

Title: L&D Earthmoving Ltd & Unity Alliance/CPB Subcontractor Agreement/Tender

Goal: Understand and execute all documentation and processes required for successful application of L&D Earthmoving Ltd & Unity Alliance/CPB Subcontractor Agreement/Tender.

Outcomes: Successful submission of all WH&S, Plant/fleet/Operator Compliance, Policies & Procedures, Pricing Schedule, and Contract.

Task/Activity	Date	Task Leader/Team Members	Resources required	Risk	Evaluation method	Completion date
WH&S Audit	22/09/21	Jonathan Van Der Merwe, Lynn Cook	Team members Lynn Cook assistance with Safety Document Audit	If non-compliant Agreement/Tender will be unsuccessful	Consultation with team members to ensure most up to date documentation is submitted	23/11/21
Plant/Fleet/Operator Compliance	22/09/21	Melissa Bidgood, Jonathan Van Der Merwe, Shane Browning	Team member Melissa Bidgood assistance with Plant documentation submission	If non-compliant Agreement/Tender will be unsuccessful	Full team and management review of all compliance documentation prior to submission	23/11/21
Policies & Procedures	22/09/21	Jonathan Van Der Merwe, Lynn Cook, Wayne Bradford	Policy and procedure document review with team member Lynn Cook prior to submission	All policies and procedures to be up to date in order to proceed with Agreement/Tender	Review of all policies and procedures with team members and management prior to submission	23/11/21
Pricing Schedule	22/09/21	Jonathan Van Der Merwe, Iwan Lewis, Rachael Whiting	Pricing schedule review and negotiation with Team member Iwan Lewis, and Unity	Incorrect pricing schedule will result in accounting issues/confusion with both L&D and Unity Alliance/CPB	Review of pricing schedule with L&D management and Unity Alliance/CPB prior to submission	23/11/21

			Alliance/CPB prior to submission	accounts, operators and scheduling		
Contract	22/09/21	Jonathan Van Der Merwe, Iwan Lewis, Shane Browning	Review of contract and conditions with Iwan Lewis prior to submission	Any special conditions not agreed on could result in termination of Agreement/Tender	Careful review of all conditions of contract by senior management and team members prior to submission	23/11/21