

End of Defects Liability Checklist

Instructions to the Assessor

The candidate will review the instructions to make good defects and compare actual construction conditions presented by the contractor to verify if the defects have been remedied.

The candidate will use this *End of Defects Liability Checklist* template to document their review.

Before the candidate commences with their review:

1. Review and discuss the contents of this checklist with the candidate.
2. Address any questions or clarifications they may have about the task or this checklist.
3. Contextualise this checklist to match the required conditions for the project the candidate is undertaking. E.g., for projects with multiple trade contracts, the final certificate may be issued for each contract.

After the candidate completes their review:

1. They will submit to you their completed this *End of Defects Liability Checklist*.
2. Review the candidate's responses in their submission against the conditions they reviewed for this task.
3. Confirm if the candidate has checked each item below correctly.

For example, if the candidate ticked YES for an item here, the assessor will review this against the actual document, and they will confirm if the item is really addressed in the workplace documents submitted.

4. Record your assessment of the candidate's review under the *Assessor's Marking Checklist* column.

For each checklist, item:

- Tick YES if the candidate's finding is the same as yours in your assessment.
- Tick NO if the candidate's finding is different from yours in your assessment.

Provide written constructive comments as these will give the candidate guidance on how to improve their performance in this workplace assessment task.

5. Complete and sign the *Assessor's Declaration* section. Your signature must be handwritten.

Commented [MC1]: Delete? The points may seem generic enough to get away with it in its current form. Or perhaps add a N/A to the YES/NO column.

Instructions to the Candidate

Use this *End of Defects Liability Checklist* template to document your review of terms of defects liability period in the contract.

Ensure you have completed all fields in this checklist before submitting it to your assessor.

END OF DEFECTS LIABILITY CHECKLIST

Candidate name	Michael Tait
Workplace/organisation	CORE 4
Date of review	23/1/24

Details of the Building and Construction Project

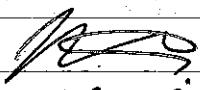
Name of building and construction project	Paddington Heights
Overview of this project	Spalling Works
Project site address	
State/territory	QLD

Instructions to make good defects	
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Checklist items:	YES/NO	Comments	Assessor's Marking Checklist
1. Construction certification has been submitted	☒ YES ☐ NO		Did the candidate correctly check this item against the doc reviewed? ☐ YES ☐ NO Comments:
2. Certificate of Practical Completion submitted	☒ YES ☐ NO		Did the candidate correctly check this item against the doc reviewed? ☐ YES ☐ NO Comments:
3. Statement of Compliance submitted	☒ YES ☐ NO		Did the candidate correctly check this item against the doc reviewed? ☐ YES ☐ NO Comments:

Checklist items:	YES/NO	Comments	Assessor's Marking Checklist
4. Site inspection conducted	☒ YES ☐ NO		Did the candidate correctly check this item against the doc reviewed? ☐ YES ☐ NO Comments:
5. Asset testing and repairs have been carried out	☒ YES ☐ NO		Did the candidate correctly check this item against the doc reviewed? ☐ YES ☐ NO Comments:
6. Site restoration completed	☒ YES ☐ NO		Did the candidate correctly check this item against the doc reviewed? ☐ YES ☐ NO Comments:
7. Surplus material removed from construction site	☒ YES ☐ NO		Did the candidate correctly check this item against the doc reviewed? ☐ YES ☐ NO Comments:
8. Health and Safety inspection certificates received	☒ YES ☐ NO		Did the candidate correctly check this item against the doc reviewed? ☐ YES ☐ NO Comments:
9. Release notices from relevant authorities have been received	☒ YES ☐ NO		Did the candidate correctly check this item against the doc reviewed? ☐ YES ☐ NO Comments:

Checklist items:	YES/NO	Comments	Assessor's Marking Checklist
10. End of Defects Liability Period has expired	☒ YES ☐ NO		Did the candidate correctly check this item against the doc reviewed? ☐ YES ☐ NO Comments:

Assessor Declaration	
By signing here, I confirm that I have reviewed and assessed the candidate's responses in this checklist against the workplace documents they reviewed for this task. I confirm that the responses I provided under the <i>Assessor's Marking Checklist</i> are true and accurately reflect the candidate's performance in this workplace task.	
Assessor's signature	
Assessor's name	DYLAN CUNNINGHAM
Date signed	24-01-22

END OF POLICIES AND PROCEDURES CHECKLIST