

CPCCBC4008B

CONDUCT ON-SITE SUPERVISION OF BUILDING AND CONSTRUCTION PROJECT

ASSESSMENT SUMMARY

The assessment activities for *CPCCBC4008B Conduct on-site supervision of building and construction project* cover all aspects of the unit of competency required. To demonstrate competence in this unit, a participant must undertake all tasks and complete them satisfactorily and consistently. For Apprentices and Trainees, this includes employer completion of the Employer Record Book (ERB).

Participants must read all the information given before starting any assessment task. The assessment tasks are intended to be equitable, fair and flexible. If a participant has any questions or requires alternative arrangements to be made such requests should be directed to their Trainer/Assessor, who should note such arrangements in the 'Assessor Comments' on the affected assessment. If a participant feels they are not yet ready to be assessed, they should discuss their options with their Trainer/Assessor.

To satisfactorily complete the assessment, the participant is required to answer all questions correctly and demonstrate their skills to industry standards. If a participant does not answer some questions or perform some tasks, they will be deemed 'Not Satisfactory' for the task and 'Not Yet Competent' for the unit of competency. The Trainer/Assessor is able to provide the participant with additional information on interpreting the assessment outcomes and provide guidance on the participant's options. Should a participant still be deemed 'Not Satisfactory' they will have the opportunity to undertake a supplementary assessment or appeal the result.

By signing the cover page for each assessment item, the participant acknowledges they understand the assessment instructions and requirements and consent to being assessed. The participant also verifies and assures the RTO that the work submitted is their own work.

Participant Name	Sophie Scott
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Task	Assessment Results	
Theory Exam	☐ Satisfactory	☐ Not Yet Satisfactory
Practical Assessment	☐ Satisfactory	☐ Not Yet Satisfactory
Outcome for Unit of Competency	☐ Competent	☐ Not Yet Competent

Assessor Name	
Assessor Signature	
Unit Competence Determination Date	Click here to enter a date.

CPCCBC4008B

CONDUCT ON-SITE SUPERVISION OF BUILDING AND CONSTRUCTION PROJECT

THEORY EXAM INSTRUCTIONS

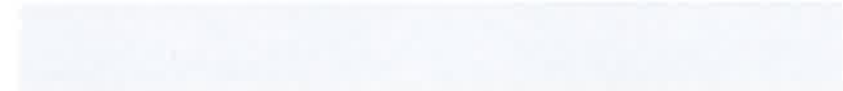
1. This exam will occur under standard assessment conditions.
 1. An oral examination may be allowed under certain circumstances, whereby the Participant's answers will be documented by a party other than the Participant. This must be acknowledged in writing (e.g. FT001 and Assessor Comments)
2. Participants must provide enough detail in their responses to demonstrate their knowledge and skills.
3. Please fill in the details below, providing your name, signature and date of assessment.
 1. Your signature acknowledges that this is your own work.
4. Assessors are to complete marking in pen of a different colour to the Participant.
5. If a Participant initially answers a question incorrectly but modifies their response, they must follow the instructions below:
 1. If a Participant changes their response in writing, they must put their initials next to the written change.
 2. If a Participant changes their response verbally, this must be noted on the exam paper by the assessor.

Participant name Sophie Scott

Participant signature 

Date 22/03/2021

Assessor name _____

Assessor signature 

Date Click here to enter a date.

Number of questions	Number of questions answered correctly	Task outcome (Tick)	
		Satisfactory	Not Yet Satisfactory
46		☐	☐

Q1. Name the Act and identify the section that addresses the amount of progress payments. Briefly describe the requirements.

Answer

Section of Act	Requirements
Building Industry Fairness (Security of Payment) Act 2017 Chapter Three, Part Two	The amount of a progress payment to which a person is entitled under a construction contract is— (a) if the contract provides for the matter—the amount calculated in accordance with the contract; or (b) if the contract does not provide for the matter—the amount calculated on the basis of the value of construction work carried out, or related goods and services supplied, by the person in accordance with the contract.



Q2. Name the Regulation and identify the section that identifies the types of dispute resolution processes for progress payments. Briefly describe the requirements.

Answer

Section of Regulation	Requirements
Building Industry Fairness (Security of Payment) Regulation 2018 (Qld) Part 7	(1) This section applies if, immediately before the commencement, an application for adjudication of a payment claim under the Building and Construction Industry Payments Act 2004 had been made but not decided. (2) The adjudication is prescribed as a dispute resolution process for the Act, section 34B, definition dispute resolution process.



Q3. List three (3) different documents you might refer to when making contract payments.

Answer

Contract allowance
Relevant material supply purchase orders
Relevant invoices



Q4. Identify two (2) types of construction allowances, using examples.

Answer Material allowance: The amount of money allocated to cover the cost of just materials, this does not include the labour to install the specified material.

☐

Installed allowance: The amount of money allocated to cover the cost of material and labour.

Q5. To avoid misunderstanding between the builder and client regarding construction allowances, describe one (1) organisational policy/procedure that might be implemented.

Answer A builder ensures that the changes and cost to the project are approved by the client before proceeding.

☐

Q6. True or False (Tick your response): Any changes to the original contract (time and/or work) must be in writing.

Answer

☒	True
☐	False

☐

**Q7. Who must sign a contract variation (time and/or work)?
Tick all that apply.**

Answer

Choice	Possible Answers
☐	All subcontractors
☐	All suppliers
☒	Builder
☒	Client

☐

Q8. Fill in the blanks: Once a variation is signed, the builder must provide a copy to the client within 5 days.

Answer

☐

Q9. True or False (Tick your response): Subcontractors should be given time to rectify issues before a back-charge is incurred.

Answer

☒	True
☐	False

☐

Q10. Identify one (1) document you might supply to a subcontractor to justify a back-charge.

Answer Timesheets

☐

Q11. True or False (Tick your response): Invoices should correspond with delivery notes.

Answer

☒	True
☐	False

☐

Q12. Identify two (2) controls for ensuring that invoice payments are appropriately authorised.

Answer Polices and procedures for authorisation of payments
Regular reconciliation of accounts☐

Q13. What type of insurance should you take out for site loss or damage?

Answer Contract Works Insurance

☐

Q14. Identify three (3) written records you might supply to support an insurance claim.

Answer Photos
Reports
Receipts☐

Q15. Name the document that outlines the timeframes for processing insurance claims.

Answer

☐

Q16. You should record communications with which of the following parties? Tick all that apply.

Answer

Choice	Possible Answers
☒	Clients
☒	Contractors
☒	Inspectors
☒	Suppliers
☒	Unions

☐

Q17. You have participated in on-site communication for the following matters. Which of the listed communications should you record in your site diary? Tick all that apply.

Answer

Choice	Possible Answers
☐	Allocating and managing human resources
☒	Communicating with regulatory authorities to ensure compliance
☒	Facilitating dispute prevention and resolution
☒	Maintaining environmental controls and obligations
☐	Managing expenditure
☒	Participation in on-site meetings
☒	Placing orders for supplies or equipment
☒	Scheduling of plant and equipment

☐

Q18. True or False (Tick your response): A file note should be used to document important interactions between the builder and client.

Answer

☒	True
☐	False

☐

Q19. True or False (Tick your response): File notes are regularly referred to.

Answer

☒	True
☐	False

☐

Q20. Which of the following details should be on a site report?
Tick all that apply.

Answer

Choice	Possible Answers
☒	Conditions (e.g. weather)
☒	Observation date and time
☒	Project details
☒	Safety observations
☒	Sign-off by observer
☒	Site activities

☐

Q21. Briefly describe the purpose of a site report.

Answer

A site report is the report which documents the general and detailed observations a supervisor makes on site. This could include details of general site activity, safety or environmental findings that might need action. The report is also used to inform the client of the progress on the project.

☐

Q22. When can a notice for unsatisfactory work be issued by the client?
Tick all that apply.

Answer

Choice	Possible Answers
☐	Before work commences
☒	Before work completes
☒	Upon completion of work

☐

Q23. True or False (Tick your response): A notice of unsatisfactory work should be communicated in writing.

Answer

☒	True
-------------------------------------	------

☐

☐	False
--------------------------	-------

Q24. Identify three (3) quality control procedures that may be implemented.

Answer Regular auditing
Quality and site checklists
Comparing materials against specifications

☐

Q25. True or False (Tick your response): Site checklists should be maintained for all stages of the building project.

Answer

☒	True
☐	False

☐

Q26. True or False (Tick your response): Site checklists may be used as a reminder for workers and during inspections.

Answer

☒	True
☐	False

☐

Q27. What is the purpose of an organisational quality manual and who might refer to this document?

Answer This document ensures that your company upholds its quality control systems and continuously improves those systems.

☐

Q28. Identify the Volume and Parts of the NCC that relate to the quality requirements for garage doors for Classes 1 and 10, and Classes 2 to 9.

Answer

Classes 1 and 10	Classes 2 to 9
Volume Two Part Three	Volume One Part B1

☐

Q29. Which Australian Standard is referenced in the NCC with regards to the quality requirements for garage doors?

Answer AS 4505

☐

Q30. True or False (Tick your response): Building approvals/inspections must be carried out by Council building certifiers.

Answer

☐	True
☒	False

☐

Q31. Name the Regulation and identify the section that identifies the mandatory stages requiring inspection for a single detached Class 1a building. Briefly describe the requirements.

Answer

Section of Act	Requirements
Building Regulation 2006 Part 5 Division 2	1) This section applies for assessable building work for a single detached class 1a building or a class 10 building or structure 2) Unless a competent person is a building certifier, the person can not sign a certificate of inspection for— (a) the stage of the work that is after excavation of foundation material and before any footings for the building or structure are laid; or (b) the final stage of the work. 3) Subsection (2) does not stop a competent person (inspections) who is not a building certifier from giving other inspection help for a stage mentioned in subsection (2) if the building certifier has, under section 17, decided the person can give the help.

☐

Q32. True or False (Tick your response): A supervisor must watch over the work as it is happening.

Answer

☐	True
☒	False

☐

Q33. Identify three (3) checks that may occur to verify painting work meets the required standard.

Answer Pre-paint inspection
Correct paint used
Select finish in accordance with contract document

☐

Q34. True or False (Tick your response): Specific requirements for quality and finish should be included in the contract, so the builder knows the standard required to be met.

Answer

☒	True
☐	False

☐

Q35. List three (3) implied standards for building work, as per the Australian Consumer Law.

Answer

- The builder will carry out the work in a proper and workmanlike manner and in accordance with the plans and specifications set out in the contract
- The materials to be supplied by the builder will be good and suitable for the purpose for which they are used and, unless otherwise stated, those materials will be new
- The work will be carried out in accordance with, and will comply with, all laws and legal requirements

☐

Q36. For each of the following topics, identify an organisational policy that may be in place.

Answer

Topic	Policy
Pre-handover inspection	Ensure the work against your contract, project brief and statutory requirements

☐

Final payment	Provide the client with all certificates of inspection prior to receiving the final payment.
---------------	--

Q37. True or False (Tick your response): Final payment is to be made prior to practical completion.

Answer

☐	True
☒	False

☐

Q38. True or False (Tick your response): The contract may specify that certificates of inspection are required prior to receiving final payment.

Answer

☒	True
☐	False

☐

Q39. List five (5) aspects that may be checked as part of the final inspection.

Answer

Stairs, handrails, and balustrades Fire safety such as smoke alarm The control and discharge of stormwater Vermin proofing Termite protection

☐

Q40. True or False (Tick your response): The building certifier's certificate indicates that all inspections and approvals required by the legislation have been satisfactorily completed.

Answer

☒	True
☐	False

☐

Q41. What documents should be provided to the client on handover day?

Answer ☐ Certificates of inspection
Warranties relating to appliances and termite protection
Reports, notices or other documentation issues by service providers (e.g. electricity, gas, telephone, water or sewerage)
Practical Completion Certificate

Q42. Identify two (2) items that might be found on a defects item document.

Answer ☐ A list of defects that both you and the homeowner agree to and when the matter will be attached to.

Q43. True or False (Tick your response): The builder and client must agree to all items listed on a defects document.

Answer ☐

☒	True
☐	False

Q44. Fill in the blanks: Defects noted at handover should be rectified within _____ months after completion of the work.

Answer ☐ 6

Q45. True or False (Tick your response): The client must sign-off once defects have been rectified.

Answer ☐

☒	True
☐	False

Q46. Identify two (2) reasons why you should implement a site safety policy.

Answer To ensure the physical safety and wellbeing of all workers including subcontractors.



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PRACTICAL ASSESSMENT INSTRUCTIONS

6. The following practical assessment will require the Participant to complete work related activities.
7. The Assessor will conduct observations of the Participant's work to determine whether they display sufficient practical skills and knowledge.
8. Please fill in the details below – providing your name, signature and date of assessment.
 1. The Participant's signature acknowledges that the Assessor provided clear instructions and the Participant understood what was required to complete this assessment.
9. The Assessor may substitute a Practical Task with an alternate task of equal value.
 1. Alternate tasks must be fully documented by the assessor in the Assessor Comments area.

Participant name Sophie Scott

Participant signature 

Date 22/03/2021

Assessor name _____

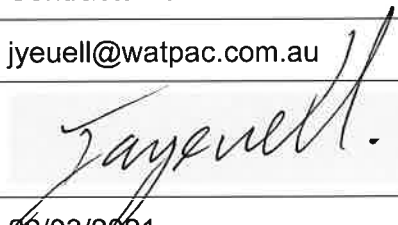
Assessor signature 

Date Click here to enter a date.

Task	Task outcome (Tick)	
	Satisfactory	Not Yet Satisfactory
Task 1 (Occasion 1)	☐	☐
Task 1 (Occasion 2)	☐	☐

CPCCBC4008B

CONDUCT ON-SITE SUPERVISION OF BUILDING AND CONSTRUCTION PROJECT

Practical Task 1 (2X)												
Description of task: On two (2) occasions, a suitable observer is to verify the participant's ability to supervise implementation of administration processes relating to construction projects: 10. Occasion 1: Residential construction projects 11. Occasion 2: Commercial construction projects The participant is to gather evidence of how they have completed each component of the Practical Task, which is to be submitted with this Practical Assessment sheet. Evidence to be submitted may include: 12. Site diaries and safety plans 13. Extension of time notices 14. Requests for information 15. Site instructions issued 16. Quality control checklists 17. Material delivery registers 18. Other emails, letters or correspondence 19. Invoice authorisation forms or registers 20. Project handover procedures 21. Project handover checklists 22. Defect inspection checklists The observer is to provide detailed comments on the tasks completed by the participant. The assessor is to verify the observer's comments in the Assessor Comments section, and provide the Practical Assessment outcome on the front cover of this document.												
Resources required: Contract, Computer, Site diary, Site checklist, Organisational quality manual.												
Assessment of task												
Name of participant:	Sophie Scott											
Name of observer:	Jasper Yeuell											
Role of observer (Confirm suitability to sign)	Contracts Administrator											
Email address of observer	jyeuell@watpac.com.au											
Signature of observer:												
Date:	22/03/2021											
When completing the task, did the participant:	<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="2" style="text-align: center; padding: 5px;">Tick if satisfactorily completed. Provide comments if left unticked.</th> </tr> <tr> <th style="width: 50%; text-align: center; padding: 5px;">1st Occasion</th> <th style="width: 50%; text-align: center; padding: 5px;">2nd Occasion</th> </tr> </thead> <tbody> <tr> <td colspan="2" style="text-align: center; padding: 5px;">1 Administration of claims and payment processes</td> </tr> <tr> <td style="padding: 5px;">1. Make contract payments in accordance with contract allowance or orders.</td> <td style="text-align: center; padding: 5px;">☒</td> </tr> <tr> <td style="padding: 5px;">2. Carry out drawings against allowances in accordance with organisation policy and procedures.</td> <td style="text-align: center; padding: 5px;">☒</td> </tr> </tbody> </table>		Tick if satisfactorily completed. Provide comments if left unticked.		1st Occasion	2nd Occasion	1 Administration of claims and payment processes		1. Make contract payments in accordance with contract allowance or orders.	☒	2. Carry out drawings against allowances in accordance with organisation policy and procedures.	☒
Tick if satisfactorily completed. Provide comments if left unticked.												
1st Occasion	2nd Occasion											
1 Administration of claims and payment processes												
1. Make contract payments in accordance with contract allowance or orders.	☒											
2. Carry out drawings against allowances in accordance with organisation policy and procedures.	☒											

3.	Authorise variations to contracts, taking corrective action as necessary.	☒	☒
4.	Apply back-charges in accordance with policy guidelines.	☒	☒
5.	Authorise payment of invoices for material supply.	☒	☒
6.	Complete and process insurance claims for site loss or damage.	☒	☒
7.	Conduct and supervise administrative processes with reference to relevant regulatory and organisational requirements.	☒	☒
2 On-site communications			
1.3A.	Maintain a diary of on-site communication and events, including communications with clients, contractors, inspections, union matters and suppliers.	☒	☒
1.3B.	Prepare and issue file notes detailing specific instructions.	☒	☒
1.3C.	Prepare and keep site reports detailing specific supervisory inspections.	☒	☒
1.3D.	Communicate variation requests or requirements to the appropriate person.	☒	☒
1.3E.	Communicate requests for extensions of time to the appropriate person.	☒	☒
1.3F.	Communicate notice of unsatisfactory work in writing to the appropriate individual.	☒	☒
1.3G.	Conduct and supervise administrative processes with reference to relevant regulatory and organisational requirements.	☒	☒
1.3H.	Effectively communicate using the following methods:	☒	☒
8.	Verbally using language/concepts appropriate to cultural differences		
9.	Non-verbal communication		
3 Quality control procedures			
-	Identify relevant quality control procedures.	☒	☒
-	Use and complete site checklists detailing specific items to be inspected and appropriate stages.	☒	☒
-	Use industry and organisational quality manuals and procedures in managing the quality process.	☒	☒
-	Implement a site safety policy.	☒	☒
-	Arrange local authority inspections.	☒	☒
-	Communicate quality requirements to on-site personnel and assess building work against construction standards.	☒	☒
-	Put processes in place to supervise on-site work to ensure the performance of work to industry, regulatory and contractual standards.	☒	☒
4 Project administration			
1.	Carry out project administration processes and preparation for practical completion in accordance with contract obligations and company policy.	☒	☒
2.	Identify and apply practical completion inspection procedure, and communicate this to the client.	☒	☒
3.	Identify and carry out handover procedures in accordance with organisational policy, including providing certificates and appropriate client information (including termite protection and appliance warranties).	☒	☒
4.	Obtain defects liability items from clients, rectify defects and obtain client sign-off.	☒	☒

5.	Conduct and supervise administrative processes with reference to regulatory and organisational requirements.	☒	☒
The Participant's performance was: ☒ Satisfactory ☐ Not Satisfactory			

OBSERVER COMMENTS

This email originated from outside Queensland Health. DO NOT click on any links or open attachments unless you recognise the sender and know the content is safe.

Delivery Date	Project	Code No.	Quantity	Unit	Est./m³	Sub Est.	Total	Comments	Invoice No.	Test Report #	Strength Achieved	Date Achieved	Invoice No.
7/11/2019	133102418	0030	4	m³	\$ 491.70	\$ 447.00	\$ 1,788.00	Building Apron Grid 12 - N to U & Gas Cupboard	72311969	003-19-036-2	29	5/11/2019	Inv 72311974/723119
7/11/2019	133103999	0030	5	m³	\$ 491.70	\$ 447.00	\$ 2,235.00	Building Apron Grid 12 - N to U & Gas Cupboard	72311969				
8/11/2019	133111492	0030	4	m³	\$ 491.70	\$ 447.00	\$ 1,788.00	Building Apron Grid 12 - G to M	72311969				
8/11/2019	133113389	0030	3	m³	\$ 491.70	\$ 447.00	\$ 1,341.00	Building Apron Grid 12 - G to M	72311969				
9/11/2019	133119483	0030	3	m³	\$ 491.70	\$ 447.00	\$ 1,341.00	Building Apron South Wing East Elev Grid U - 9 to 12	72311969	003-19-036-4	29	7/01/2020	Inv 72325740
12/11/2019	133132933	0030	5	m³	\$ 491.70	\$ 447.00	\$ 2,235.00	Building Apron South Wing Grid 95 to L1 - North Elevation	72325738				
13/11/2019	133141736	0030	2.5	m³	\$ 491.70	\$ 447.00	\$ 1,117.50	Building Apron North Wing Grid 95 - 1 to 3	72325738				
14/11/2019	133151809	0030	3.5	m³	\$ 491.70	\$ 447.00	\$ 1,564.50	Building Apron Grid 1 - N to T North Elevation	72325738				
14/11/2019	133185963	0030	4.5	m³	\$ 491.70	\$ 447.00	\$ 2,011.50	Apron Slab Grid 1 - H to N	72341308	003-19-036-6	25	14/01/2020	Inv 72361813
21/11/2019	133206329	0030	4	m³	\$ 491.70	\$ 447.00	\$ 1,788.00	Service Building Grid A - 2.5 to 7 West Elevation	72341308				
21/11/2019	133206105	0030	1.5	m³	\$ 491.70	\$ 447.00	\$ 670.50	Service Building Grid A - 2.5 to 7 West Elevation	72341308				
25/11/2019	133232932	0030	3	m³	\$ 491.70	\$ 447.00	\$ 1,341.00	Building Apron Grid A - 1 to 2.5 Service Building West Elev	72361805				

Screenshot of concrete register / quality assurance.

Lara Harris AURECON	Transmitting Finalised O&M Manuals GENERAL CORRES...	14/09/2020 AURECON-GCOR-010845
Sophie Scott WATPAC CONSTRUCTION PTY LTD	Re: Transmitting Finalised O&M Manuals TRANSMITTAL	16/09/2020 WTPC-TRANSMIT-002107
Sophie Scott WATPAC CONSTRUCTION PTY LTD	Re: Transmitting Finalised O&M Manuals TRANSMITTAL	24/09/2020 WTPC-TRANSMIT-002116
Sophie Scott WATPAC CONSTRUCTION PTY LTD	Re: Transmitting Finalised O&M Manuals TRANSMITTAL	14/10/2020 WTPC-TRANSMIT-002122
Sophie Scott WATPAC CONSTRUCTION PTY LTD	Re: Transmitting Finalised O&M Manuals TRANSMITTAL	14/10/2020 WTPC-TRANSMIT-002124
Sophie Scott WATPAC CONSTRUCTION PTY LTD	Re: Transmitting Finalised O&M Manuals TRANSMITTAL	09/11/2020 WTPC-TRANSMIT-002134
Sophie Scott WATPAC CONSTRUCTION PTY LTD	Re: Transmitting Finalised O&M Manuals TRANSMITTAL	26/11/2020 WTPC-TRANSMIT-002138
Sophie Scott WATPAC CONSTRUCTION PTY LTD	Re: Transmitting Finalised O&M Manuals TRANSMITTAL	17/12/2020 WTPC-TRANSMIT-002143

Roma Hospital Redevelopment
Level 1, 33 Charlotte Street
Brisbane
QLD 4000 Australia



MAIL TYPE
Transmittal
REFERENCE NUMBER
Aurecon-GCOR-010845

MAIL NUMBER
WTPC-TRANSMIT-002107

Re: Transmitting Finalised O&M Manuals

From Ms Sophie Scott - Watpac Construction Pty Ltd

To Lara Harris - Aurecon

Cc (9) Mr Jonathan Hirst (Aurecon) - Aurecon (+8 more...)

Sent Wednesday, 16 September 2020 8:20:35 AM AEST (GMT +10:00)

Reason Issued for Information

Status N/A

DOCUMENT ATTACHMENTS (42)

(0 selected)

File	Document No	Revision	Revision Date	Title	Status
	ABC-AR-MAN-0001	1	12/08/2020	Operation & Maintenance Manual - Blockwork	As-Built
	ABLE-AR-MAN-0001	1	15/09/2020	Operation & Maintenance Manual - Door Hardware	As-Built
	ABLE-AR-REG-0001	1	15/09/2020	Asset Register - Door Hardware	As-Built
	ACSK-AR-MAN-0001	1	14/09/2020	Operation & Maintenance Manual - Kitchen Equipment & Stainless Steel Works	As-Built
	ACSK-AR-REG-0001	1	14/09/2020	Asset Register - Kitchen Equipment & Stainless Steel Works	As-Built
	ALLDRS-AR-MAN-0001	1	12/08/2020	Operation & Maintenance Manual - Roller Shutters	As-Built
	ALLDRS-AR-REG-0001	1	12/08/2020	Asset Register - Roller Shutters	As-Built
	BAT-AR-MAN-0001	1	11/08/2020	Operation & Maintenance Manual for Tiling	As-Built
	BBC-AR-MAN-0001	1	11/08/2020	Operation & Maintenance Manual - Painting	As-Built
	Bizfurn-FF-MAN-0001	1	21/08/2020	Operation & Maintenance Manual - Compactus Unit	As-Built
+32 more...					

MESSAGE

Hi Lara,

Please find attached finalised O&M Manuals and Asset Registers.

Note there will be more to come once reviews are completed.

Regards,



Sophie Scott

Project Assistant

M 0419 675 102

197-235 McDowall St
Roma QLD 4455



From: L Harris

Sent: 14/09/2020 6:57:41 AM AEST (GMT +10:00)

To: Sophie Scott

Cc: Julia Duffy, Jonathan Hirst (Aurecon), Matt McAuliffe, Scott Pagram, Brett Rosenthal, Jasper Yeuell

Mail Number: Aurecon-GCOR-010845

Subject: Transmitting Finalised O&M Manuals

Hi Sophie,

Can you please transmit all the finalised O&M Manuals under Manuals.

Regards,

Lara Harris

Superintendents Representative

M: +61 499007216

E: Lara.Harris@aurecongroup.com

AURECON

GENERAL CORRES...

AURECON-GCOR-011095

Lara Harris
AURECONRe: Practical Completion - Transmittals
REQUEST FOR INF...19/10/2020
AURECON-RFI-000962Sophie Scott
WATPAC CONSTRUCTION PTY LTDRe: Practical Completion - Transmittals
GENERAL CORRES...20/10/2020
WTPC-GCOR-009167Lara Harris
AURECONRe: Practical Completion - Transmittals
REQUEST FOR INF...27/10/2020
AURECON-RFI-000967Sophie Scott
WATPAC CONSTRUCTION PTY LTDRe: Practical Completion - Transmittals
GENERAL CORRES...28/10/2020
WTPC-GCOR-009197Lara Harris
AURECONRe: Practical Completion - Transmittals
REQUEST FOR INF...29/10/2020
AURECON-RFI-000969Sophie Scott
WATPAC CONSTRUCTION PTY LTDRe: Practical Completion - Transmittals
GENERAL CORRES...29/10/2020
WTPC-GCOR-009210Sophie Scott
WATPAC CONSTRUCTION PTY LTDRe: Practical Completion - Transmittals
GENERAL CORRES...02/11/2020
WTPC-GCOR-009219**Roma Hospital Redevelopment**Level 1, 33 Charlotte Street
Brisbane
QLD 4000 Australia

MAIL TYPE

Practical Completion

REFERENCE NUMBER

WTPC-PCOMP-000001

MAIL NUMBER

WTPC-PCOMP-000003

Re: Practical Completion - Transmittals

From Ms Sophie Scott - Watpac Construction Pty Ltd

To Mr Jonathan Hirst (Aurecon) - Aurecon

Cc (9) Julia Duffy - Aurecon (+8 more...)

Sent Friday, 17 July 2020 3:25:21 PM AEST (GMT +10:00)

Status N/A

FILE ATTACHMENTS (4)

File Name



SIGNED-Hospital Transmittal.pdf

File Name

 SIGNED-Master Keys Transmittal.pdf

 SIGNED-Mechanical Transmittal.pdf

 SIGNED-Spares Transmittal.pdf

MESSAGE

Hi Jonathan,

Please see below transmittal's that have been signed over to the HHS today, signed copies as attached.

- Master Keys Transmittal
- Spares Transmittal
- Mechanical Transmittal
- Hospital Transmittal

Sophie Scott

Project Assistant

Construction



P | M 0419 675 102

197-235 McDowall St Roma QLD 4455



From: S Scott

Sent: 09/07/2020 8:59:09 AM AEST (GMT +10:00)

To: Jonathan Hirst (Aurecon)

Cc: Julia Duffy, Lara Harris, Young Eun Park, David Fordham, Nick McNab, Scott Pagram, Brett Rosenthal, Sophie Scott, Daniel Strahan, Jasper Yeuell

Mail Number: WTPC-PCOMP-000002

Subject: Re: Practical Completion - Transmittals

Hi Jonathan,

See attached signed Hospital and Services Transmittal.

Please be advised the HHS are yet to sign off on the Hospital and Spares Transmittal.

Kind Regards,

Sophie Scott

Project Assistant

Construction



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