

Government Requirements Identification Form

Instructions to the Assessor

The candidate will review the construction drawings and specifications from *Task 1*. They will then use this *Government Requirements Identification Form* to document how each building complies with building and construction regulations, codes, and standards.

Instructions to the Candidate

Use this *Government Requirements Identification Form* to document how each building complies with building and construction regulations, codes, and standards.

Ensure you have completed all fields in this form before submitting it to your assessor.

GOVERNMENT REQUIREMENTS IDENTIFICATION FORM

Candidate name	Anya English
Workplace/organisation	Cogent Scaffolding
Date of inspection	6 th December 2022

Details of the Building and Construction Project

Workplace/organisation	Cogent Scaffolding
Name of building and construction project	Quay Waterfront
Type of project	☒ Residential building ☐ Commercial building
State/territory	Queensland

Section 1 – Building and Construction Regulations

Add rows as needed to account for all relevant regulations

Regulation	Brief Explanation of how the Building Complies with Identified Regulation
WHS Regulation – High Risk Work	Every Scaffolder must hold a High Risk Work Licence to be able to complete scaffolding work, with a minimum of a Basic Scaffolding qualification on the licence. This is applicable for forklift use as well. If a person does not hold a minimum of a Basic Scaffolding High Risk Work Licence (and does not have a cert 3 in Scaffolding) must either be a Trainee and in current training or/and must be supervised at all times by a scaffolder that does hold a high risk work licence (or cert 3 in scaffolding)
WHS Regulation - Fall	All scaffold is used for either access or edge protection. Both must have fall prevention barriers which include toe boards, mid rails, mesh guards, guard rails, which prevents fall from any worker on the construction site. If the scaffold is not complete, meaning a qualified scaffolder is completing the work, a exclusion sign is up, preventing from a person walking into the area and falling.
Building Regulation – Competent Person	All drawings are drawn by qualified engineer and then checked over by a third party engineer, AMC or Contruc, before works are to go ahead.
Building Regulation – Accepted Development	All scaffold must be inspected every 30 days after built and signed off by competent person (leading hand) and builder to demonstrate that the scaffold is okay for use. To add, all scaffold that is built, must be handover using a Handover form and signed off by competent person (leading hand) and builder to demonstrate that the component is okay for use.
Building Act – Engineer Drawings	All scaffold designs are to be created by a scaffold designer whom is a qualified engineer, i.e. Rik Taylor and then certified by a third party engineer company which is either AMC or Contruc.

Section 2 – State/Territory EPA Regulations

Add rows as needed to account for all relevant regulations

Regulation	Brief Explanation of how the Building Complies with Identified Regulation
Environmental Protection Act – Default noise standards	Quay Waterfronts starting time is 6:30 in the morning and being a standard 8 hour day finishing at 2.30 in the afternoon, meaning no audible noise it be done outside of the allocated times.
Environmental Protection Act – Exclusions from environmental harm and environmental nuisance	Quay Waterfront is a Class2 building, referring that cooking that may create cooking odour is permitted.
Environmental Protection Act – Contents of polices	Client supplies the Environmental Policy for us to oblige by with the all the required information.

Section 3 – Performance Requirements

Add rows as needed to account for all relevant performance requirements

Performance Requirements List all performance requirements, including those of the state/territory	How the Building Complies with the Performance Requirement
Movement to and within a building	All stairways built must have a handrail attached to the stair to aid in assisting persons up and down the stair. Stairs are to have slip proof texture to prevent fall, and after every 8-10 risers, there is a bay to ensure that the person using is able to rest before climbing more stairs.
Fall Prevention Barriers	Barriers are provided to all sorts of scaffold including 1m handrail, stairs and perimeter scaffold. Barriers include toe boards, mid rails, guard rails and mesh guard. All edge protection have a minimum of mid rail, toes board and uni-mesh to comply with this performance requirement.
Structural stability and resistance	In order for scaffold structures to hold against actions including weather (wind, earthquake, rain, water) ties are required for all times of scaffolding. Ties could include wall ties or raker ties. Wall ties are to be within 4m vertically from each other, and raker ties are to be ties inbetween every leg.
Building in flood area	Ties are used to comply with this requirement with the ties that are required to be every 4m vertically, or rakers that are to be on every leg.

Section 4 – Standards

Add rows as needed to account for all relevant standards

Standards	How the Building Complies with the Standard
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List all standards, including those of the state/territory	
AS/NZS 4994.1	All edge protection has a standard of how many ties there should be between sections, which is raker ties to be on every leg, and wall ties to be within 4m of the next tie. Every design is test by third party engineer (AMC or Construc) to ensure it complies with this standard. All edge protection erected has at least, toes boards, mid rails and top rail.
AS/NZS 1576.1	All scaffold designs produced for Quay Waterfront are written in plain English to ensure it is understandable to the reader. This also includes components such as bay sizes, lift heights, bracing requirements and tie requirements so the person in charge is able to identify what needs to be built and how it must be built to comply with this standard.
AS/NZS 4576	Edge protection is provided to every open section of a building, with it always having safe guards to prevent fall and hazards from arising. All designs that are completed are signed off by and Engineer from a third party to prove it complies with relevant standards. All handrail, perimeter and any other edge protection is erected with containment to prevent fall when travelling thorough and passed the scaffolding.

END OF GOVERNMENT REQUIREMENTS IDENTIFICATION FORM

Workplace Assessment Task 2 – Assessor’s Checklist

(This form is for the assessor’s use only)

Purpose

This *Assessor’s Checklist* outlines the specific criteria that the candidate’s submission for **Workplace Assessment Task 2** must satisfactorily meet.

This form is to be completed by the candidate’s assessor to document their assessment of the candidate’s submission in *Workplace Assessment Task 2*.

Task Overview

For this task, the candidate is required to submit a completed *Government Requirements Identification Form*. The form documents the government requirements that the building complies with candidate’s understanding of the construction drawings and specifications.

When assessing the candidate’s submission

- Review the candidate’s submission against the following:
 - All relevant building and construction regulations, including EPA regulations
 - All relevant performance requirements from the relevant volume of the Building Code of Australia
 - All relevant standards
- For each criterion listed in this checklist:
 - Tick YES if you confirm the candidate’s submission satisfactorily meets the criterion.
 - Tick NO if you confirm the candidate’s submission does not satisfactorily meets the criterion.
- Write specific comments on the candidate’s performance in each criterion. Your feedback/insights will be helpful in addressing any area(s) for improvement.

After assessing the candidate’s submission

- Complete all parts of the *Assessor’s Checklist*, including the Assessor Declaration on the last page of this form. Your signature must be handwritten.

Candidate Details

Candidate name	Anya English
Title/designation	Contracts Admin in training

Assessor/Observer Details

Candidate is assessed by	Michelle Cromersall
Training Organisation	
Relevant qualifications held	Diploma Business, cert IV Trg + Ass.

Assessment Context

Workplace/organisation	Cogent Scaffolding
Name of building and construction project	
Type of project	☒ Residential building ☐ Commercial building
State/territory	QLD
Resources required for assessment	☐ Completed Government Requirements Identification Form ☐ Construction drawings and specifications ☐ Building and construction regulations ☐ State/territory EPA regulations ☐ Building Code of Australia Volumes 1 and 2

ASSESSOR'S CHECKLIST

Section 1 of the Government Requirements Identification Form	YES/NO	Assessor's comments
1. Candidate correctly identified all building and construction regulations relevant to the construction of the building.	☒ YES ☐ NO	
2. Candidate provided a brief explanation of how the building complies with each building construction and regulation.	☒ YES ☐ NO	

Section 2 of the Government Requirements Identification Form	YES/NO	Assessor's comments
1. Candidate correctly identified all state/territory EPA regulations applicable to the construction of the building.	☒ YES ☐ NO	
2. Candidate provided a brief explanation of how the building complies with each EPA regulation.	☒ YES ☐ NO	

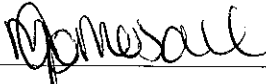
Section 3 of the Government Requirements Identification Form	YES/NO	Assessor's comments
1. Candidate correctly identified all performance requirements relevant to the construction of the building.	☒ YES ☐ NO	
2. Candidate provided a brief explanation of how the building complies with each performance requirement.	☒ YES ☐ NO	

Section 4 of the Government Requirements Identification Form	YES/NO	Assessor's comments
1. Candidate correctly identified all standards relevant to the construction of the building	☒ YES ☐ NO	
2. Candidate provided a brief explanation of how the building complies with each standard.	☒ YES ☐ NO	

Assessor Declaration

By signing here, I confirm that I have thoroughly reviewed the candidate's *Government Requirements Identification Form* for this workplace assessment task.

I confirm that the information recorded on this *Assessor's Checklist* is true and accurately reflects the candidate's submission for this workplace task.

Assessor's signature	
Assessor's name	Michelle Connorsall
Date signed	6/1/23

END OF ASSESSOR'S CHECKLIST