

Subcontractor's Monthly Meeting Agenda

Niepe Monthly Meeting

07/12/2022 - 8am

Mt Crosby

(*Below denotes staff that were not present in the room, however, were linked in by video or phone only).

Attendees:

Name	Initials	Position	Company
Nick Maher	NM	SPE	BMD
Dean Fogarty	DF	PM	BMD
Beatrice Negura	BN	SE	BMD
Chris Jones	CJ	Supervisor	BMD
Katie O'donoghue	KOD	SPE	Niepe
Billy Liu	BL	PE	Niepe
Ryan Barnwell	RB	Supervisor	Niepe

Apologies:

Name	Initials	Position	Company
Tony Pepe	TP	PM	Niepe
Karan Bhudia	KB	PE	BMD

No.	Agenda / Actions	Whom	Date
1.0	Safety		
	Cutrite electrical incident - still require close-out, require report from Cutrite on drill and red (new test and tag?) Quickscaff - procedural breach, removed from site CMS reminder, flexible with inductions (prefer T/W/T) all to be on CMS prior with bolt and seqwater induction complete - Toolbox and mock rescue drill for travelling scaff organised - successful trial undertaken onsite - Niepe to send through emergency weight limit increase EWP rescue/recover plan to be sent through Update Acrow scaff drawings Reminder to complete checklist developed pre/post movement of scaffold Review ladder access on travelling scaffold Blue cone / point of safety to be utilised when EWP in use Contact made with watermain whilst moving scaffold incident raised - to be closed out Check CMS/Bolt Quickscaff employees Training for mainworks, new entrant requirement, can Niepe source, Niepe to send through training hours monthly	KOD Note Note RB KOD BL RB RB RB RB	11/11 9/11 11/11 11/11 9/11 30/1
2.0	Environmental		
	- General discussion working above water, tool lanyards to be utilised where possible, vigilance required Concrete/waste bins on order to be sent down to site - Spill kit to be onsite at approaches when EWP in use - Works in compliance with environmental conditions	Note	
3.0	Quality		
	- General discussion ongoing in advance hold point/witness points for bridge repairs Patch pins now being used - BMD order - Follow up embedment with bolts and reo clash - ongoing will monitor with GHD/Seqwater - Review spigot ends on rail post / slotted holes?	Note KB KB KB	11/11 11/11 11/11
4.0	Building Code		
	Niepe have not had any corrective actions; breach or sanctions action against their business including pending.	Note	
5.0	Commercial		
	Weekly Seqwater review of cost for week organised with BMD/Seq, Niepe to send through incidentals / hire equipment to track - Monthly claim okay - receive each end of month (December on 15th) - Main Works Contract Review/Execution	BL Note KB/TP/DF	11/11 Jan
6.0	General Business		

No.	Agenda / Actions	Whom	Date
	▪ Crew size for repair currently 5 Niepe, 2 BMD (ad hoc) ▪ Monitor bridge repair program, steel rail on schedule for x-mas delivery, need to review crew size if repairs won't be on time - monitor weekly - currently behind, likely January 20th complete, need to complete earlier ▪ Niepe to install Bridge Rail - day works ▪ Contract Works - start date still TBA BMD commencing in river January 9th - updated program to be sent to Niepe ▪ DN450/650 Watermain Pits, bypass schedule for January 16th, pit construction to follow week after ▪ Niepe to review formwork design / organise review once received Have received temp works design, organise review ▪ BMD DN1650 watermain encasement commencing Dec 5th ▪ Niepe/BMD to review formwork/backblind options ▪ Review required Bridge program (what is achievable) and review blade column pour options ▪ Niepe procure beams for headstocks - send through and BMD will approve procurement ▪ Christmas Break 22nd - 3rd January. Niepe to review for work crew on January 3rd return. ▪ Deck Unit Stability - temp works and stability Niepe to undertake (Niepe to check if pricing included or variation for deck stability)	Note Note Note RB KOD/BL	21/12 Note
7.0	Meeting Evaluation		
8.0	Close-Out		
7.1	Next meeting TBC - second week of January		