

PRACTICAL TASK

You are required to have a suitable observer verify your ability to complete the following tasks. These tasks may be simulated (using the handouts provided) or real.

TASKS		VERIFIED
A.	Consult with other workers, specialist advisors (e.g. Trainer/Assessor) and emergency services (e.g. personally/via website) to identify: - Potential fire hazards/emergencies within the workplace - Actions to be taken by workers and others, according to internal/external WHS information	☒
B.	Conduct a safety audit of the work area: - Identify resources available and required for immediate response (including evacuation maps) - Check emergency equipment to ensure serviceability, accessibility, cleanliness and correct location	☒
C.	Document potential emergencies and their causes in a risk register, identifying: - Possible injuries/damage - Required control measures (including training needs and responsibility for implementation within organisation) - Risk assessment results	☒
D.	Respond to a fire emergency/drill: - Providing information needs to emergency response personnel during reporting, arrival and in response to emergency - Checking and accounting for people during an evacuation	☒
E.	Show leadership in contributing to the debrief after fire emergency/drill: - Monitor responses to emergency for efficiency and timeliness - List hazards arising from evacuation - Identify areas for organisational and personnel improvements - Document and verbally present results to appropriate persons (e.g. PCBU, Trainer/Assessor)	☒
Name of observer	Mary Anne Kruzycki	
Role of observer (Confirm their suitability to sign)	☐ Trainer/Assessor ☒ Other (specify): Supervisor	
Phone number of observer	0478 847 038	
Email address of observer	maryk@tlcc.net.au	
Signature of observer		
Date	Click here to enter a date. 4/10/19	
Comments		