

Prestart - Daily Shift/Closeout Meeting - YUR 1006



Details

Created at	26/07/2024 19:15:55 by Sooty Phomsouvanh
Completed at	27/07/2024 13:54:52
Last modified	15/10/2025 16:37:37 by Sooty Phomsouvanh
Status	Complete
Respondent	Sooty Phomsouvanh
Division	ZZ DO NOT USE ENERGY & INFRASTRUCTURE
Group	ZZ DO NOT USE E&I - DELIVERY
Department	
Project	WR1853038 - CleanCo - Swanbank BESS Balance of Plant
Company	YURIKA
Score	0%
Site Supervisor	Sooty Phomsouvanh
Date	27/07/2024
Time	05:07 AM
Emergency Controller	Sooty Phomsouvanh
Nearest Muster Point	Memorial Drive Entrance Gate 1
First Aiders	

Sooty Phomsouvanh

Beau Rasmussen

First Aid Location HSE Hut

Contractor Companies On-Site Today

DECC Environmental Pty Ltd

Visitors On-Site Today

Name	Company
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Weather Information

Weather Forecast

Temp Min °C	Temp Max °C	Humidity (%)	Wind (Km/hr)	Chance of Rain (%)	Rain Amount (mm)	Fire Danger
8	26		7-14	70	<5	

Fit for Duty

1. Is everyone fit for duty, any injuries, incidents or near misses to report since last shift?
2. Is anyone feeling unwell? Cough, Fever, Covid like symptoms (other).

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3. Fatigue check in... Everyone sleep ok,
4. AOD Testing (Breatho).

Client Information

Wins, Successes or Issues from the previous day (HSE & Quality):

What went well yesterday?	450mm diameter pipes installed and placed in excavation/trenches
What did not work well yesterday?	
What are we doing to address it?	
Work front activities for today (Key Activities):	Backfilling open excavation/trench Relocate remaining 450mm diameter pipes with telehandler
High Risk Work activities for today	Operation of excavator and telehandler Working in excavation/trench Working near Mobile Plant Movement
HSE hazards / risks that may be encountered today - Hazards	1 - Plant breakdown 2 - Plant and Plant/People interaction 3 - Open Excavation /Trench with laid stormwater steel reinforced concrete pipe, 450mm diameter 4 - Heavy Fog
HSE hazards / risks that may be encountered today - Controls in place	1. Plant inducted, Plant prestart check, Park up and contact mechanic for fix breakdown 2. Spotter and Two-way radio communication 3. Excavation is bench at >1.5m, Use access point to enter trench, rescue plan for trench collapse, barricading open excavation/trench and signage, Excavation Permit #YUR1215 4. Start a bit later to get light to get more visibility

GROUP DISCUSSION POINTS

Site changes since last shift	No
SWMS in Use	Yes
Details	DECC SWMS-011 (attached) Workers - Supervisor, Excavator operator, telehandler operator, 2 spotters and 2 civil labourers Plant - Excavator DECC-05, Telehandler
Interactions with adjacent crews or 3rd Party's	No
Permits required	Yes
Details	Excavation #YUR1215
Isolation Points	No
New workers or visitors to site	Yes
Details	Mitchell Cain William Wright
Emergency Response preparedness	Yes
Details	Emergency Response Plan available site office. Emergency Controller and First Aider onsite. High Risk Rescue Plant for Trench Collapse

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Breathalyser checks required No

In line with client / EQL AOD Standard S008

Details

HazChat / JSEA to be Completed Yes

Assurance Activities Yes

List of assurance activities Environmental inspection
Daily inspection

HSE Alerts for today

HSE Focus for the day Fatigue management - our 6th day of the working week. Work to 2pm the latest to stay within Yurika fatigue management period. Can work pass that however will need to complete a fatigue assessment.

Daily Close out Meeting

Daily Close out Meeting

Have all Personal Danger Tags been removed? N/A

Have all work permits been cancelled? No

Have all redundant barricades been removed? N/A

Did everybody have a safe day? Yes

If No document & report the incidents/accidents/plant damage discussed

Any issues or constraints arising from the day? No

What went well and we should keep doing?

Daily Pre-start & Close-out Meeting Attendance Record

- I am fit for task allocated as per EQL's Fit for Work Policy and associated procedures
- I thoroughly understand the scope of my role in site specific tasks
- I am aware of the hazards I may encounter and the means of effectively managing them, and I am able to perform the work in a manner that does not compromise my personal safety or the safety of others
- I am aware of all safety rules and procedures and necessary personal protective equipment applicable to the job
- I am aware of the content of the Safe Work Method Statement/s applicable to this job and have implemented the relevant control measures

Attendee Name	Signature	Company	Time ON	Time OFF
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Additional Attendees (if required)

Attendee Name	Signature	Company	Time ON	Time OFF

Pre-start Conducted By

Name	Sooty Phomsouvanh
Sign	
Date	27/07/2024
Time	05:00 AM

Close-out Conducted By

Name	Sooty Phomsouvanh
Sign	
Date	27/07/2024
Time	12:30 PM
Take 5/TRA/Hazchats Cards submitted today	Refer to Lucidity Inform Module. 2 completed
# of personnel onsite (also attach as photo sign on sheet if required)	Personnel. Refer to Lucidity Onsite Module on 27/07/2024 2 Yurika personnel 7 Subcontractor personnel

Additional

- Photos
- Attachments
- SWMS 011 - Plant Operation road building BESS Rev 0 draft.docx

Risk controls