

1.2E. Develop responses to potential or actual schedule changes and implement them to maintain project objectives.	☒
3 Assess time management outcomes	
1.3A. Review schedule performance records to determine effectiveness of time management activities.	☒
1.3B. Identify and document time management issues and recommend improvements.	☒
The participant's performance was: ☒ Satisfactory ☐ Not Satisfactory	

OBSERVER COMMENTS

Christian currently uses project Gantt charts & other project management Schedule tools at his employment with US. He contributes to weekly project meetings & reviews progress & variances with project team.

ALBERT LANGFORD



23/07/2020

BSBPMG512 MANAGE PROJECT SCOPE

Practical Task 1	
Description of task: A suitable observer is to verify the participant's ability to determine and implement a project schedule, and assess time management outcomes.	
These tasks may be simulated or real. The participant is to gather evidence of how they have completed each component of the Practical Task, which is to be submitted with this Practical Assessment sheet. The observer is to provide detailed comments on the tasks completed by the participant. The assessor is to verify the observer's comments in the Assessor Comments section, and provide the Practical Assessment outcome on the front cover of this document.	
Resources required: Project documentation, Computer, Project Management software.	
Assessment of task	
Name of participant:	ALBERT LANGFORD Christian Turner
Name of observer:	ALBERT LANGFORD
Role of observer (Confirm suitability to sign)	OPERATIONS MANAGER
Email address of observer	ALBERT@MTMDEVELOPMENTS.COM.AU
Signature of observer:	
Date:	Click here to enter a date. 23/07/2020
When completing the task, did the participant:	Tick if satisfactorily completed. Provide comments if left unticked.
1 Determine project schedule	
1.1A. Develop work breakdown structure with sufficient detail to enable effective planning and control.	☒
1.1B. Estimate duration and effort, sequence and dependencies of tasks, to achieve project deliverables.	☒
1.1C. Use project scheduling tools and techniques to identify schedule impact on project time management, resource requirements, costs and risks.	☒
1.1D. Contribute to achieving an agreed schedule baseline and communication of the schedule to stakeholders.	☒
2 Implement project schedule	
1.2A. Implement mechanisms to measure, record and report progress of activities according to agreed schedule.	☒
1.2B. Conduct ongoing analysis to identify baseline variance.	☒
1.2C. Analyse and forecast impact of changes to the schedule.	☒
1.2D. Review progress throughout project life cycle and implement agreed schedule changes.	☒

BSBPMG512 MANAGE PROJECT SCOPE

PRACTICAL ASSESSMENT INSTRUCTIONS

- The following practical assessment will require the participant to complete work related activities.
- The assessor will conduct observations of the participant's work to determine whether they display sufficient practical skills and knowledge.
- Please fill in the details below, providing your name, signature and date of assessment.
 - Your signature acknowledges that the assessor provided clear instructions and the participant understood what was required to complete this assessment.
- The assessor may substitute a Practical Task with another task of equal value.
 - Alternate tasks must be fully documented by the assessor.

Participant name Christian Turner

Participant signature 

Assessor name _____

Assessor signature _____

Date Click here to enter a date.

Number of tasks	Number of tasks completed	Satisfactory?	
		Yes	No
1		☐	☐

1.3B. Manage impact of scope changes within established time, cost and quality constraints according to change control procedures.	☒
1.3C. Identify and document scope management issues and recommend improvements for future projects.	☒
The participant's performance was: ☒ Satisfactory ☐ Not Satisfactory	

OBSERVER COMMENTS

~~Part 1~~

Participates in project meetings for large scale building projects along side Project Directors & Project managers.

Contributes in scope management, project delegation & project documentation.

ALBERT LANGFORD



23/07/2020

BSBPMG511 MANAGE PROJECT SCOPE

Practical Task 1

Description of task:

A suitable observer is to verify the participant's ability to obtain project authorisation, develop a scope management plan, and manage the application of project scope controls.

These tasks may be simulated or real. The participant is to gather evidence of how they have completed each component of the Practical Task, which is to be submitted with this Practical Assessment sheet. The observer is to provide detailed comments on the tasks completed by the participant. The assessor is to verify the observer's comments in the Assessor Comments section, and provide the Practical Assessment outcome on the front cover of this document.

Resources required:

Project documentation, Organisational documentation.

Assessment of task

Name of participant:	Christian Turner		
Name of observer:	ALBERT LAMBORN		
Role of observer (Confirm suitability to sign)	OPERATION MANAGER		
Email address of observer	ALBERT@MJMDEVELOPMENTS.COM.AU		
Signature of observer:			
Date:	Click here to enter a date. 23/07/2020		
When completing the task, did the participant:			Tick if satisfactorily completed. Provide comments if left unticked.
1 Conduct project authorisation activities			
1.1A. Develop and confirm procedures for project authorisation with an appropriate authority.	☒		
1.1B. Obtain authorisation to expend resources.	☒		
1.1C. Confirm project delegations and authorities in project governance arrangements.	☒		
2 Define project scope			
1.2A. Identify, negotiate and document project boundaries.	☒		
1.2B. Establish measurable project benefits, outcomes and outputs.	☒		
1.2C. Establish a shared understanding of desired project outcomes with relevant stakeholders.	☒		
1.2D. Document scope management plan.	☒		
3 Manage project scope control process			
1.3A. Implement agreed scope management procedures and processes.	☒		

BSBPMG511 MANAGE PROJECT SCOPE

PRACTICAL ASSESSMENT INSTRUCTIONS

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- The assessor will conduct observations of the participant's work to determine whether they display sufficient practical skills and knowledge.
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 - Your signature acknowledges that the assessor provided clear instructions and the participant understood what was required to complete this assessment.
- The assessor may substitute a Practical Task with another task of equal value.
 - Alternate tasks must be fully documented by the assessor.

Participant name

Christian Turner

Participant signature



Assessor name

Assessor signature

Date

[Click here to enter a date.](#)

Number of tasks	Number of tasks completed	Satisfactory?	
		Yes	No
1		☐	☐

1.2B.	Assess quality control of project and product output according to agreed quality specifications.	☒
1.2C.	Identify causes of variance to quality metrics and undertake remedial action.	☒
1.2D.	Maintain a quality management system to enable accurate and timely recording of quality audit data.	☒
3 Implement project quality improvements		
1.3A.	Review processes and implement agreed changes continually throughout the project life cycle to ensure continuous quality improvement.	☒
1.3B.	Review project outcomes against performance requirements to determine the effectiveness of quality-management processes and procedures.	☒
1.3C.	Identify and document lessons learned and recommended improvements.	☒
The participant's performance was: ☒ Satisfactory ☐ Not Satisfactory		

OBSERVER COMMENTS

Christian holds Audit meetings
with contractors on Site &
accesses quality requirements &
Standards with clients using
ITp procedures.

ALBERT LANGFORD

AL 23/07/2020

BSBPMG513 MANAGE PROJECT QUALITY

Practical Task 1		
Description of task: A suitable observer is to verify the participant's ability to manage quality within projects, including: - Determining quality requirements - Implementing quality control and assurance processes - Using review and evaluation to make quality improvements in current and future projects These tasks may be simulated or real. The participant is to gather evidence of how they have completed each component of the Practical Task, which is to be submitted with this Practical Assessment sheet. The observer is to provide detailed comments on the tasks completed by the participant. The assessor is to verify the observer's comments in the Assessor Comments section, and provide the Practical Assessment outcome on the front cover of this document.		
Resources required: Project documentation (including quality criteria, evidence of quality monitoring and improvement practices), Computer and appropriate software.		
Assessment of task		
Name of participant:	Christian Turner	
Name of observer:	ALBERT LANGFORD	
Role of observer (Confirm suitability to sign)	OPERATION MANAGER	
Email address of observer	ALBERT@MJMDEVELOPMENTS.COM.AU	
Signature of observer:		
Date:	Click here to enter a date. 23/07/2020	
When completing the task, did the participant:		Tick if satisfactorily completed. Provide comments if left unticked.
1 Determine quality requirements		
1.1A. Seek input from stakeholders to determine quality objectives and standards.	☒	
1.1B. In a quality management plan, document: - Quality metrics for the project and product output - Agreed quality requirements	☒	
1.1C. Select established quality management methods, techniques and tools to resolve quality issues.	☒	
1.1D. Distribute, discuss and support quality requirements with project team and stakeholders.	☒	
1.1E. Implement agreed quality requirements as the basis for performance measurement.	☒	
2 Implement quality processes		
1.2A. Undertake a quality assurance audit of project processes for compliance with agreed plans.	☒	

BSBPMG513 MANAGE PROJECT QUALITY

PRACTICAL ASSESSMENT INSTRUCTIONS

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Participant name Christian Turner

Participant signature 

Assessor name _____

Assessor signature _____

Date Click here to enter a date.

Number of tasks	Number of tasks completed	Satisfactory?	
		Yes	No
1		☐	☐