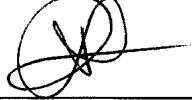


BSBOHS201A PARTICIPATE IN OHS PROCESSES

THEORY EXAM INSTRUCTIONS

- This exam will occur under standard assessment conditions.
 - An oral examination may be allowed under certain circumstances, whereby the Participant's answers will be documented by a party other than the Participant. This must be acknowledged in writing (e.g. FT001 and Assessor Comments)
- Participants must provide enough detail in their responses to demonstrate their knowledge and skills.
- Please fill in the details below, providing your name, signature and date of assessment.
 - Your signature acknowledges that this is your own work.
- Assessors are to complete marking in pen of a different colour to the Participant.
- If a Participant initially answers a question incorrectly but modifies their response, they must follow the instructions below:
 - If a Participant changes their response in writing, they must put their initials next to the written change.
 - If a Participant changes their response verbally, this must be noted on the exam paper by the assessor.

Participant name Mellissa Parsons

Participant signature 

Date 23/02/2021

Assessor name _____

Assessor signature _____

Date Click here to enter a date.

Number of questions	Number of questions answered correctly	Task outcome (Tick)	
		Satisfactory	Not Yet Satisfactory
24		☐	☐

Q1. Match the terms and definitions by writing the appropriate letter next to each number in the centre column.

Answer	Terms	Answers	Definition	
	1 PRA	1 - F	A Outline the requirements of the work to be undertaken.	☐
	2 JSA	2 - A	B Outline what to do in the event of fires and other accidents	
	3 Plans and specifications	3 - E	C Contains important information about hazardous materials or chemicals.	
	4 Manufacturer specifications	4 - D	D Outlines how tools and equipment should be used (e.g. lubricant levels, maintenance requirements).	
	5 SDS	5 - C	E Identifies hazards and potential hazards that may be encountered while working.	
	6 Emergency procedures	6 - B	F A personal assessment of risk	

Q2. For each of the hazards identified below, describe the injuries/damage they may cause (i.e. to fellow workers, other people and/or animals) and suggest a suitable control measure.

Answer	Hazard	Injuries or damage	Control measure	
	Hazardous chemical	Rashes, burns, breathing issues To self and other people	Correct storage Signage SDS available PPE worn	☐
	Noise	Hearing loss, headaches, nausea and tiredness To self and others	Noise level monitoring Ear protection Take breaks Hearing tests	
	Manual handling	Sprains, strains or dislocations To self	JSA implemented Training to personnel Posters with correct methods	

Q3. Who should you speak to if you find problems (e.g. hazards, accidents and emergencies)?

Answer ☐

Q4. What action should be taken if plant, tools and/or equipment are found to be defective? Tick your response.

Answer	Choice	Possible Answers	☐
	☐	Report, Record	
	☐	Stop, Report, Record	
	☒	Stop, Tag, Report, Record	
	☐	Stop, Fix, Report, Record	

Q5. Which legislation relates to safety in the workplace? Tick your response.

Answer	Choice	Possible Answers	☐
	☐	<i>Occupational Health and Safety Act 2015</i>	
	☒	<i>Work Health and Safety Act 2011</i>	
	☐	<i>Safety Act 1900</i>	
	☐	<i>Safety and Health Act 2011</i>	

Q6. True or False (Tick your response): Employers are required by legislation to implement safety measures which are reasonably practicable.

Answer	☒	True	☐
	☐	False	

Q7. True or False (Tick your response): Workers are required by legislation to follow reasonable employer directives (e.g. to undertake first aid and/or fire safety training).

Answer	☒	True	☐
	☐	False	

Q8. The following symbols appear under the heading 'Required PPE' on an SDS. What do the symbols represent?

Answer

Symbol	Meaning
	Coveralls to be worn
	Gloves to be worn
	Goggles or eye protection
	Respirator or breathing mask required



Q9. Describe the meaning and use of the signs displayed below.

Answer

Sign	Meaning
	First Aid kit located here
	Only authorised people to enter due to danger beyond the sign
	Fire Extinguisher located here



Refer to the Risk Matrix below when responding to Q10. to Q12.

Matrix	A: Death or permanent disability	B: Serious injury	C: Lost time injury	D: Casualty Treatment	E: First Aid
1: Very Likely	E	E	H	H	M
2: Likely	E	H	H	M	M
3: Possible	H	H	M	M	L
4: Unlikely	H	M	M	L	L
5: Very Unlikely	M	M	L	L	L

E: Extreme	H: High	M: Medium	L: Low
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Q10. Which rating is designated for the highest risk and which rating is used for the lowest risk?

Answer Highest Risk: **Extreme**

☐

Lowest Risk: **Low**

Q11. What is the risk rating for the following circumstances: An event which is possible and would require low-level hospital treatment.

Answer Medium (D&3)

☐

Q12. What are the factors that would lead to a risk rating of E: Extreme?

Answer Death or permanent disability
Serious injury

☐

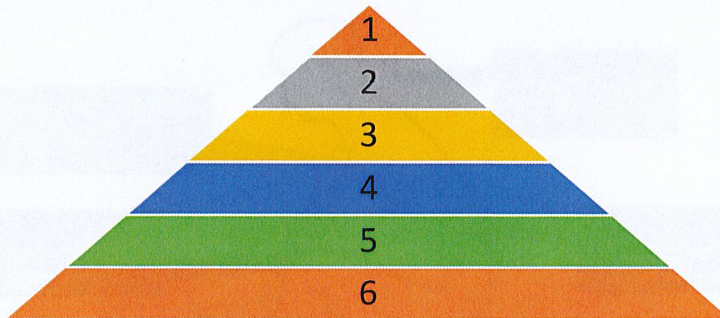
Q13. When should safety checks be undertaken on machinery and equipment? Tick your response.

Answer

Choice	Possible Answers
☐	Before operation
☐	After operation
☒	Both before and after operation

☐

Q14. Order the elements of the hierarchy of control, from 1 to 6 (i.e. most effective to least effective).



Answer

Label (1 – 6)	Element
3	Isolate the hazard
6	Provide and use Personal Protective Equipment (PPE)
1	Eliminate the hazard
4	Control the hazard by engineering means
5	Control the hazard by administrative means
2	Substitute the hazard

☐

Q15. Why is elimination the best method of hazard control and PPE considered the least effective?

Answer Eliminate – is removing the hazard all together not causing harm
PPE – worn to protect person using only

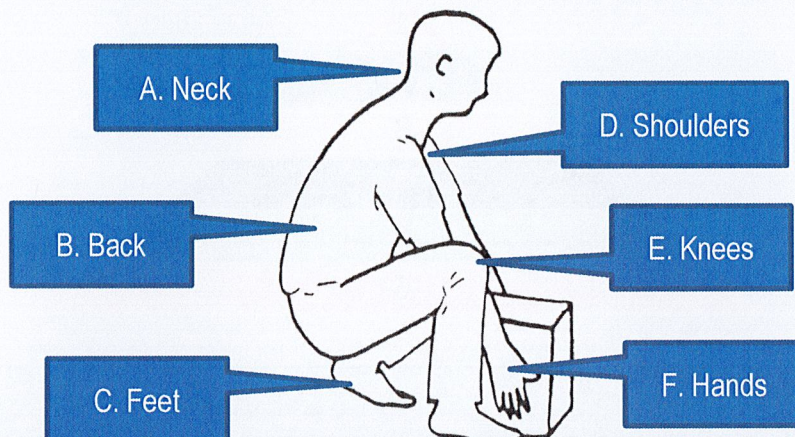
☐

Q16. If you were to replace a flammable solvent with a water-based solvent, what category of control measure would that be under the hierarchy of control?

Answer Substitute

☐

Q17. In the diagram below a person is lifting a tool box.
Filling in the table, indicate how each body part should be used/placed.



Answer

Area of body (Letter)	How it should be placed
D	Level
A	Upright
F	Good grip
B	Natural curve
E	Bent
C	Flat, facing load

☐

Q18. In a medical emergency, what is the first step in the DRSABCD action plan that you need to follow?

Answer

Danger – check for dangers to yourself first, look up and all around, listen and smell
 Check for danger to bystanders then to patient

☐

Q19. In the event of a fire emergency, what should you do?
Fill in the table below to explain the acronym R.A.C.E.

Answer

Letter	Meaning
R	Remove everyone from danger
A	Alert every one of the emergency
C	Confine the fire / smoke by shutting windows and doors if safe
E	Evacuate to assembly area

☐

Q20. What should you do as part of the clean up process? Tick all that apply.

Answer

Choice	Possible Answers
☐	Store all plant, tools and equipment without cleaning
☒	Maintain plant, tools and equipment
☒	Dispose of materials that cannot be reused or recycled
☒	Report faults in logbook and/or site records
☒	Clean all plant, tools and equipment before storage

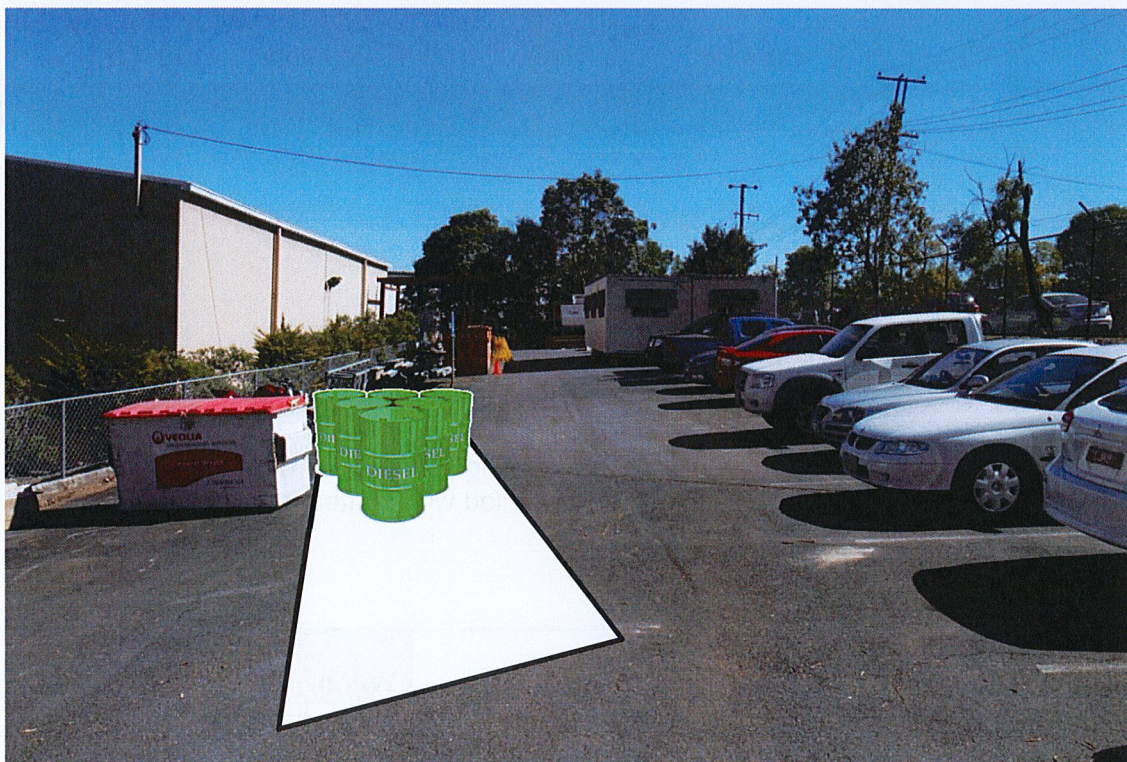
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Q21. Read the scenario below and complete the Hazard Report Form.

SCENARIO

Today at 10:45am a delivery truck reversed into a car park (located at 54 Standish Street, Salisbury) to deliver gardening materials. There was nobody in the car park to guide the driver and he backed into a number of drums of diesel located to the left of the photograph (below). One drum was pierced and its contents erupted from the container.

The marked area on the photo represents the diesel spill, measuring 3m x 4m.



HAZARD REPORT FORM

GENERAL				
Date	23/02/2021			
Submitted by	Mellissa Parsons			
HAZARD DETAILS				
Location	54 Standish Street, Salisbury			
Description of issue	At 1045am a truck reversed into the carpark to make a delivery of goods. He reversed into a pile of drums containing diesel. 1 drum sustained a puncture from the truck and a diesel spill occurred.			
Risk class	☒ Extreme	☐ High	☐ Medium	☐ Low
CONTROL MEASURES				
Corrective action required	Turn the truck off immediately Call your supervisor Put on PPE(goggles, gloves & mask) Use the spill kit to contain and clean the area Call the delivery drivers company All deliveries are to be booked in to ensure that a spotter is available Isolate the diesel, use bunting and or bollards Drums are to be clearly labelled with contents and warning signs			
Person to action	Safety Manager & Truck company	When	☒ Immediately ☐ Within 24 hours ☐ Within 7 days	

Answer



Q22. Who would you submit a hazard report form to?

Answer Safety manager or site manager

☐

Q23. Who would approve proposed risk controls and organise the required resources for implementation of the risk control?

Answer Safety manager, site manager, project manager, general manager

☐

Q24. Identify one (1) way you can assess if risk controls have been effective.

Answer No incidents or injuries

☐

