

Quality Control Check List – Residential

PROJECT:	DATE:
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ITEM	INSPECTION ITEMS	COMPLETED	DATE	SIGNED
1	GENERAL BUILDING CHECKS • Check materials and products match what was specified • Check set out correctly on the site • Check plans and specifications are followed • Check materials are installed to manufacturers' instructions / warranty			
2	EARLY STAGES CONSTRUCTION Earthmoving and excavation • Check excavation staked out correctly • Check walls vertical and even • Check depth correct depth • Check all cut earth faces supported and cut in • Check neighbouring properties not affected Retaining walls • Check retaining walls must be included in the building consent and signed off • Check ground supported during construction • Check wall is drained behind and waterproofed/tanked if necessary. Footings and foundations • Check Footings need to be straight and correctly positioned Drainage and underground plumbing • Check pipes, holes, vents in the correct positions Concrete slabs • Check all services in place before pour • Plumber – Sign Off • Electrical – Sign Off • Mechanical – Sign Off • Concrete / Reo - Signed Off • Check Penetrations • Check Set Downs • Check Construction Joints • Check Slab RL • Check correct concrete mix ordered for slab • Ensure the floor is fully laid in one pour and there is no lag between deliveries • Check concrete is cured properly			

	Scaffolding • Check safety measures in place for working at heights • Check scaffolding secure			
3	FLOORING AND FRAMING Wooden flooring • Check floor joists • Check flooring laid evenly Framing • Check Nogs • Check Studs spaced correctly • Check timber sufficiently dry treated • Check position, sizes and bracing of doors and windows Brick and block laying • Check laid even and straight • Check level of quality finish with no evidence of mortar splashes • Check ventilation gaps free of excess mortar?			
4	PLUMBING • Check all plumbing correctly positioned • Plumber to sign off works			
5	ROOFING & GUTTERING • Check roofing and guttering installed as per plans and specifications			
6	EXTERIOR CLADDING • Check cladding handled and installed as per manufacturer's instructions with no damaged panels used • Check flashings • Check joins			
7	WINDOWS • Check windows installed as per plans and specifications • Check waterproofing and flashings			
8	PRE SHEET • Trade sign off sheets for: • Air Conditioning • Electrical • Plumbing • Mechanical • Plumbing Inspection • Purchaser Variation • Noggings • Acoustic Zones			

