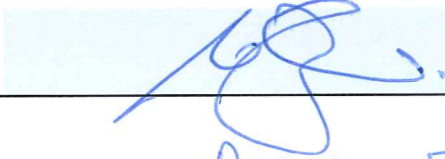


BSBPMG515 MANAGE PROJECT HUMAN RESOURCES

PRACTICAL ASSESSMENT INSTRUCTIONS

- The following practical assessment will require the participant to complete work related activities.
- Observations will be conducted of the participant's work to determine whether they display sufficient practical skills and knowledge.
- Please fill in the details below, providing your name, signature and date of assessment.
 - Your signature acknowledges that the assessor provided clear instructions and the participant understood what was required to complete this assessment.
- The assessor may substitute a Practical Task with another task of equal value.
 - Alternate tasks must be fully documented by the assessor.

Participant name MARK SZTYBEL

Participant signature 

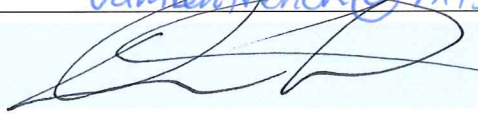
Assessor name Damien French

Assessor signature 

Date Click here to enter a date. 14/1/22

Number of tasks	Number of tasks completed	Satisfactory?	
		Yes	No
1		☐	☐

BSBPMG515 MANAGE PROJECT HUMAN RESOURCES

Practical Task 1	
Description of task: A suitable observer is to verify the participant's ability to manage human resources related to projects – including planning for human resources, implementing personnel training and development, and managing the project team. These tasks may be simulated or real. The participant is to gather evidence of how they have completed each component of the Practical Task, which is to be submitted with this Practical Assessment sheet. The observer is to provide detailed comments on the tasks completed by the participant. The assessor is to verify the observer's comments in the Assessor Comments section, and provide the Practical Assessment outcome on the front cover of this document.	
Resources required: Project documentation, Personnel documentation.	
Assessment of task	
Name of participant:	MARK SEMBEL
Name of observer:	DAMIAN FRENCH
Role of observer (Confirm suitability to sign)	SENIOR PROJECT MANAGER
Email address of observer	damianfrench@nilsen.com.au
Signature of observer:	
Date:	Click here to enter a date. 14/1/22
When completing the task, did the participant:	Tick if satisfactorily completed. Provide comments if left unticked.
1 Plan human resources relevant to projects	
1.1A. Determine resource requirements for individual tasks to establish required project personnel levels and competencies.	☒
1.1B. Establish project organisation and structure to align individual and group competencies with project tasks.	☒
1.1C. Allocate personnel to the project to meet planned work outputs throughout project timeline.	☒
1.1D. Apply human resources management (HRM) methods, techniques and tools to support engagement and performance of personnel.	☒
2 Implement project personnel training and development	
1.2A. Negotiate, define and communicate clear project role descriptions.	☒
1.2B. Identify, plan and implement ongoing development and training of project team members to support personnel and project performance.	☒
1.2C. Measure individuals' performance against agreed criteria and initiate actions to overcome shortfalls in performance.	☒
3 Lead project team	
1.3A. Implement processes and take action to improve individual performance and overall project effectiveness.	☒

1.3B. Monitor and report, for remedial action, internal and external influences on individual and project team performance and morale.	☒
1.3C. Implement procedures for interpersonal communication, counselling, and conflict resolution to maintain a positive work environment.	☒
1.3D. Identify and manage inter-project and intra-project resource conflict to minimise impact on achievement of project objectives.	☒
4 Finalise human resource activities related to projects	
1.4A. Disband project team according to organisational policies and procedures.	☒
1.4B. Identify and document human resource issues and recommended improvements.	☒
The participant's performance was: ☒ Satisfactory ☐ Not Satisfactory	

OBSERVER COMMENTS
- Attends site meetings to Program works and Labour - Holds PDP Reviews with staff - ID's and arranges staff training - Holds mediation between staff as req - Not yet disbanded team However we have a procedure in the MUSEN SOFTWARE TO CLOSE OUT

Level 5 Queen's Wharf - 3 Week Programme

Built.

NOTE:

- Task On Track / Complete
- Task plan
- Task plan
- Hold point

Prepared By: Steve Eglington / Rob Kier
 Checked By: Leif Aleksic/James Dane
 Date Prepared: 14/12/2021
 Issues:

			3/12	4/12	5/12	6/12	7/12	8/12	9/12	10/12	11/12	12/12	13/12	14/12	15/12	16/12	17/12	18/12	19/12	20/12	21/12	22/12	23/12	
ID	Trade	Task	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	
Sports Bar																								
	Fine Line	Frame and sheet Walls to sports bar bulk head																						
	Unita	Ratten ceiling install																						
	Fine line	Sheet remaing ceilings around ratten ceiling																						
	Fine line	Column framing																						
Sports Bar TAB area On Hold waiting on further design																								
	SDF	Rough in extra cabling for the changes to the TAB area																						
	Nilsen	Rough in extra cabling for the changes to the TAB area																						
	One diversified	Rough in extra cabling for the changes to the TAB area																						
	Fine line	Sheet, set, sand ceilings																						
	Alagated	Paint ceilings																						
Food Quarter kitchen area																								
	Fineline	install walls,sheet,set																						
	Fineline	sheet, set, sand ceilings																						
	Alagated	Paint ceilings																						
	Stoddart's	Spine install																						
	Subzero	Install fridge freezer																						
	Service trades	E stop install																						
	master floors	Acess flooring																						
	Set tiling	waterproof, screed and tile floors																						
	Smoke control	curtain install																						
Food Quarter kitchen Seated area																								
	Smoke control	smoke curtain install																						
	Master floors	Mark out pedestalls and seal floors for access flooring																						
	Master Floors	Install access floor																						
Live Bar. Bar and BOH																								
	Ingrams	Joinery support installation																						
	Fine line	Pass through structural supports																						
	Fine line	set and sand																						
	Fine line	Frame / sheet bulkhead to keg room																						
	Fine line	Frame ceilings																						
	Premier fire	Fitoff sprinkler																						
	Fine Line	Sheets ceilings, set and sand																						
	Amalgated painting	Spray sealer coat and second coat to celings																						
Live Bar Front of house area																								
	Ingrams	Joinery ceiling supports																						
	Premier Fire	Fittof sprinkler heads to ceiling frames																						
	Fine line	Install noggin supports for lighs																						
	Fine Line	Sheet ceiling, set and sand ceilings																						
	service trades	mark and cut out services																						
	Amalgated painting	Spray sealer coat and second coat to celings																						
Tower 2 lift lobby/ATM																								
	Fine line	Sheet walls																						
	Premier Fire	Fitoff sprinkler heads																						
	Fine line	Sheet ceiling set and sand																						
Southern Entry																								
	SDF	install hangers/fixings for AGLO light																						
	Premier fire	Sprinkler install																						
	Fine Line	GRG, Sheet,set and sand ceilings																						
Gaming Zone 3A																								
Gaming Zone 3B																								
Gaming area 4.																								
	service trades	Mark and cut out services																						
	Amalgated painting	Spray sealer coat and second coat to celings																						
	Master floor	Mark out pedestalls and seal floors for access flooring																						
	Nilsen	Install under floor cable tray																						
	SDF	Install under floor cable tray																						
	Masterfloors	Install acess flooring.																						
Reception area																								
	Fine line	Sheet,Set,Sand celings																						
	Service trades	Mark and cut out services																						
	Amalgmata painting	Paint ceilings																						
	Master floors	Mark out pedestalls and seal floors for access flooring																						
	Nilsen and SDF	Install under floor cable tray																						
	Master floors	Install access flooring																						
Gameing area 4 Amenities																								
	Fineline	Frame remaing walls																						
	Beavis and Bartle	Roughing remaing in wall hydraulics																						
	Fineline	Noggin wall framing																						
	Fineline	sheet and set walls																						
	Fineline	Frame and sheet ceilings																						

Agree

Simon Mc - use floaters for this when they can fit it in

PROGRAM + STAFF 3 WEEK REVIEW BY MARK SZTYBEL

Will comment on next look ahead. Unsure if enough time for floor tray. Need to see how quick floor stands go in??

Wayne/Kim 40hrs

Issues:			31/22	4/1/22	5/1/22	6/1/22	7/1/22	8/1/22	9/1/22	10/1/22	11/1/22	12/1/22	13/1/22	14/1/22	15/1/22	16/1/22	17/1/22	18/1/22	19/1/22	20/1/22	21/1/22	22/1/22	23/1/22
ID	Trade	Task	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun	Mon	Tues	Wed	Thur	Fri	Sat	Sun
	Service trades	Mark out ceilings																					
	Beavis and Bartle	Rough in underfloor sewer connection																					
	Master Floors	Install raised floor																					
	Set tiling	Water proof floors and walls																					
	Set tiling	Screed floors																					
	Set tiling	Tile floors																					
	Set tiling	Tile walls																					
Live bar Amenities																							
	Fine line	Frame ceilings																					
	Premier fire	Fix sprinkler heads to ceiling framing																					
	Fine line	Noggin ceiling framing																					
	Fine line	Sheet, set sand ceilings																					
	Service trades	Mark out ceilings and cut out services																					
	Amalgamated painting	paint ceilings 2 coats																					
	Beavis and Bartle	Rough in underfloor sewer connection																					
	Master Floors	Install raised floor																					
	Set tiling	Water proof floors and walls																					
	Set tiling	Screed floors																					
	Set tiling	Tile floors																					
Gaming area 2																							
	Premier fire	High level wet sprinkler pipe																					
	All trades	Pre drill hangers prior duct work being installed																					
	AG Coombs	High level duct work																					
	AG Coombs	low level duct																					
	Nilsen	Install date cable tray																					
	SDF	Install power cable tray																					
	Honywells	Install security cabling																					
	One Diversified	Install AV cabling																					
	Premier fire	Install dry fire cable																					
	Fine line	Install ribbon bulk head structural steel																					
Gaming area 3																							
	Premier fire	High level wet sprinkler pipe																					
	All Trades	Pre drill hangers prior duct work being installed																					
	AG Coombs	High level duct work																					
	Nilsen	Install date cable tray																					
	SDF	Install power cable tray																					
	Honywells	Install security cabling																					
	One Diversified	Install AV cabling																					
	Premier fire	Install dry fire cable																					
	Fine line	Install ribbon bulk head structural steel																					
Gaming area 1																							
	Fine Line	under slab insulation																					
	Premier fire	High level sprinklers																					
	All trades	Pre drill hangers prior duct work being installed																					
	AG Coombs	High level duct work																					
	Nilsen	Install date cable tray																					
	SDF	Install power cable tray																					
	Honywells	Install security cabling																					
	One Diversified	Install AV cabling																					
	Premier fire	Install dry fire cable																					
	Fine line	Install ribbon bulk head structural steel																					
Fat Noodle																							
	Fine Line	Install under slab insulation																					
	Premier fire	High level wet sprinkler pipe																					
	All trades	Pre drill hangers prior duct work being installed																					
	AG Coombs	High level duct work																					
	Nilsen	Install date cable tray																					
	SDF	Install power cable tray																					
	Honywells	Install security cabling																					
	One Diversified	Install AV cabling																					
	Premier fire	Install dry fire cable																					

Agree. We may have to rod and cap any areas in co-ordination with duct install case where it block ceiling access. Site teams to co-ord amongst themselves

Dave / Chun after they rough in pack B items

Agree. We may have to rod and cap any areas in co-ordination with duct instal case where it block ceiling access. Site teams to co-ord amongst themselves

Simon Mc to manage co-ord

Agree. We may have to rod and cap any areas in co-ordination with duct instal case where it block ceiling access. Site teams to co-ord amongst themselves

Simon Mc to manage co-ord

Agree. We may have to rod and cap any areas in co-ordination with duct install case where it block ceiling access. Site teams to co-ord amongst themselves

Simon Mc to manage co-ord

Mark Sztybel

From: Nilsen ELMO HR <elmo@nilsen.com.au>
Sent: Thursday, 11 November 2021 11:46 AM
To: Mark Sztybel
Subject: Nilsen ELMO HR - Your Performance & Development (PDP) - Mark Sztybel planning phase has been finalised



Nilsen ELMO HR - Your Performance & Development (PDP) - Mark Sztybel planning phase has been finalised

Hi Mark,

This email is to advise you that the planning phase for Performance & Development (PDP) - Mark Sztybel has been finalised.

To access your performance appraisal, please click the link below:

<https://>

If you have received this email in error or require further assistance, please contact your System Administrator at elmo@nilsen.com.au

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DISCLAIMER:

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