trades and thus project timeframes.
Weather	Weather can play havoc on project timelines prior to being at lockup stage. Particularly rain or cyclonic weather. Even heat waves can impact on the timeline as workers will not be able to work during the heat wave.

Q15. Describe the site establishment requirements for each of the points listed.

Answer

Requirement	Description
Earthworks	Before excavation can commence contact Dial Before You Dig to ensure that existing services are located and not damaged.
Electricity	May require disconnection from the work zone and temporary utilities installed for construction phase. Discussion and applications through local electricity supplier may be required.
Neighbours	Neighbours should be notified of the construction, the start dates and the contact name and numbers of the Site Manager.
Waste disposal	Skip bins, designaged storage areas etc will need to be provided. Regular removal of waste is required. Permits may be required if bins are to be placed in the street.
Water connection	Plumber needs to disconnect any water / sewage prior to demolition.



Q16. Identify the section of the *Work Health and Safety Regulations* that outlines the site establishment requirements listed.

Answer

Regulation section	Requirement
Section 40	The layout of the work area must allow for persons to enter, exit and move about without risk to health and safety
Section 41	Adequate facilities must be provided for workers, including toilets, drinking water, washing facilities and eating facilities.
Section 308	A principal contractor for a construction project must install signs outside the work area that shows their name and telephone contact numbers and site office address.



Q17. True or False (Tick your response): The owner is able to access the site at any time.

Answer

☒	True
☐	False

☐

Q18. Which of the following parties should the client contact to access the site? Tick all that apply.

Answer

Choice	Possible Answers
☒	Contractor
☐	Local Government
☐	Industry Regulator (e.g. Queensland Building and Construction Commission)
☐	Subcontractors

☐

CPCBC4029B

APPLY CONSTRUCTION INFORMATION TO THE SALES PROCESS

PRACTICAL ASSESSMENT INSTRUCTIONS

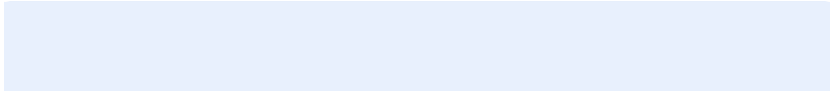
- The following practical assessment will require the Participant to complete work related activities.
- The Assessor will conduct observations of the Participant's work to determine whether they display sufficient practical skills and knowledge.
- Please fill in the details below – providing your name, signature and date of assessment.
 - The Participant's signature acknowledges that the Assessor provided clear instructions and the Participant understood what was required to complete this assessment.
- The Assessor may substitute a Practical Task with an alternate task of equal value.
 - Alternate tasks must be fully documented by the assessor in the Assessor Comments area.

Participant name Rebecca David

Participant signature 

Date 27/02/2020

Assessor name _____

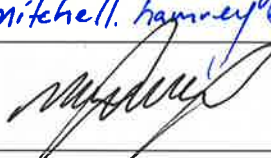
Assessor signature 

Date Click here to enter a date.

Task	Task outcome (Tick)	
	Satisfactory	Not Yet Satisfactory
Task 1 (Occasion 1)	☐	☐
Task 1 (Occasion 2)	☐	☐

CPCCBC4029B

APPLY CONSTRUCTION INFORMATION TO THE SALES PROCESS

Practical Task 1 (2X)		
Description of task: On two (2) occasions, a suitable observer is to verify the participant's ability to apply construction information during the sales process in order to develop the customer's knowledge of construction processes and the effects on the contract and building timelines. The participant is to gather evidence of how they have completed each component of the Practical Task, which is to be submitted with this Practical Assessment sheet. Evidence to be submitted may include: - RFI and relevant correspondence with client - A variation, price and acceptance by the client The observer is to provide detailed comments on the tasks completed by the participant. The assessor is to verify the observer's comments in the Assessor Comments section, and provide the Practical Assessment outcome on the front cover of this document.		
Resources required: Two (2) sales contracts.		
Assessment of task		
Name of participant:	REBECCA DAVID	
Name of observer:	Mitchell Hamrey	
Role of observer (Confirm suitability to sign)	Contracts Manager	
Email address of observer	mitchell.hamrey@paynters.com.au	
Signature of observer:		
Date:	Click here to enter a date.	
When completing the task, did the participant:	Tick if satisfactorily completed. Provide comments if left unticked.	
	1st Occasion	2nd Occasion
1.A. Identify and explain to the customer the approvals required before starting construction, including: - Statutory approvals - Sustainability requirements - Insurance covers	☒	☒
1.B. Identify and explain to the customer the stages and timeframes of construction, including: - Main trade components - Construction process sequence (including approximate duration)	☒	☒
1.C. Identify and explain to the customer potential industry conditions that can affect construction times.	☒	☒
1.D. Identify and explain to the customer site establishment requirements before starting construction.	☒	☒

1.E. Establish site access arrangements with the client.	☒	☒
1.F. Effectively communicate using the following methods: - Verbally using language/concepts appropriate to cultural differences - Non-verbal communication - Active listening and responding to client questions	☒	☒
The participant's performance was: ☒ Satisfactory ☐ Not Satisfactory		

OBSERVER COMMENTS

Rebecca showed that she was competent at completing the tasks and her performance was satisfactory. MF

PAYMENT REQUISITION FORM

Project Number:

ZSCHS0101

Cost Code:

01-03

Supplier Name:

BRISBANE CITY COUNCIL

Date:

12/07/2019

Date Required:

12/07/2019

Payment Amount:

\$1,534.00

GST:

EXEMPT

Description:

DA prelodgement meeting. Pay online at BCC.
No credit charge surcharge.

Requested By:

Rebecca David / Shannon Daly

Approval By:

Signature:

EFT Details:

Bank:

Account Name:

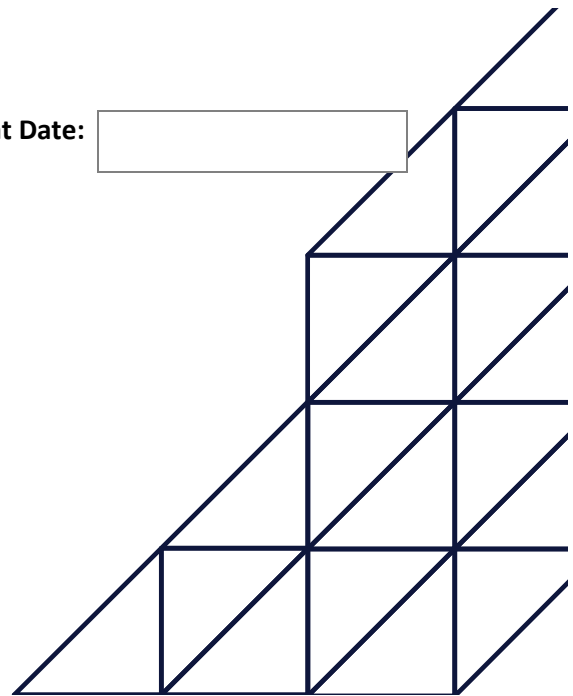
BSB:

Account Number:

Payment Number:

Payment Date:

(staple paperwork to the back of this form)



BRISBANE CITY COUNCIL

ABN 72 002 765 795

FEE QUOTE

Project Ref: 1580891

Reference Number
6565 0003 8303 240

Enquiries

3403 8888

24 hours 7 days

Issued Date

12 JUL 2019

Quote Expiry Date

26 JUL 2019

Sunnycare
C/- Urbis Pty Ltd
Level 7, 123 Albert Street
BRISBANE CITY QLD 4000

Permit(s) and/or approval(s) do not issue or renew until payment, received by the expiry date, clears our bank. Payment received after the expiry date, clearing our bank, will be treated as acceptance of this offer if Council in its absolute and sole discretion extends the expiry date. Amounts shown are inclusive of GST which usually does not apply. Retain your receipt transaction number to obtain a tax invoice. See overleaf for further information.

Description	Reference	Amount (\$)
15 RADIATA ST SUNNYBANK HILLS QLD 4109	Application Ref: A005236747	
DA: Miscellaneous fee: Fast Track Prelodgement Meeting	Permit Ref: PL01377594419 - Prelodgement (DA)	1,534.00

Amount Payable

\$1,534.00BRISBANE CITY COUNCIL
ABN 72 002 765 795

Biller Code: 262097

Ref: 656500038303240



*439 6565 0003 8303 240

Sunnycare
C/- Urbis Pty Ltd
Level 7, 123 Albert Street
BRISBANE CITY QLD 4000

Amount Payable

\$1,534.00

How to pay

Online

To pay online go to www.brisbane.qld.gov.au/paybills and then select the type of account. Payment is accepted by Mastercard or Visa card from \$10 up to \$10,000.

BPAY

Contact your participating Financial Institution to make this payment directly from your cheque, savings or credit card account. Payment is accepted from \$10 up to \$500,000.

BCC Regional Business Centres and Customer Service Centre

Payment can be made by presenting this entire account **(do not separate)** to any of the Brisbane City Council Regional Business Centres or the Customer Service Centre.

Mail

Retain the top section as your record of payment and return the bottom section with cheque to:

Brisbane City Council

GPO Box 1090

BRISBANE QLD 4001

Rebecca David

From: Accounts Email
Sent: Friday, 12 July 2019 4:10 PM
To: Rebecca David
Subject: FW: BCC RATES & OTHER PYMTS payment receipt - 9165 14

Kylie Hardwick
Accounts Payable Officer

07 3368 5560
kylie.hardwick@paynters.com.au



From: no-reply@bpoint.com.au <no-reply@bpoint.com.au>
Sent: Friday, 12 July 2019 4:09 PM
To: Accounts Email <accounts.email@paynters.com.au>
Subject: BCC RATES & OTHER PYMTS payment receipt - 9165 14

BPOINT Payment Receipt

Brisbane City Council
ABN: 72 002 765 795
GPO Box 1434
Brisbane, QLD, 4001
Phone: 07 3403 8888
Web: <https://www.brisbane.qld.gov.au>

Payment Details

You have paid:	BCC RATES & OTHER PYMTS - All Other Payments
Billers Code:	1001093
Account or Bill Number:	656500038303240
Payment Amount:	AUD 1,534.00
Account Type:	MasterCard
Card Number:	...798
Expiry Date:	0320

Authorisation Result - Approved

Payment Date: 12/07/2019 04:08 PM

Time Zone: Sydney, Australia

Receipt Number: 9165 14

© 2009-2019 Commonwealth Bank of Australia ABN 48 123 123 124

This email has been scanned for spam and viruses by Proofpoint Essentials. Click [here](#) to report this email as spam.

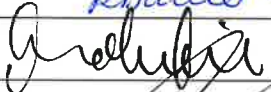
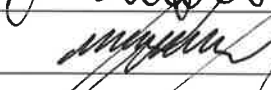
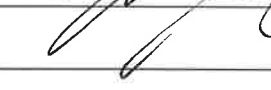
Ref: ZSCHS0101

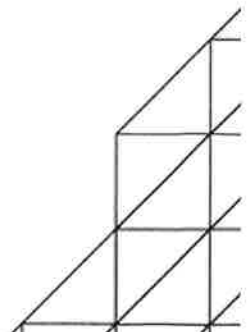
Date: 29 AUG 2019**To:** Sunny Care Home Service
Claire Wang
Suite 3, 26 George Street
CABOOLTURE QLD 4550**From:** Rebecca David
Preconstruction Contracts Administrator**Re:** ZSCHS0101 - SUNNY CARE RESIDENTIAL AGED CARE FACILITY Concept Design Development
Head Contract Variation Claim No. - 2**Variation Description – Authority Charges and Fees**

Additional authority charges and fees incurred by Paynters (e.g. Council fees, Utilities fees etc) that are required by Council or other relevant Authorities.

ITEM	DESCRIPTION	TOTAL Ex GST
01-03	Brisbane City Council - Traffic Projection Request required for DA	\$265.00
01-03	Queensland Urban Utilities - Flow and Pressure Test	\$385.00
01-03	Queensland Urban Utilities - SAN - Water Connection	\$420.00
01-03	Queensland Urban Utilities - SAN - Locate Legal Point of Discharge and Pressure / Flow Results	\$2,000.00
Variation Total (ex GST)		\$3,070.00

Extension of Time Claimed: TBA

Client Approval:			
I hereby authorise approval to proceed with the Variation Works in accordance with the above agreed costs and time.			
Signed:		Date:	
Internal Use Only:			
Preconstruction Contracts Administrator:		Date:	29/08/2019
Business Development Manager:		Date:	29/08/19.
Contracts Manager:		Date:	29/8/19
Preconstruction Manager:		Date:	29/8/19





BRISBANE CITY COUNCIL

Ultimate Traffic Projection Request

Transport Planning & Strategy

ABN 72 002 765 795

GST applies to
this request**NOTE: One request each form.****Applicant's details**

Name

Shannon Daly

Company

Paynters

Postal address *Receipt will be mailed to this address*

PO Box 1206

Milton QLD

Postcode 4064

Contact phone number

(07) 3368 5547

Fax number

()

Noise assessment location

Street no. Street One

140

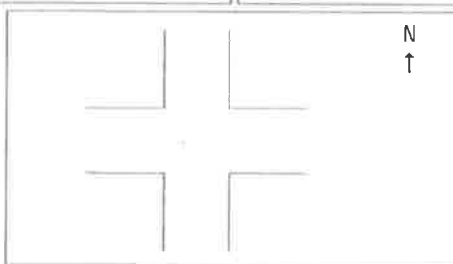
Calam Road

Suburb

Sunnybank Hills

Intersecting Street

Compton Road

**Noise assessment information request**

Street One Yes No

Existing Volumes ☒ ☐Ultimate Volumes ☒ ☐Existing % CV ☒ ☐Ultimate % CV ☒ ☐

Intersecting Street Yes No

Existing Volumes ☒ ☐Ultimate Volumes ☒ ☐Existing % CV ☒ ☐Ultimate % CV ☒ ☐**Please attach any additional information or further request/s.**

Is any additional information attached?

Yes ☐ No ☒**Authorisation**

I hereby agree to be bound by and accept the conditions set out in the attached Schedule titled 'Terms of Agreement'.

Name

Shannon Daly

Signature

Date

18/04/19

OFFICE USE ONLY

RIMS Shortcode

CDUTVP

IF PAYING BY CHEQUE

Make cheque payable to Brisbane City Council No.

*Payment by cheque will incur delays of up to 10 working days due to processing.***Mall this form and cheque with any attachments to:**

Brisbane City Council

PO Box 361

FORTITUDE VALEY QLD 4006

CONFIDENTIAL**CREDIT CARD DETAILS and AUTHORISATION**Payment: MasterCard ☐ VISA ☐

Card number

Expiry date

/

Amount

\$ 265

Name

Signature

Complete only the first four (4) and last four (4) digits of the card number. You may be contacted by a Brisbane Council Officer to obtain the remaining numbers.Business hours
phone no.**IF PAYING BY CREDIT CARD****Email the form and any attachments to
Brisbane City Council at CBEFT@brisbane.qld.gov.au or
FAX to (07) 3334 0200**



Dedicated to a better Brisbane

Ultimate Traffic Projections Schedule of 'Terms of Agreement'

1.0 Supplier

The Supplier of the Ultimate Traffic Projections for the purposes of this Agreement is Transport Planning & Strategy, Brisbane City Council.

2.0 Recipient

The Recipient is the requestor of the Ultimate Traffic Projections report, its agents, employees, assignees and successors.

3.0 Duration

This Agreement will take effect upon the execution of these standard conditions.

4.0 Ownership

The Supplier is the absolute owner of all intellectual property rights including copyright of the data. The Recipient acknowledges that these conditions confer upon the Recipient no proprietary rights whatsoever in the data.

5.0 Use

The data may be used by the Recipient for the purposes of predicting noise impacts at a particular development location. Notwithstanding the above, the Recipient may permit subject to these conditions consultants with which it has contracted for the specific provision of services to use, reproduce, adapt the data and/or combine the data with other data held by the Recipient or their consultant. The Recipient is responsible to ensure that any subsequent contracts relating to the data do not breach these standard conditions. The consultants must upon completion of the specific contract return to the Recipient any data supplied and destroy any electronic copies of the data, and shall not without the written agreement of the Supplier, retain the data or use it for any other purpose.

6.0 Warranty

The Supplier gives no warranty as to the condition, quality or fitness of the data for the Recipient's requirements. The Recipient is responsible for ensuring that the data supplied meets its own individual requirements.

7.0 Indemnity - Recipient's Indemnity

The Recipient will at all times indemnify and keep indemnified the Supplier and its officers, employees and agents (in this Clause 7 referred to as 'those indemnified') from and against any loss (including reasonable legal costs and expenses) or liability incurred by any of those indemnified arising from any claim, demand, suit action or proceeding by any person against any of those indemnified where such loss or liability arose out of, or in connection with, or in respect of:

- (a) Any breach of this agreement, excluding breach of the warranties referred to in Clause 6.0;
- (b) Any breach of the warranties referred to in Clause 6.0;
- (c) Any negligence or alleged negligence in preparation or collation or contents of the report by the Supplier and its officers, employees and agents or Brisbane City Council the Supplier and its officers, employees and agents;
- (d) Any negligent misstatement or alleged negligent misstatement in preparation, collation or in the contents of the report by the Supplier and its officers, employees and agents or Brisbane City Council the Supplier and its officers, employees and agents; and
- (e) **Any infringement or alleged infringement of the rights, including intellectual Property Rights of any person occurring by use, or in connection direct or otherwise, of the use of the report.**

8.0 Exclusion of Liability

- (a) The Recipient acknowledges and accepts that, to the extent permitted by law, that the Supplier will be under no liability to the Recipient whatsoever, whether in:
 - (i) contract or tort (including, without limitation, negligence);
 - (ii) breach of statute; or
 - (iii) any other legal or equitable obligation in respect of any loss referred to in Clause 8.0(b).
- (b) The loss or damage referred to in Clause 8.0(a) is loss or damage (including loss or profit or savings), howsoever caused, which may be:
 - (i) suffered or incurred or which may arise, by the actions or omissions or reliance of any party who directly or indirectly relies or refers to the contents, recommendations or information contained in the report; or
 - (ii) which may be caused directly or indirectly by any act or omission of the Recipient or any direct or indirect end user of the report, who relies upon the contents, recommendations or information contained in the report, whether or not the Supplier has knowledge or notice of, authorised or otherwise permitted such act or omission which has created the loss or damage.

9.0 Law

These conditions shall be governed by the law of the State of Queensland.

Rebecca David

From: Rebecca David
Sent: Friday, 30 August 2019 9:51 AM
To: 'sunnycarehomeservice@gmail.com'
Cc: Shannon Daly; Andrew Spilar; Erica Lambert; Ashley Lowe; Mitchell Hamrey
Subject: SCHS0101 Sunny Care RACF - Claim 6 August 2019
Attachments: SCHS0101_Sunnycare ACF_Claim 6_August 2019.pdf

Good Morning Claire

Please find attached progress claim 6 for August 2019 along with Head Contract Variation 2 for your approval.

If you have any queries please contact either myself or Design Manager, Andrew Spilar on 0498 800 230.

Regards

Rebecca David
Preconstruction Contracts Administrator

07 3368 5558
rebecca.david@Paynters.com.au



Rebecca David

From: Rebecca David
Sent: Thursday, 13 February 2020 3:29 PM
To: Seventh-day Adventist Church (South Queensland Conference) Limited (Hopkins, Scott)
Cc: John McCafferty; Bradley Hudson; Mitchell Hamrey; Ashley Lowe
Subject: ADV1008_SDAC_Capricorn Adventist Retirement Village Yeppoon_Head Contract Variation
Attachments: HCV-01_ADV1008_Video Editing Change in Scope.pdf
Importance: High

Hi Scott

Please find attached head contract claim no. 1 for the above project. Once you have reviewed the variation would you please email back a signed copy.

If you have any queries please do not hesitate to contact John McCafferty on 07 3368 5517.

Many Thanks.

Regards

Rebecca David
Preconstruction Contracts Administrator

07 3368 5558
rebecca.david@paynters.com.au



Ref: ZADV1008

Date: 11 FEB 20

To: Seventh-day Adventist Church
(South Queensland Conference) Ltd
PO BOX 577
SPRING HILL 4004
Mr K. Scott Hopkins

From: John McCafferty
Business Development Manager

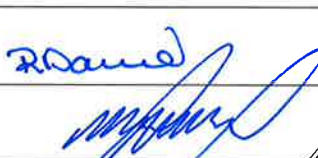
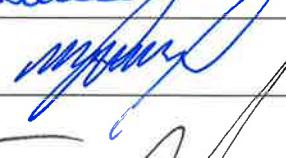
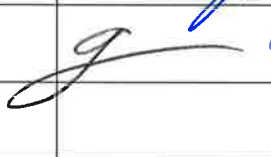
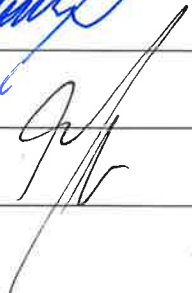
Re: ZADV1008 - SEVENTH DAY ADVENTIST CHURCH STH QLD CONFERENCE
Capricorn Adventist Retirement Village Yeppoon
Marketing Content

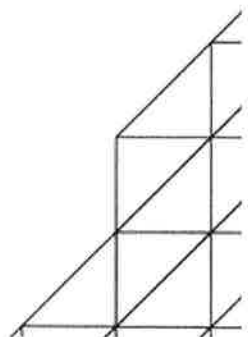
Head Contract Variation Claim No. - 1

Variation Description - Scope Change to Video Editing

ITEM	DESCRIPTION	TOTAL Ex GST
80-20	Additional costs associated with creating a longer video with voice over. This included additional filming onsite, editing, script production and voice over.	2,700.00
Variation Total (ex GST)		\$2,700.00

Extension of Time Claimed: TBA

Client Approval:			
I hereby authorise approval to proceed with the Variation Works in accordance with the above agreed costs and time.			
Signed:		Date:	
Internal Use Only:			
Preconstruction Contracts Administrator:		Date:	11-02-2020
Contracts Manager:		Date:	13/2/20
Business Development Manager:		Date:	12/2/2020
Preconstruction Manager:		Date:	13/2/20.



PAYMENT REQUISITION FORM

Project Number: **Cost Code:**

Supplier Name:

Date: **Date Required:**

Payment Amount: **GST:**

Description:

This fee must be paid prior to 13 September to avoid the application lapsing.
Payment can be made either
Online - by credit card
BPAY® - Biller Code: 707703 - Ref: 1030520314
EFT - Transfer funds to the [SSQ bank account](#) - Quote the payment reference number 1030520314 so we know what the payment is for
Will send email through with link to payment area.

Requested By:

Approval By: **Signature:**

EFT Details:

Bank:
Account Name:
BSB:
Account Number:

Payment Number:

Payment Date:

(staple paperwork to the back of this form)

Queensland Government home Services Notice to pay

Notice to pay

To Sunny Care Pty Ltd

Address Lvl 7, 123 Albert Street
Brisbane City QLD 4000

Payment reference 1030520314

Issue date 2 September 2019

Amount due \$6,625.00

Item description	Amount (excl. GST)	GST	Amount (incl. GST)	Total
Infrastructure - state transport infrastructure 8(b) (i). State Assessment and Referral Agency Reference: 1909- 12964 for trigger 10.9.4.1.1.1	\$6,625.00	\$0.00	\$6,625.00	\$6,625.00
			Total	\$6,625.00
Total amount payable				\$6,625.00

No GST has been charged

How to pay

Payments are processed by Smart Service Queensland (SSQ) on behalf of the Queensland Government.

Remittance advices can be emailed to ssq.finance@hpw.qld.gov.au
(<mailto:ssq.finance@hpw.qld.gov.au>).

Online

BPAY®



Biller Code: 707703
Ref: 1030520314

Telephone & Internet Banking – BPAY®

Contact your bank or financial institution to make this payment from your cheque, savings, debit or transaction account.

More info: www.bpay.com.au

(<http://www.bpay.com.au>)

EFT (Electronic Funds Transfer)

Please ensure you use the quoted payment reference below to ensure timely matching of your payment to your development application. Incorrect payment reference numbers may result in payment processing delays.

Access your
internet or
telephone banking
service

Transfer funds to
the SSQ bank
account ([#payee-](#)
[details](#)).

Quote the payment
reference number
1030520314 so we
know what the
payment is for

Return to online service (<http://www.my-service.qld.gov.au/return>).

® Registered to BPAY Pty Ltd

ABN 69 079 137 518

® Registered to BPAY Pty Ltd

ABN 69 079 137 518

Last updated 11 September 2019



(<http://creativecommons.org/licenses/by/3.0/au/>)

We accept



Credit and debit cards accepted

Copyright (<https://www.qld.gov.au/legal/copyright/>)

Disclaimer (<https://www.qld.gov.au/legal/disclaimer/>)

Privacy (<https://www.qld.gov.au/legal/privacy/>)

Right to information (<https://www.qld.gov.au/right-to-information/>)

© The State of Queensland 1995–2019

Queensland Government (<https://www.qld.gov.au/>)



NAB Connect

BPAY Report

Payment Type: BPAY
Payment ID: 145146689
Value date: 12-Sep-2019

Authorisation Details

Authoriser:

Signature:

Status: Processed
Pay from account: 2.Paynters Transaction Account/

Total Amount: AUD \$6,625.00
Description: wc120919

Billor Name:	Billor Code:	Customer Reference No:	Amount:
QUEENSLAND GOVERNMENT	707703	1030520314	\$6,625.00

End of Report

Rebecca David

From: Rebecca David
Sent: Tuesday, 14 May 2019 4:31 PM
To: Chris Jacobson
Cc: Ashley Lowe
Subject: RE: QUU application

Chris with accounts for payment Thursday.

Also I have done up a HCV to client which will shortly appear on you desk for signing. 😊

Rebecca David
Preconstruction Contracts Administrator

07 3368 5558
rebecca.david@Paynters.com.au



From: Chris Jacobson
Sent: Monday, 13 May 2019 4:40 PM
To: Rebecca David <rebecca.david@Paynters.com.au>
Cc: Ashley Lowe <ashley.lowe@Paynters.com.au>
Subject: QUU application

Rebecca

I've spoken to the client regarding this and received the verbal to pay on their behalf. We will claim as a variation in our next invoice.

Can you help get this done - thanks

Chris Jacobson
Design Manager

07 3368 5545 | 0411 877 286
chris.jacobson@Paynters.com.au

