

To: [REDACTED]
From: Patrick.L@ckon.com.au
Subject: 73 Ridge New Home
Date: 18th September 2019, 8.36am

Hi [REDACTED],

Thanks for contacting me regarding the opportunity to build your new home. We are excited to be able to partner with you on this great opportunity. We take pride in our work and you are in good hands.

Essentially to take this forward I will draft a pre-contract agreement in principle of what we discussed with brief details agree on the deposit. It is company policy to have a pre-contract agreement executed first before we progress any further.

Once the processing of the pre-agreement has been approved, the process that occurs after that is, we will then start the contract process where the pre-contract agreement will be incorporated into the QBCC New Home Construction Contract (QBCC stands for Queensland Building and Construction Commission). You may not be aware but, QBCC is the local building regulator and administer the QBCC Act which is to maintain balance between the building contractor and the consumers.

The contract will have conditions and terms which will form part of our offer to build your new home. We will also attach any relevant drawings or specifications which can form part of the contract. Once you are satisfied with the offer, you can then sign and execute the contract.

You do have a cooling off period of 5 business days to change your mind if you find that there is a need to once the contract is signed.

Let me know if you have any queries at all. Otherwise I will be in touch shortly to finalise the pre-contract agreement.

Kind Regards,

Patrick Lee

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0411 616 900