BSBPMG517
MANAGE PROJECT RISK

PRACTICAL ASSESSMENT INSTRUCTIONS

- The following practical assessment will require the participant to complete work related activities.
- Observations will be conducted of the participant's work to determine whether they display sufficient practical skills and knowledge.
- Please fill in the details below, providing your name, signature and date of assessment.
    - Your signature acknowledges that the assessor provided clear instructions and the participant understood what was required to complete this assessment.
- The assessor may substitute a Practical Task with another task of equal value.
    - Alternate tasks must be fully documented by the assessor.

Participant name LEANNE PHILLIPS

Participant signature

Assessor name

Assessor signature

Date Click here to enter a date.

Number of tasks	Number of tasks completed	Satisfactory?	
		Yes	No
1		☐	☐

ASSESSOR COMMENTS

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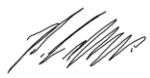
Practical Task 1	
Description of task: A suitable observer is to verify the participant's ability to identify, analyse and refine project costs to produce a budget and use it and the principal mechanism to control project cost. These tasks may be simulated or real. The participant is to gather evidence of how they have completed each component of the Practical Task, which is to be submitted with this Practical Assessment sheet. The observer is to provide detailed comments on the tasks completed by the participant. The assessor is to verify the observer's comments in the Assessor Comments section, and provide the Practical Assessment outcome on the front cover of this document.	
Resources required: Workplace risk management documentation (including risk register and risk management plan).	
Assessment of task	
Name of participant:	LEANNE PHILLIPS
Name of observer:	NIGEL PHILLIPS
Role of observer (Confirm suitability to sign)	NIGEL PHILLIPS HAS BEEN THE DIRECTOR OF ELECTRICAL SENSATIONS (AND IT'S PREDECESSOR ONESAFE) SINCE 2004. NIGEL IS A TRADE QUALIFIED ELECTRICIAN AND HAS A CERT IV IN BUSINESS
Email address of observer	NIGEL@ELECTRICALSENSATIONS.COM.AU
Signature of observer:	
Date:	26/06/2021

When completing the task, did the participant:	Tick if satisfactorily completed. Provide comments if left unticked.
1 Identify project risks	
1.1A. Determine project risk objectives, standards and context, with input from stakeholders.	☑
1.1B. Identify project risks using valid and reliable risk identification methods.	☑
1.1C. Classify project risks within agreed risk categories.	☑
2 Analyse project risks	
1.2A. Determine risk analysis classification criteria and apply to agreed risk ranking system.	☑
1.2B. Use risk analysis processes, within delegated authority, to analyse and qualify risks, threats and opportunities.	☑
1.2C. Determine risk priorities in agreement with project client and other stakeholders.	☑
1.2D. Document risk analysis outcomes for inclusion in risk register and risk management plan.	☑

3 Establish risk treatments and controls		
1.3A.	Identify and document existing risk controls.	☑
1.3B.	Consider and determine risk treatment options using agreed consultative methods.	☑
1.3C.	Record and implement agreed risk treatments.	☑
1.3D.	Update risk plans and allocate risk responsibilities to project team members.	☑
4 Monitor and control project risks		
1.4A.	Establish regular risk review processes to: • Maintain currency of risk plans • Monitor risk environment to identify changed circumstances impacting project risks	☑
1.4B.	Determine risk responses to changed environment.	☑
1.4C.	Implement agreed risk responses and modify plans to maintain currency of risk treatments and controls.	☑
5 Assess risk management outcomes		
1.5A.	Review project outcomes to determine effectiveness of risk-management processes and procedures.	☑
1.5B.	Identify and document risk management issues and recommended improvements for application to future projects.	☑

The participant's performance was: ☑ Satisfactory ☐ Not Satisfactory

OBSERVER COMMENTS

Identify project risks – I have seen Leanne identify project risks in her current position. I think she does a good job at identifying the risks, and will improve with practice. I think she did a reasonable job with her responses to the practical assessment questions.

Analyse project risks - Leanne has helped analyse project risks in her current position. She contributes well when analysing the risks. She carries out the analysis slowly and thoroughly & her speed will increase as she is more involved in project management. I think her responses to the practical assessment questions were OK.

Establish risk treatments and controls – As above, Leanne has carried out these tasks in her current position, mainly in identifying the processes & procedures to controls & treat the risks. Her responses to the practical assessments questions for this was OK, in my opinion.

Monitor & control project risks – Leanne has done this to a limited extent in her current position. I am confident she would do this adequately in a project management situation. I think she answered the questions in the practical assessment for these tasks, fairly well.

Assess risk management outcomes – I haven't seen Leanne carry this out on the job but I think she would do it reasonably well and her responses to the practical assessment questions were pretty good for this.