

1.C. Participate in and facilitate work team, including: • Leading and supporting team members in meeting expected outcomes, through delegation and work allocation • Actively encouraging team members to participate in and take responsibility for team activities and communication processes • Giving the team support to identify and resolve problems, issues and concerns • Acting as a role model to enhance the organisation's image	☐	☐
1.D. Maintain open communication by passing information from management to the team and vice versa (including issues, concerns and problems) and ensuring follow-up action was taken.	☐	☐
The Participant's performance was: ☒ Satisfactory ☐ Not Satisfactory		

OBSERVER COMMENTS Lorna was an active leader during our last productivity and future leadership meeting. She was part of delegating roles and responsibilities to other team members in relation to future planning and goal setting. Lorna often throughout her role with problem solve and come up with constructive solutions. Lorna has excellent team communication skills and models a great work ethic. Lorna is an active participant in weekly team meetings and provides positive feedback in addition to highlighting problems and alternative solutions. La
