

STOP RESTART CARD

Complete this card for any observed "at risk" observation or hazards / change that occur in the SHEWMS.
Stop the work, develop an action plan to prevent a recurrence, gain & sign agreement with individual or by all team members.
Submit completed cards daily to the project **Safety Team**

Date: Time:

"At Risk" Observation or Hazard/Change:

Supervisor: Company:

Observed by: Location:

OBSERVATION - ✓ appropriate Safety Essential Category

Safety in design	Permit to Work
Working at Heights	Working with Temporary Works
Heavy Lifting	Working in and around Mobile
Electrical work	Working with Live Services
Working with Live Vehicular Traffic	Other

ACTION ✓ required actions

Control the Hazard	Amend the SHEWMS if Required
Develop Action Plan	Reinforce Safe Behaviours
Review the Start Card	Sign agreement below
Review the SHEWMS if required	Other

Potential Consequence

ACTION TO PREVENT RECURRENCE

WORK PARTY NAMES SIGNATURE

REVIEWED BY

Supervisor Name:

Supervisor Signature:

By signing this card, the supervisor is confirming that all of the above mentioned action/s have been addressed

START CARD No SHEWMS = NO START

- Complete this card for every activity that is undertaken on a daily basis (as a rule every SHEWMS being worked must have an accompanying Start Card).
- Complete this Start Card with all team members and sign.
- Submit completed cards daily to the project Safety Team

Date: Time:

Specific SHEWMS #:

Location:

Description of work:

Supervisor:

Company:

CONTROLS

Ask the work party the following questions!	Yes	No
1. Is the SHEWMS specific to the task and interfacing activities, and has it been reviewed today?		
2. Are all the controls in the SHEWMS in place?		
3. Is the SHEWMS understood and signed by all members?		
4. Is each group member confident that the controls in place are adequate?		
5. Have all hazards that have the potential to affect persons, environment or property been identified in the SHEWMS?		

If 'NO' to any of the abovementioned questions do not proceed until the matter has been addressed and all members can answer YES to all 5 questions. This may require amendments to be made in the Review / Modification section of the SHEWMS.

WORK PARTY NAMES SIGNATURE

REVIEWED BY

Supervisor Name:

Supervisor Signature:

By signing this card, the supervisor is confirming that all of the controls in the SHEWMS and Start Card have been implemented.

WHERE AN "AT RISK" OBSERVATION NEW HAZARD / CHANGE HAS BEEN IDENTIFIED, STOP THE ACTIVITY AND COMPLETE THE STOP RESTART CARD OVER LEAF