

PRACTICAL TASK

You are required to have a suitable observer verify your ability to complete the following tasks. These tasks may be simulated or real.

TASKS	VERIFIED
1. Work with others to determine WHSIS requirements from: • Legislation • Workplace policies, procedures, processes and systems • Consulting with WHSIS users	☒
2. Support a user to access WHSIS to obtain the following forms and determine if they are current copies from the regulator: • Incident notification form • Hazardous chemicals health monitoring report	☒
3. Outline the legislated reporting requirements for the forms (e.g. time requirements for submission to regulator).	☒
4. Work with others to evaluate WHSIS and offer feedback including: • Improvements for identified issues, ensuring legislative and organisational requirements are met • Requirements for review processes (e.g. frequency, method, scope) • Prevention strategies (e.g. training needs)	☒
5. Present improvements and prevention strategies to duty holders (e.g. PCBU or Trainer/Assessor) for implementation.	☒
Name of observer	<i>Carole Knapp</i>
Role of observer (Confirm their suitability to sign)	☐ Trainer/Assessor ☒ Other (specify): <i>Trainer/Assessor</i>
Phone number of observer	<i>0432 286 660</i>
Email address of observer	<i>gavin@tlee.net.au</i>
Signature of observer	<i>[Signature]</i>
Date	Click here to enter a date. <i>24/4/2019</i>
Comments	