

BSBSUS411

IMPLEMENT AND MONITOR ENVIRONMENTALLY SUSTAINABLE WORK PRACTICES

ASSESSMENT SUMMARY

The assessment activities for *BSBSUS411 Implement and monitor environmentally sustainable work practices* cover all aspects of the unit of competency. For Apprentices/Trainees, this includes supervisor completion of the Apprentice/Trainee Record (ATR).

Participants must read all the information given before starting any assessment task. The assessment tasks are intended to be fair, flexible, valid and reliable. If a Participant has any questions or requires alternative arrangements to be made such requests should be directed to their Trainer/Assessor, who should note such arrangements in the 'Assessor Comments' on the affected assessment. If a Participant feels they are not yet ready to be assessed, they should discuss their options with their Trainer/Assessor.

To satisfactorily complete the assessment, the Participant is required to answer all questions correctly and demonstrate their skills to industry standards. If a Participant does not answer all questions or perform all tasks, they will be deemed 'Not Satisfactory' for the task and 'Not Yet Competent' for the unit of competency.

The Trainer/Assessor can provide the Participant with additional information on interpreting the assessment outcomes and guide the Participant's options. If a Participant is still deemed 'Not Satisfactory' they will have the opportunity to undertake a supplementary assessment or appeal the result as per the process in the Student Handbook.

By signing below, the Participant acknowledges:

- They understand the assessment instructions and requirements, and consent to being assessed.
- The work submitted is to be their own work – with the work of/with others needing to be clearly acknowledged and documented.
- They consent to any photo/video recording of their work that occurs during assessment.

Participant name	TREY BUTLER
Participant signature	

Pre-requisite unit(s) to be achieved and authenticated prior to undertaking assessment

☒ Not applicable

Task	Date completed	Assessment Results	
Theory Exam		☐ Satisfactory	☐ Not Satisfactory
Practical Assessment		☐ Satisfactory	☐ Not Satisfactory
Outcome for BSBSUS411		☐ Competent	☐ Not Yet Competent

Evidence requirements checklist (ticked by assessor and evidence supplied to RTO)

☐ Theory Exam

☐ Practical Assessment

Assessor Name	
Assessor Signature	

BSBSUS411

IMPLEMENT AND MONITOR ENVIRONMENTALLY SUSTAINABLE WORK PRACTICES

THEORY EXAM

Participant name	TREY BUTLER
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FOR THE PARTICIPANT	
Instructions	
• You will complete written questions as outlined on the following pages. You must attempt all questions and provide enough detail in your responses to demonstrate your knowledge. • It is anticipated that you should complete this assessment within two (2) hours, but additional time may be allowed upon negotiation with the Assessor. • You must complete all questions unassisted by the Assessor or other personnel but may refer to reference material as needed. All questions must be answered correctly for a 'Satisfactory' assessment outcome to be awarded. ○ An oral examination may be allowed under certain circumstances, whereby your answers will be documented by another party. ○ Any written questions that are incomplete, or not answered satisfactorily will need to be completed again after further training support. ▪ If you answer a question incorrectly but modify your response, put your initials next to the written change (or the Assessor must initial a verbal change).	
Resources required	
Pen	

FOR THE ASSESSOR	
Instructions	
• Where oral examination has occurred, ensure that this is acknowledged in writing (e.g. FT001 and Assessor Comments) • All questions must be satisfactorily demonstrated by the Participant for a Satisfactory determination (indicated by an Assessor tick to the right of the question). • Assessors are to complete marking in pen of a different colour to the Participant. • If the Participant verbally modifies their response, write in the modified response verbatim and put your initials next to the written change.	

ASSESSOR COMMENTS

As necessary, outline:

- Details on reattempts, alternative arrangements or reasonable adjustments made.
- Where a Participant is deemed 'Not Satisfactory', provide recommendations for future training.

- Q1. You have been tasked with assessing your company's compliance against environmental legislation, regulations, and standards. Provide a two (2) paragraph description on how you will achieve this.

Answer

Set up an environmental management system



Get an environmental audit

Q2. When assessing the company's compliance with environmentally sustainable requirements, briefly describe what you are looking for in each of the listed points.

Answer	Points	Looking for	☐
	Data from organisation's systems and processes	Company processes company KPI's Compare actual results against KPI's	
	External data sources	internet searches online research Government guidelines and targets	
	Internal stakeholders	improved efficiency, reduced cost and a positive reputation	
	External stakeholders	transparency, accountability, and meaningful action	

Q3. What information are you looking for when assessing the company's environmental efficiency?

Answer

Environmental Audits



Q4. What is the importance of engaging and consulting with both internal (1) and external (2) stakeholders to develop and implement sustainability improvements?

Answer

1. building stronger relationships,
achieving better alignment on goals
improve communication
enhancing project outcomes and organisation success

2. crucial for building strong relationships
understanding diverse perspectives
ensuring projects/initiatives are successful, aligned with community needs, and foster trust and collaboration



Q5. What efficiency targets can you set for energy consumption at your workplace and what strategies can be put in place to support these?

Answer

Turn equipment off or lights not being used or use equipment with better energy ratings ☐

Energy audits
Training employees

Q6. What methods can be applied to monitor the outcomes of efficiency targets set in Q5. ?

Answer

energy audits ☐
smart meters
energy management systems

Q7. Various tools are used to set performance targets when implementing sustainable work practices. Discuss tools you would use to create a baseline (1) and to determine a target benchmark (2).

Answer

1. Sustainability Balanced Scorecards ☐
Sustainability KPI's

2. Cost savings from sustainable practices
revenue generated from sustainable products or services

Q8. Why should an action plan be S.M.A.R.T?

Answer

because it provides clarity, focus, and accountability
leading to better organization, progress tracking, and ultimately increase
chances of achieving desired outcomes



Q9. What is the purpose of ISO 26000:2010?

Answer

assist organisations in contributing to sustainable
development



Q10. What impact does corporate social sustainability have on Australian businesses?

Answer

enhancing reputation, attracting and retaining talent and customers
potentially boosting financial performance and mitigating risks



Q11. Why should you integrate efficiency targets with other operational activities?

Answer

it fosters a holistic approach to business improvement,
leading to cost savings
increased productivity
enhanced customer satisfaction



Q12. Describe continuous improvement strategies that you could use to contribute to improved resource efficiency in work areas.

Answer

take note of staff suggestions
work with colleagues and stakeholders to meet targets
conduct regular reviews on resource usage and sustainability issues



Q13. What different methods can be applied to regular data collection and tracking of indicators to assess actual progress against intended targets? Provide three examples (3).

Answer

1. surveys

2. project records

3. milestones



Q14. How would you communicate efficiency targets and outcomes of monitoring to key personnel?

Answer

daily program meetings



Q15. Describe the purpose of gaining approval for the implementation of changes to procedures and processes.

Answer

ensures alignment, reduces risks and facilitates successful implementation by formally validating changes and ensuring stakeholder buy-in



Q16. Why is it important to gather feedback from stakeholders on implementation of changes and during monitoring of performance of sustainability changes made?

Answer

ensuring initiatives are effective, relevant and sustainable
fostering trust and improving overall outcomes



Q17. How do you identify if further changes are required during monitoring and review of implemented environmentally sustainable work practices?

Answer

regularly monitor KPI's

analyze data

engage with stakeholders to identify area for improvement

ensure ongoing compliance



Q18. What actions can you take to promote successful strategies to colleagues and others on the work site?

Answer

clear communication

active listening

encouraging open feed back



Q19. Why is management buy-in vital to the success of any environmentally sustainable strategy or program?

Answer

necessary resources, support, and commitment from the top down

driving effective implementation and long-term sustainability

