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Safety Management Plan

Kamerunga DN600 Trunk Watermain

Client Name	Cairns Regional Council		
Contract No.	75553		
Document Status	Controlled ☐	Uncontrolled	☐
Revision	1		

Developed and Authorised for Release By:

Name	Lauren McKew	Position	Contract Administrator
Signature		Issue Date	21/09/2020



Safety Management Plan - Template

Kamerunga DN600 Trunk Watermain

Plan Control

The latest version of this Plan will be available on Site for all Project personnel. Distribution of the Plan will be to those detailed on the distribution listing below. Distribution will be by "hard copy" or Soft Copy as requested.

Controlled Copy Distribution List				
Revision	Issue Date	Name	Position	Company
0	21/09/2020	Jonathan Ward	Principal	Cairns Regional Council
0	21/09/2020	Brendan Rogina	Project Manager	fgf Developments Pty Ltd

Amendments to the Safety Management Plan

This Safety Management Plan must be formally reviewed and updated where necessary when:

- A significant change to a task or activity is identified
- An incident occurs relating to the task or activity
- Changes to legislation or a Code of Practice
- A significant hazard is identified relating to the task or activity or
- Periodically – every 12 months.

The Project Manager will maintain, review and update this plan. Each time the plan is revised, the distribution will be as per the above Controlled Copy List.

Amendments to this Plan will be approved by the Project Manager and are controlled by signing the front page of this document. Minor amendments can be made to the electronic copy of this document without reissuing. The following provides a record of amendments made to this document. The Project Manager or applicable person responsible will revise any attachments to this plan separately.

Modification History

Revision	Sections Revised	Revision Description	Authorised by	Date
0	All	Initial Issue	Brendan Rogina	03/02/2020

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1 Purpose

This Safety Management Plan (SMP) will help ensure **fgf** provide a safe workplace for personnel involved with the delivery of this project. This plan details how **fgf** will meet and exceed the expectations outlined in both the contract and **fgf's** Quality Safety, Health and Environmental Policies and Integrated Management System. Ultimately, executing this plan will help **fgf** ensure that we meet and exceed the expectations of all applicable workplace health and safety related laws and standards, as well as the expectations of our employees, clients, subcontractors and the greater community.

2 Policy and Commitment

fgf's commitment to Safety is outlined in its Quality, Safety and Environmental Policy and is attached in **Appendix A**. This commitment must be communicated to all employees during induction as well as other awareness training sessions such as toolbox talks. **fgf's** commitment to safety obligates all personnel and contractors working on this project to comply with the requirements of any federal, state or local legislation, policy or guideline as applicable to this contract and relevant to the works undertaken as specified in this plan. **fgf** will discharge its obligations under these legal and other requirements by providing a safe and healthy work environment. This will be done by ensuring all risks to health and safety are eliminated as far as is reasonably practicable. Where it is not reasonably practicable to eliminate those risks to health and safety, **fgf** will minimise those risks to health and safety so far as is reasonably practicable.

3 Project Details

General

Site Address:	Kamerunga – Ch. 13.269 to 2768.14
Estimated Duration:	26 Weeks from date of site possession
Client Details:	Cairns Regional Council
Scope of Works	
In general, the scope of the works for construction consists of:	
• Installation of DN600 MSCL Trunk Watermain along Cairns Western Arterial Road, Kamerunga as per specifications and technical documents provided • Reinstatement of all disturbed infrastructure to pre-existing condition • All testing and commissioning relevant to the FNQROC standards as required.	

Key Contacts

Position	Name	Contact Number	Email
Operation Manager	Brendan Rogina	0427 576 980	brendan@fgf.com.au
Principal/Client	Jonathan Ward	0424 689 445	j.ward@crc.qld.gov.au
Project Manager	Brendan Rogina	0427 576 980	brendan@fgf.com.au
Project Engineer	Jarryd Londino	0407 414 355	jarryd@fgf.com.au
Project Foreman	David Harwood	0448 856 399	dave@fgf.com.au
Project Foreman	Vince Bailey	0428 778 322	vince@fgf.com.au
Project Administrator	Lauren McKew	0403 693 940	lauren@fgf.com.au

Hours of Work

Work involving the operation of construction plant and equipment of any description shall only be carried out on site during the following times:

- 6:00am to 6:00pm Monday to Friday;
- 6:00am to 1:00pm Saturdays

No work is permitted on Sundays or Public Holidays.

Site Map

Refer to **Appendix C** for the project site map. This site map should be displayed throughout the project site.

Site Rules and Code of Conduct

Site Safety Rules and Code of Conduct are attached as **Appendix D** and must be communicated to the workforce through induction training as well as via site noticeboards. All personnel must always comply with these rules.

Personal Protective Equipment (PPE) Requirements for this Project

The PPE requirements for this project are as below. Additional PPE may be required for certain tasks which will be specified in the appropriate SWMS / JSA / SWI for that activity. No person is to enter this site without the following PPE:

- Steel Cap Boots
- High Visibility Clothing

4 Legal and Other Requirements

In accordance with *SP 18 Legal and Other Requirements*, all personnel and contractors working on this project must comply with the requirements of all federal, state and local legislation as well as any other specifications or guidelines applicable to this contract and relevant to the works undertaken. The primary legislation and other restraints applicable to this project are referenced below. **fgf** provides all staff with access to legislation and standards relevant to their activities. The primary access point to this information is the internet as well as via your Project Manager or the Systems Manager. Below are some examples of where relevant legal and other requirements can be obtained:

Type of Information	Where to Find it
Federal Work Health and Safety Legislation and Codes of Practice	http://www.safeworkaustralia.gov.au/sites/SWA
Queensland Work Health and Safety Legislation and Codes of Practice	https://www.worksafe.qld.gov.au/
Industry Specific Information and Advice - Civil Contractors Federation Queensland	https://www.ccfqld.com/
Commonwealth Legislation	https://www.legislation.gov.au/Browse/ByTitle/Acts/InForce/0/0/Principal#top
DNRME - QLD	https://www.dnrme.qld.gov.au/
State Legislation - QLD	https://www.legislation.qld.gov.au/browse/inforce

5 Objectives and Targets

fgf's upper management identifies and establishes targets and objectives related to the company's corporate goals, as defined by the company's Management Team. In addition, specific objectives and targets are set for each project **fgf** undertakes. The workplace health and safety objectives and targets for this project are outlined below.

WORK HEALTH & SAFETY OBJECTIVES & TARGETS		
Objective	Target	Frequency
Reduce all injuries and events with potential	Zero	Review monthly
To reduce the number and severity of workplace injuries	Workplace Safety inspections carried out weekly	Review weekly
To reduce the number and severity of workplace injuries	Carry out task observations of a high-risk activity – SWMS / JSA's Weekly	Review weekly
Conform to all relevant legislation regulations and guidelines	No events resulting in statutory complaints or notices being issued	Review monthly

6 Integrated Management Systems (IMS)

fgf maintains an Integrated Quality, Safety and Environmental Management System (IMS) that is compliant to the following standards:

- ISO 9001: Quality Management Systems

- ISO 14001: Environmental Management Systems
- ISO 45001: Safety Management Systems

fgf's IMS Procedures support this SMP and are listed below. These procedures will assist the Project Team in successfully achieving project completion in a manner that is not only compliant but also practical, efficient and cost-effective.

Procedure Number	Procedure Name
SP 01	Management Review - Inc. roles, responsibilities objectives and targets
SP 02	Tender and Contract Review
SP 03	Process Control - Service Delivery
SP 04	Consultation, Communication and Dispute Resolution
SP 05	Document and Data Control
SP 06	Performance Management
SP 07	Control of Non-conforming Product
SP 08	Procurement and Sub-contractor Management
SP 09	Induction, Training and Competence
SP 10	Handling, Storage, Packing, Preservation and Delivery
SP 11	Calibrations, Servicing and Use of Measuring and Test Equipment
SP 12	Plant, Machinery and Equipment Usage and Maintenance
SP 13	Emergency Preparedness and Response
SP 14	Product ID and Traceability
SP 15	Inspection Testing and Test Status
SP 16	Systems Audits, Site Inspections and Health Monitoring
SP 17	Risk Management
SP 18	Legal and Other Requirements
SP 19	Incident Reporting and Investigations / Corrective and Preventative Action
SP 20	IMS Records Management
SP 21	Workplace Rehabilitation
SP 22	Permit to Work
SP 23	Design Control
SP 24	Hazardous Chemicals
SP 25	Lockout / Tagout for Plant and Equipment

7 WHS Roles, Responsibilities and Authorities

Detailed WHS roles and responsibilities have been determined for this project and are outlined in the Workplace Health and Safety Roles and Responsibilities Matrix in **Appendix D**. These responsibilities along with those outlined in position descriptions and other project specific management plans must be communicated to all workers during induction.

8 Induction, Training and Competence

All induction and training for this project will be handled in accordance with SP 09 Induction, Training and Competence. The Project Manager and Project Supervisor are to ensure that all project personnel, including subcontractors, are suitably competent to carry out their allocated tasks in a safe and responsible manner. No workers are to commence work unless they have been project inducted (**Appendix D**), trained in relevant safe work method statements (SWMS), deemed competent and are fit for purpose.

9 Procurement Management (including subcontractors)

All project purchasing requirements must be determined and carried out in accordance with SP 08 Procurement. As a result, the Project Manager is responsible for identifying the primary suppliers and subcontractors that will be utilised on this project. This plan will help minimise the safety, quality and environmental risks associated with the project teams purchasing activities. In summary, when considering the purchasing requirements for this project the; Project Manager will:

- Consider the safety, quality and environmental constraints identified and outlined in the legal and other requirements section of this document.
- Where applicable, conduct risk assessments in accordance with SP 17 Risk Management and take all reasonable steps to eliminate or reduce the risk associated with the goods or services provided to **fgf** where required.
- Ensure the goods or services anyone intends to provide can meet all specified requirements on delivery and throughout the construction process.
- Ensure all safety, quality and environmental expectations are clearly documented and referenced in all quotation requests, purchase orders and subcontract agreements.
- Review of all subcontractor safety risks, practices and documentation must be conducted prior to any subcontractor commencing work.
- Ensure satisfactory records are provided to verify that materials and services meet all specified requirements.
- The Project Manager must ensure all subcontractors will be subject to supervision by an appropriately qualified and experienced **fgf** representative and are monitored and reviewed throughout the project life cycle.

10 Handling, Storage, Packaging, Preservation and Delivery

Materials and Plant

All goods must be handled in accordance with SP 10 Handling, Storage, Packaging, Preservation and Delivery. This means the Project Manager must oversee that the risks associated with the storage, use and movement of goods and materials / plant related to the project are assessed and suitable controls are implemented.

When not in use, plant and materials on site will be stored and secured in the site compound away from public access. Should plant need to be left outside the compound and unattended, it must always be stored at a safe distance from the road and remain locked.

Hazardous Substances and Dangerous Goods

When handling hazardous materials and dangerous goods, all workers must adhere to SP 10 Handling, Storage, Packaging, Preservation and Delivery. All personnel on site are responsible for notifying the Project Manager of any hazardous substances or dangerous goods to be used on the project, prior to it arriving on site. A register of all hazardous substances will be kept on site, along with the Safety Data Sheets (SDS). These documents will be readily accessible to all personnel. No workers are to use any hazardous substances without prior training such as via SWMS / JSA's.

Waste Management

Additionally, to avoid the unnecessary creation of waste; all workers must reuse and recycle waste wherever possible. Where waste has been created, all personnel must ensure it has been appropriately assessed for risks and disposed of by an appropriately licenced service provider. For further information on project specific waste control measures please refer to the Project Construction Environmental Management Plan.

11 Risk Management

Hazard Identification, Risk Assessment and Control

fgf identify hazards and manage risk in accordance with SP 17 Risk Management. The hazards and risks related to this project have been assessed and are identified in *Project Risk Register (Appendix E)* along with the recommended measures to control those risks. The Project Manager is responsible for ensuring these hazards and risks are communicated to the Project Team and that appropriate resources are allocated and trained to implement the control measures required. This includes ensuring adequate procedures, workers, programming, plant and equipment. Where variations may alter or otherwise impact on the work methods, hazards and risks must be reconsidered and the project risk register and applicable controls updated accordingly.

High Risk Activities

When activities or tasks have an initial risk rating of high or extreme, the Project Manager is responsible for developing a documented procedure that describes the task, identifies the hazards and documents how the task is to be performed to adequately minimise the risks. Typically, this will be in the form of a *Safe Work Method Statement (SWMS / JSA)* or *Safe Work Instruction (SWI)*. Where practicable, the residual risk rating for the activity should be reduced to medium or below for the activity to be undertaken.

The high-risk activities that have been identified for this project are identified in the hazard and risk register in **Appendix E** and SWMS / SWI have been developed to control the identified risks.

These SWMS must be formally reviewed and updated when:

- A significant change to a task or activity is identified
- An incident occurs relating to the task or activity
- Changes to Legislation or Codes of Practice
- A significant hazard is identified relating to the task or activity or
- Periodically – every 12 months.

Additionally, all SWMS (including those developed by subcontractors) must be reviewed and authorised by the Project Manager prior to any relevant works being undertaken. No workers are authorised to undertake high risk activities without prior approval and training in these procedures. Should any worker wish to contribute to these procedures please feel free to mention any recommendations to your supervisor at any time.

Identifying / Reporting Hazards and Assessing Risks During Day to Day Activities

It is **fgf's** policy that all workers remain alert and actively report any potential hazards and environmental impacts immediately. This can be done verbally to the worker's direct supervisor. Should any personnel feel uncomfortable about reporting a risk to their supervisor, they are encouraged to report the issue to the Project Manager. Supervisors and managers have an obligation to investigate all potential risks reported to them, ensuring they are addressed through consultation and by the appropriate personnel in accordance with SP 17 Risk Management. Any workers, supervisors or managers who fail to acknowledge and manage potential risks as far as reasonably practicable, will be investigated and disciplined where required. Other methods of identifying hazards are as follows:

- Workplace inspections and monitoring
- Internal and external audits
- Incident reporting and analysis
- Verbally through meetings
- Reviews of information and records during audits
- SWMS / JSA's

12 Essential Services, Site Amenities, Housekeeping and Public Safety

Essential Services will be provided by the Principal Contractor for use by any person at the workplace and shall not be altered without the express permission of **fgf**. **fgf** shall provide instruction on the safe use of essential services supplied where required under WHS legislation. The following is a list of essential services that shall be provided by **fgf** as Principal Contractor.

- Amenities
- Lighting (night works only)
- Site generators (where required)
- Traffic control devices
- Erosion and sedimentation control
- Signage
- Temporary Fencing (where required)

This will include an adequate number of toilets located within the site compound boundary. The toilets are to be kept clean and provided with toilet paper and soap. **fgf** will also provide a crib hut to ensure that there is a sheltered area for workers to eat meals and take breaks in. The crib hut will be provided with fresh drinking water as well as hand and face washing facilities. The toilet and crib are to be inspected weekly with the toilet supplier providing weekly cleaning. All workers must ensure the crib area is always kept in a clean and tidy state.

Access to the work site will be restricted to only those personnel required to work on the site. This will be established through traffic control and suitable barricading or fencing. The Project Supervisor will be responsible for ensuring that all access restrictions required for the project are implemented.

13 Plant and Equipment Management

Personnel must only purchase, operate and maintain plant or equipment in accordance with manufacturers requirements as well as SP 11 Calibrations, Servicing and Use of Measuring and Test Equipment. No plant or equipment is to be procured without prior approval from the Project Manager. The Project Manager is responsible for overseeing that all workers who are operating plant and equipment are provided with adequate instruction to ensure they can operate the plant and equipment safely. Also, the Project Manager must oversee that all operators of load shifting equipment have been deemed competent by a qualified training provider in accordance with SP 09 Induction, Training and Competence and the that plant and equipment being utilised on site is fit for purpose.

Additionally, all mobile powered plant must undergo a daily prestart inspection prior to use. All plant and equipment will be inspected, serviced and maintained in accordance with manufactures guidelines as well as relevant risk assessments, inspection results, standards and regulations. If any plant or equipment becomes damaged or is deemed unsafe then the item must not be operated and should be clearly identified as inoperable using adequate signage. The Project Manager must then be notified to determine a suitable solution.

To assist with the risks associated with the movement of mobile plant onsite a Plant Movement Plan is to be developed for the project.

14 Traffic Management

Traffic management for the project shall be as per the Traffic Management Plan and in accordance with legislation, Codes of Practice, the MUTCD, Main Roads Standards and Specifications MRS 02 and MRS 02 and contract requirements.

The developed plan must be approved by the local road authority prior to commencing works, e.g. DTMR, local council, etc. The Traffic Management Plan shall be completed by a trained and competent person with the DTMR Traffic Management Design qualification. Traffic Management for this project will be implemented prior to commencing works as per the Traffic Management Plan.

15 Emergency Preparedness and Response

An Emergency Response Plan covering safety and environmental incidents has been developed in accordance with SP 13 Emergency Preparedness and Response. As per legislative requirements, all Emergency Response Plans must be tested through drills or other means as deemed appropriate by the Project Manager. Additionally, the Project Manager must ensure that all Project Team members, subcontractors and site visitors are trained in site-specific emergency response protocol upon site induction. The Emergency Response Plan for this project (**Appendix G**) must be made readily available throughout the work site in easily identifiable and accessible locations.

16 Incident Reporting, Investigation and Corrective / Preventive Action

Incidents are defined as any situation that has the potential to result in harm or that has resulted in harm. This includes injuries, near misses as well as non-conformances and improvement opportunities. All individuals working on **fgf's** project sites are responsible for notifying their supervisor of incidents as soon as practicably possible; in accordance with SP 19 Incident Reporting and Investigations / Corrective and Preventive Action.

In addition, all injuries, illnesses and minor events are to be reported to the Superintendent by the Project Manager. The Project Manager will be responsible for ensuring that an incident resulting in a person suffering a serious bodily injury, a work caused illness, or a dangerous event is reported to the regulator and the Client within 12 hours.

Once reported, a formal investigation is required to be undertaken for every incident in order to prevent recurrence. The extent of the investigation will be determined by the Project Manager and will be dependent on the severity or potential severity of the incident. The Project Manager will also be responsible for establishing a formal investigation team who will be required to participate in investigating the incident, recommending suitable corrective actions and ensuring they are closed out within a reasonable timeframe.

Please note that in the case of emergencies, the procedures specified in the Emergency Response Plan will take priority and must be followed. Also, for serious incidents there will be a requirement for Management and / or Regulatory Personnel to visit the site to investigate. Therefore:

- It is essential the Supervisor ensures any incident site be preserved where possible and associated hazards to be controlled (e.g. barricades etc);

- The only activities permitted in the area of the incident are those required to preserve the safety of personnel and to control the incident;
- Once all personnel are safe and the incident scene is controlled, personnel are not to be permitted to enter the site until management has been consulted and investigation feedback provided.

17 Injury Management

The nature of all injuries will be reported to the HSEQ Officer as soon as possible to ensure that the workplace rehabilitation process can begin immediately. Workplace Rehabilitation will comply with SP 21 Workplace Rehabilitation. The HSEQ Officer will consult with the injured worker, medical staff and Project Manager to ensure that suitable duties can be established, with an aim to return to work as soon as practical after the injury.

18 Fitness for Work

In accordance with Drug and Alcohol Policy and Fitness for Work Policy, all personnel will be required to present themselves fit for duty for each shift in order to not put themselves or others at risk (see **Appendix A**). **fgf** believe it is important that all personnel are aware of the risks involved with drugs and alcohol, stress and fatigue, and the ways these risks may be managed.

Nobody wants themselves or their work mates to be injured at work, therefore it is important that all personnel actively participate in this process, and encourage fitness for work in accordance with **fgf's** General Code of Conduct by:

- Checking that those onsite each day are fit for work prior to and during each shift.
- Notifying the Project Supervisor immediately of anyone who may not be fit for work.

19 Consultation and Communication

Project Consultation

All personnel associated with this project are entitled to provide feedback on all project related procedures, hazards, risks and day to day issues at scheduled meetings, or immediately via their Supervisor. All feedback must be reviewed and actioned accordingly. The regular meetings scheduled for this project are daily pre-starts, a weekly toolbox meeting. Remember, these meetings are meant to include input from everyone on the job about the job, if anyone has any ideas or queries the scheduled meetings are the time to raise them. **Safety is everyone's responsibility** and the work methods talked over in these meetings will constitute how work will be conducted on site.

Project Communication

fgf will communicate safety, quality and environmental issues to all personnel involved in this project in accordance with SP 04 Consultation and Communication. The Project Manager and Supervisor will ensure all issues raised during meetings are appropriately dealt with and communicated to upper management either directly or through the monthly Project Manager meetings as applicable.

Noticeboards will also be used to communicate safety bulletins, incident alerts, memorandums and other project related information, and are in the site office and common use areas that the workforce frequents (i.e. crib areas). Additionally, appropriate signage will be used around the workplace to draw the attention of persons working or entering an area and communicate the hazards and / or controls required for that area. Signs must be relevant and clearly visible. All noticeboards and signage must be regularly reviewed and updated.

Client Communication

The Project Manager is responsible for all formal communications with the client and their representatives and ensuring they remain informed throughout the project. **As required by Department of Transport Main Roads, weekly reports must be submitted to the superintendent containing a brief summary of daily progress and programming plus details of safety matters, industrial matters, weather conditions and lost time. Weekly reports must be submitted to the Superintendent by noon on Tuesday of the week following the period to which the report refers.**

Community Engagement and Complaints Management

Additionally, maintaining effective communication with the local community is also very important to **fgf**. **fgf** will provide sufficient information to ensure timely notification to the community of construction activities and likely impacts and / or changed traffic conditions. The information to be provided includes, but is not limited to:

- Location of works;

- Date of works and work hours;
- Duration of work;
- Type of activity;
- Likely impacts (noise, vibrations, dust etc.)
- Mitigation strategies to reduce impact (traffic management etc.)

Any contact with a member of the public must always be treated with the utmost importance and respect. A record of all issues raised by the public will be recorded in accordance with SP 19 Incident Reporting and Investigations / Corrective and Preventive Action. The Project Site Office and the work site area will have emergency contact information displayed for the public to be able to contact **fgf** in relation to any problems, queries or needs.

20 Records Management

Records will be managed for this project in accordance with SP 20 IMS Record Management. Additionally, hardcopy records will be stored in a clean, dry environment that is free from excessive dust and pests, as well as in an area that is at the lowest risk of flooding, fire or theft.

21 Document Control

Documents for this project will be secured and controlled in accordance with SP 05 Document and Data Control. The Document Controller will be responsible for controlling the distribution of all project controlled documentation. All proof of document transmittal must be kept on file including emails. The primary documents that will be controlled on this project and the people in charge of reviewing and approving them prior to use are as follows:

Document Type	Custodian
Management Plans	Project Manager
Project Drawings	Project Manager
Project Specifications	Project Manager
All Project Safety Documentation	Project Manager
Company Policies, Procedures and Forms.	HSEQ Officer

22 Audits, Inspections, Monitoring and Review

This project will be monitored in accordance with SP 16 Systems Audits, Inspections and Health Monitoring. Hence, the following inspections will apply to this project.

Daily Checks

Prior to commencing work, Project Supervisors and workers are required to conduct safety and environmental checks of their work area to identify any workplace hazards and impacts. Where issues are identified, action must be taken to control the areas of concern. No workers are to undertake unsafe work practices or use faulty equipment under any circumstances.

Weekly Inspections

The Project team must conduct a planned weekly inspection using the criteria outlined on the HSEQ Inspection Checklist.

Health Surveillance and Monitoring

The Project Manager must notify the HSEQ Officer of all health surveillance requirements for workers. The HSEQ Officer will coordinate health surveillance through suitably qualified health care providers. Records that identify individuals and the status of their health will be received directly by the HSEQ Officer and stored confidentially with personnel files. Where health monitoring is carried out, the HSEQ Officer will ensure that results are communicated back to the Project Manager and individuals in a private and confidential manner.

Internal Audits

Additional inspections and task observations will be conducted by the Management Team as determined by the Project Manager. A formal internal audit will be conducted approximately every 6 months to verify **fgf** Management Systems are being satisfied in accordance with the contract.

External Audits



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Should the Client wish to Audit **fgf** Safety Quality or Environmental Systems throughout the duration of the project, the Project Manager must ensure the auditor is provided with all documents, access and assistance necessary for the audits completion where practicable.



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APPENDIX A

POLICIES

APPENDIX B

FORMS

Place Cross in Box for Yes ☒

Toolbox Meeting Record – (Book Form)	☒
Daily Prestart Meeting	☒
Incident / NCR – (Book Form)	☒
Plant Operator Competency Record	☒
Mobile Powered Plant Competency Verification Checklist	☒
Hazard and Risk Identification Worksheet	☒
Chemical Register	☒
Permit to Work	☒
HSEQ Inspection and Behavioural Observation Checklist	☒



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APPENDIX C

SITE MAP



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APPENDIX D

WHS ROLES & RESPONSIBILITIES / SITE RULES / CODE OF CONDUCT / SITE INDUCTIONS

Site Rules	☒
Code of Conduct	☒
Site Specific Induction Checklist	☒
Site Specific induction Record	☒



APPENDIX E

PROJECT RISK REGISTER



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APPENDIX F

SWMS / SWI



Safety Management Plan - Template

Kamerunga DN600 Trunk Watermain

APPENDIX G

EMERGENCY RESPONSE PLAN

[Emergency Response Plan](#) 

[Emergency Contacts List](#) 