

BSBPMG514 MANAGE PROJECT COST

PRACTICAL ASSESSMENT INSTRUCTIONS

- The following practical assessment will require the participant to complete work related activities.
- The assessor will conduct observations of the participant's work to determine whether they display sufficient practical skills and knowledge.
- Please fill in the details below, providing your name, signature and date of assessment.
 - Your signature acknowledges that the assessor provided clear instructions and the participant understood what was required to complete this assessment.
- The assessor may substitute a Practical Task with another task of equal value.
 - Alternate tasks must be fully documented by the assessor.

Participant name

MARK SZTIBER

Participant signature

[Signature]

Assessor name

Gordon Wallace

Assessor signature

[Signature]

Date

Click here to enter a date.20/5/2020

Number of tasks	Number of tasks completed	Satisfactory?	
		Yes	No
1		☒	☐

ASSESSOR COMMENTS

BSBPMG514 MANAGE PROJECT COST

Practical Task 1

Description of task:

A suitable observer is to verify the participant's ability to identify, analyse and refine project costs to produce a budget and use it and the principal mechanism to control project cost.

These tasks may be simulated or real. The participant is to gather evidence of how they have completed each component of the Practical Task, which is to be submitted with this Practical Assessment sheet. The observer is to provide detailed comments on the tasks completed by the participant. The assessor is to verify the observer's comments in the Assessor Comments section, and provide the Practical Assessment outcome on the front cover of this document.

Resources required:

Project documentation, Organisational documentation (including budgets/other financial documents), Budget software.

Assessment of task

Name of participant:	MARK SZTYBEL	
Name of observer:	Sarah Bzema.	
Role of observer (Confirm suitability to sign)	CFO	
Email address of observer	srozema@LEQU.com.au	
Signature of observer:		
Date:	Click here to enter a date. 20/05/2020	
When completing the task, did the participant:		Tick if satisfactorily completed. Provide comments if left unticked.
1 Determine project costs		
1.1A.	Seek input from stakeholders and guidance from others when determining resource requirements for tasks identified in the work breakdown structure.	☒
1.1B.	Estimate project costs to prepare project budget within agreed tolerances.	☒
1.1C.	Develop a project budget. WITH ASSISTANCE FROM FINANCE DEPT	☒
1.1D.	Within delegated authority, develop a cost-management plan to ensure ongoing management of project finances.	☒
2 Monitor and control project costs		
1.2A.	Implement agreed financial-management processes and procedures to monitor actual expenditure against budget. TRACKED VIA COMPANY MYOB	☒
1.2B.	Select and use cost-analysis methods and tools to identify cost variations and evaluate alternative actions.	☒
1.2C.	Implement and monitor agreed actions to maintain financial objectives.	☒
1.2D.	Provide accurate and timely financial reports. VIA MONTHLY PROGRESS CLAIMS	☒

3 Complete cost-management processes	
1.3A. Conduct appropriate activities to signify financial completion. <i>PROJECT NOT YET COMPLETE BUT HAS ON PREVIOUS PROJECTS.</i>	☐
1.3B. Use available records to review project outcomes and determine effectiveness of project cost management.	☒
1.3C. Review cost-management issues and document improvements. <i>PACKAGE PRICES WERE SENT OUT TO BE IMPROVED</i>	☒
The participant's performance was: ☒ Satisfactory ☐ Not Satisfactory	

OBSERVER COMMENTS

- Tender package put out ✓
- Purchasing ✓
- Progress claims ✓
- Budget. ✓
- Change requests ✓

Extracts attached
AS.



Queensland
Government

VARIATION ORDER NO.

006

Issuing Office:

QBUILD

GPO Box 626, CANNON HILL QLD 4170

Phone: (07) 3008 2467

TO: ADCO Constructions Pty Ltd
23 Graham St Milton QLD 4064

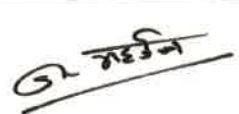
Project Number: 85962

Attn: Nicholas Herps

PROJECT: Queensland Children's Hospitals – Level 12 Redevelopment and Level 7 Training Room

Subject: Changes in AV Equipment and FFE Plan

Date of Issue: 20/05/2020


Superintendent's Representative

Distribution

Copy to: Project Manager: Graeme Smithers
Principal Consultant
Quantity Surveyor
QBuild Contract Admin

(For QBuild use only)
Type 2

Pursuant to the Clause 40.1 of the Condition of Contract you are hereby directed to;

- Vary the contract in accordance with the instructions set out Description of Variation and;
- Submit within **15** days, prices with measurements and other evidence of cost, only in accordance with normal industry practice, sufficient to enable a speedy accurate assessment to be made of the value of the varied work.

Item	Description of Variation	Rate	Additions	Omissions
1.	As discussed at yesterdays site meeting. QCH would like to make some changes in relation to AV equipment as noted in the FFE schedule on CHQ-QCH-AR 22070201-C1 Level 07/Zone 2-Detail GA & FFE Plan and as per the below notes. - Change BRA-014 BRACKET: flat screen, wall mounted to a group 1 item (currently group 2) - Supply and install LG SOUNDBAR, Model LG ELECTRONICS SN7CY (or approved equivalent) to suit the AV Screen installation to rooms 07.1.013, 07.2.311 and room 07.2.344. The group 2 AV screens are on site and available and the details below provide the room allocations and model numbers for info.			

Tender Workings Report (Detail)

Quote No. 1688 REV 2

Estimate: QCH L7

LEVEL 7

24/04/20 08:40

Page 1 of 8

Tender and Budgets
manage WJ

Item#	Description	Qty	Units	Unit Cost	Mat Cost +Hld	Labour	Tot Hours	Sub. Cost	Equip. Cost	Total Cost	Total Inc Markup
-------	-------------	-----	-------	-----------	---------------	--------	-----------	-----------	-------------	------------	------------------

DEMOLITION

Item#	Description	Qty	Units	Unit Cost	Mat Cost +Hld	Labour	Tot Hours	Sub. Cost	Equip. Cost	Total Cost	Total Inc Markup
DEMOLITION	DEMOLITION	1.00		\$100.00	\$100.00	16.0000	16.00	\$0.00	\$0.00	\$1,476.00	\$1,481.00
REMOVE AND REINSTATE SERVICES IN L7 ZONE 1	REMOVE AND REINSTATE SERVICES IN L7 ZONE 1	1.00		\$220.00	\$220.00	8.0000	8.00	\$0.00	\$0.00	\$908.00	\$919.00
DEMOM NIGHT WORKS	DEMOM NIGHT WORKS	1.00	Each	\$53.33	\$53.33	4.0000	4.00	\$0.00	\$0.00	\$397.33	\$400.00
					\$373.33		28.00	\$0.00	\$0.00	\$2,781.33	\$2,800.00

LUMINAIRE INSTALLATION

Item#	Description	Qty	Units	Unit Cost	Mat Cost +Hld	Labour	Tot Hours	Sub. Cost	Equip. Cost	Total Cost	Total Inc Markup
07.2.343 TO 07.2.346											
TYPE L7 1.5M	1.5M LED EXTRUSION C/W 5M 2.5MM SQ TPS CABLE	2.00	Each	\$872.80	\$1,345.59	1.5800	3.16	\$0.00	\$0.00	\$1,617.35	\$1,684.63
TYPE L7 2.4M	2.4M LED EXTRUSION C/W 5M 2.5MM SQ TPS CABLE	10.00	Each	\$1,022.21	\$10,222.06	1.5800	15.80	\$0.00	\$0.00	\$11,580.86	\$12,091.96
TYPE L7 3M	3M LED EXTRUSION C/W 5M 2.5MM SQ TPS CABLE	3.00	Each	\$1,255.15	\$3,765.44	1.5800	4.74	\$0.00	\$0.00	\$4,173.08	\$4,361.35
TYPE FL1	LARGE PENDANT C/W 10M 2.5MM SQ TPS CABLE	2.00	Each	\$1,014.38	\$2,028.77	2.6800	5.36	\$0.00	\$0.00	\$2,489.73	\$2,591.17
07.2.311											
TYPE F1	T-BAR TROFFER DIMMABLE C/W 5M 2.5MM SQ T&E CABLE	9.00	Each	\$127.07	\$1,143.65	0.8700	7.83	\$0.00	\$0.00	\$1,817.03	\$1,874.21
TYPE F2	T-BAR TROFFER DIMMABLE C/W 5M 2.5MM SQ T&E CABLE	4.00	Each	\$121.23	\$484.93	0.8700	3.48	\$0.00	\$0.00	\$784.21	\$808.46
LIGHTING SUNDRIES	LIGHTING SUNDRIES	1.00		\$11.47	\$11.47	7.6300	7.63	\$0.00	\$0.00	\$667.65	\$668.22
					\$19,001.91		48.00	\$0.00	\$0.00	\$23,129.91	\$24,080.00



A Sonepar Company

A Trading Name of
L&H Group**Quoted to:** 6100104297
LCE QUEENSLAND PTY LTD
PO BOX 749
SPRINGWOOD QLD 4127

PROJECT QUOTE



Page 1

Site Address**Quoting Branch** AUSLEC - SALISBURY
CNR EVANS RD AND MCCARTHY STS
SALISBURY, QLD
4107
Phone (07) 3213 0100
Fax**Our Reference**

TE

Your ReferenceValid To:
20/03/20

Item	Quantity	Supplier	Catalog Number	Description	Unit	Unit Price Exc. GST	Extended Value Exc. GST	Total GST Payable	Extended Value Inc. GST
D1	1	GERARD LIGHTING PTY	0051569002	9738 PERF 14W 4K 80 WIDE IP6X DALI DIM Have offered 4000K, if anything, different required a Re-price will need to be done to suit New Requirements	EA	158.97	158.97	15.90	174.87
F1	9	FOS LIGHTING PTY LTD	PELF-TB- LU/32/12X3/4	PELF-TB-LU/32/12X3/40/DALI/MP PELF-TB-LU/32/12X3/40/DALI/MP - 32w T-BAR Recessed Low Glare LED Panel Nom. 1200x300 c/w DALI Dimmable Driver, F&P 840 LEDs, C/w Micro Prism Diffuser	EA	117.92	1061.28	106.13	1167.41
F2	4	FOS LIGHTING PTY LTD	PELF-TB- LU/17/6X3/40	PELF-TB-LU/17/6X3/40/DALI/MP PELF-TB-LU/17/6X3/40/DALI/MP - 17w T-BAR Recessed Low Glare LED Panel Nom. 600x300 c/w DALI Dimmable Driver, F&P, 840 LEDs, C/w Micro Prism Diffuser	EA	112.08	448.32	44.83	493.15
L7-1	2	KLIK SYSTEMS AUSTRALIA	KALLI 060 BOX D PC	STD PC (WH/BLK/SLVR) CLIENT TO CONFIRM 4000K 3350lm/m DALI CRI90 Direct symmetrical, Direct LEDOptek diffuser, Surface mount bracket White flex 1500mm long	EA	663.59	1327.18	132.72	1459.90
L7-2	10	KLIK SYSTEMS AUSTRALIA	KALLI 060 BOX D PC	STD PC (WH/BLK/SLVR) CLIENT TO CONFIRM 4000K 3350lm/m DALI CRI90 Direct symmetrical, Direct LEDOptek diffuser, Surface mount bracket White flex 2400mm long	EA	1013.00	10130.00	1013.00	11143.00
L7-3	3	KLIK SYSTEMS AUSTRALIA	KALLI 060 BOX D PC	STD PC (WH/BLK/SLVR) CLIENT TO CONFIRM 4000K 3350lm/m DALI CRI90 Direct symmetrical, Direct LEDOptek diffuser, Surface mount bracket White flex 3000mm long	EA	1245.94	3737.82	373.78	4111.60
L&H Group (ABN 19 730 781 473), a Limited Partnership carried on by Lawrence & Hanson Group Pty Ltd (ABN 69 080 350 812) and Sonepar Asia Pacific Limited (ABN 161 722 041), a company incorporated in Hong Kong					Total Value Exc. GST		GST Value		Total Value Inc. GST
Lawrence & Hanson Our conditions of Quotation Apply. Unless Previously Agreed our standard trading terms will apply A copy of Terms and Conditions is available upon request					Print Date 21/02/2020		Print Time 09:05:45		

OBTAIN
QUOTES
AND